

LIGHTHORNE PARISH COUNCIL

Minutes of the meeting held in Lighthorne Heath Village Hall at 8pm on Wednesday 9th August 2000

Present:

Cllr Rigby (Chair)
Cllr Booth
Cllr Brewin

Cllr Drake-Lee
Cllr Giblin
Cllr Rose

Bill Betts (Clerk)

Also present:

Cllr Doody (WCC)
Cllr Cooley (SDC)

Cllr Dally (SDC)
2 members of the public

1 Administrative

1.1 Apologies

Cllr Purdy
Cllr Turner (SDC)

Christine Goode (Ex-Clerk)
Cindy Musgrave (Treasurer)

1.2 Minutes of the meeting of 12 July 2000

Cllr Giblin proposed that the minutes be amended as follows:

- 1. Cllr Drake-Lee's name be added to the list of those present; and**
- 2. Cllr Rigby's statement in item 2 that he had personally contacted Mr Knapton be amended to read simply that Mr Knapton had been contacted;**

and that they then be signed as correct and accepted as a true record. Cllr Brewin seconded the proposal and it was carried unanimously.

At this point Cllr Rigby proposed that item 1.3 be added to the agenda as an emergency item. He apologised that he had not previously added it, but he had not received Mr Betts' reference until late on the day of the meeting.

1.3 To appoint a new clerk

Cllr Rigby proposed that Mr Betts be appointed as Clerk with immediate effect. Cllr Booth seconded the proposal and it was carried unanimously.

Mr Betts signed a declaration of acceptance of office in front of the chairman who then countersigned it.

2 Questions from the floor

There were none.

3 Highways

3.1 Cllr Drake-Lee reported on:

- a. C96/Sportsground Footpath: Mr Fretwell had delivered the necessary forms to Mr Mann on 31 July and we are awaiting a response.
- b. Parish Paths Partnership: 45 of the 54 jobs are in hand by Mr Holmes. A letter needs to be sent to Mr Emms. **Action: Cllr Purdy.**
- c. Lighthorne Street Name Signs: The working group is looking at replacing the finger post signs on the village green to include street names. Cllr Booth asked if those roads in Lighthorne Heath with a Lighthorne postcode should perhaps be added too.

Cllr Rigby stated that after further discussion with Mr Sheppard he now accepted that Bishop's Hill was the name of a geographical feature and the road itself is indeed correctly known as Wellesbourne Road.

- d. Drains and Gullies: Nothing to report.
- e. Traffic Calming: Cllr Doody (WCC) said that he had a number of complaints about speeding on the B4100 and WCC will now undertake a speed survey.
- f. Other Traffic Matters: Nothing to report.
- g. Other Matters: Cllr Rigby had received a phone-call from a resident complaining about the state of the Baker's Hill steps. A riser has fallen away. Quotations are being sought. **Action: Cllr Purdy.**

A proposal for a bus shelter at Lighthorne Heath is under preparation. The item is to be added to the agenda for the next meeting. **Action: Cllr Purdy / Clerk**

3.2 No actions to approve.

4 Planning

4.1 Cllr Booth reported on:

- a. Planning correspondence received:

1 Stonebridge Road: Plans have been revised - only details have changed. No response.

Kingston and Chesterton, M40 soundproofing bund: A response was issued raising concern about the effect that this would have on footpaths.

5 Gifford Road: Appeal allowed.

- b. Parish appraisal: Nothing to report.
- c. VDS: Nothing to report.
- d. District and County Plans: The current District plan has been adopted.

The quarry land has been accepted for consideration for protection. Cllr Giblin thanked Cllr Cooley (SDC) for acting so fast on this matter.

- e. Other matters: Nothing to report.

4.2. **Cllr Brewin proposed the approval of the actions already taken. Cllr Rigby seconded the proposal and it was carried unanimously.**

4.3 No recommendations to approve.

5 Lighthorne Sports Association

Cllr Rigby reported that the letter to the chairman had been received but no date has yet been set for the AGM. Cllr Rose stated that they are now building up rent arrears. It had been suggested that a private meeting might help to overcome any resistance.

6 Lighthorne Village Hall

Cllr Rigby reported that painting was complete but some wiring was to be done.

Cllr Drake-Lee reported that 2 quotations had been received for rewriting the sign in the car park. (See item 7.) He also stated that Mr Sheppard wished that it should be recorded that he was not involved with the wording as had previously been reported.

Mr Sheppard had complained about weeds creeping round the edges of the car park. Cllr Rigby will seek to clarify who has responsibility for this. **Action: Cllr Rigby.**

7 Assets, Contracts and Finance

7.1 Cllr Rose reported on:

- a. Grass cutting: Things are improving at Lighthorne Heath
- b. Lighthorne Heath Play Area: Nothing to report.
- c. Lighthorne Play Area: Nothing to report.
- d. Millennium Commemoration: The meeting has been held.
- e. The Goode Land: It is proposed to landscape the whole area including the Broadwell.
- f. The Broadwell: Mrs Rose (SDC) has been contacted but she is unable to remove the TPO. An application is being developed after which the Broadwell can be repaired. It is proposed to hold a village meeting to let everyone know what is happening.

If the tree is to stay a root barrier will be needed to protect the Broadwell. Peter Scott is a specialist recommended by an SDC approved contractor and could give a report but he would charge 4.5hrs at £68/hr.

- g. Village Greens at Lighthorne Heath: The letter from Mr Ashley (SDC) of 7 August is unacceptable. SDC retained land during the transfer to the Housing Association that is amenity land and has been in public use for some 20 years. Cllr Giblin is to draft a reply. **Action: Cllr Giblin / Clerk**

- h. Other Matters: It was pointed out that the new Clerk does not have a computer.

Cllr Rigby declared an interest as an employee of IBM but offered to let the working group have details of the IBM employee purchase scheme so that they could compare prices against other suppliers.

7.2 Financial Statement

7.2.1 Items Paid since last Meeting

Payee	Cheque No.	Description	Amount £
ABB Service and Solutions	696	Public Lighting Maintenance	67.27
Countryside Services	697	Grasscutting LH village verges 23/06	57.57
Countryside Services	698	Grasscutting LH village greens - 23/06	111.62
C. Goode	699	Clerk's Salary - June 2000	120.00
C. Musgrave	700	Treasurer's Salary - June 2000	50.00
Powergen Energy PLC	701	Standing & P'cell Charge	90.18
C. D. Knapton	702	Litterpicking - June 2000	60.00

7.2.2 Outstanding Bills

Payee	Cheque No.	Description	Amount £
Countryside Services	703	Grasscutting LH village verges 12th & 13th July	57.57
Countryside Services	704	Grasscutting LH village greens and sports ground bank.	166.85
District Audit	705	98/99 Core Audit	455.31
C. Goode	706	Clerk's Salary - July 2000	120.00
C. Musgrave	707	Treasurer's Salary - July 2000	50.00
C. Goode	708	Clerk's Expenses	34.20
Lighthorne Heath Village Hall	709	Reimbursement for work on path and concrete ramp	205.00
C. D. Knapton	710	Litterpicking - July	60.00
Countryside Services	711	Grasscutting LH village verges - 31st July	57.57
Countryside Services	712	Grasscutting LH village greens - 31st July	111.62
Severn Trent Water	713	Water Services, Feb to Aug 2000	59.26
Xerox (UK) Ltd/	714	Basic and copy charge	30.58

7.2.3 Income since Last Meeting

None.

7.2.4 Outstanding Income

Item	Amount £
Lighthorne Sports Association (2 quarters)	180.00

7.3 Cllr Giblin proposed that:

- **The Working Group be allowed to spend up to £400 pounds on professional fees to support the case to have the Willow tree by the Broadwell felled;**
- **A letter of response to Mr Ashley's letter be sent to SDC;**
- **The Working Group be allowed to spend up to £1000 to purchase computer equipment to support the new clerk; and**
- **The quotation for £59 from A1 York Signs for rewriting the Lighthorne Village Hall car park sign be accepted.**

Cllr Brewin seconded the proposal and it was unanimously carried.

7.4 Cllr Rose proposed authorising the signing of orders for payment. Cllr Booth seconded the proposal and it was unanimously carried.

8 Lighthorne Heath Improvements

Nothing to report.

9 Heart Start GLR

Cllr Booth attended the last meeting and firm proposals were put forward for raising funds. Land Rover are also in discussion. Napton has a scheme up and running.

10 Other Councils and Council Associations

10.1 Cllr Rigby read a note left by Cllr Dally (SDC) concerning Lighthorne Heath Primary School. Some refurbishment has been completed, interviews for a Clerk are to be held and a replacement WCC governor is required.

Cllr Rigby reported that several councillors had attended a Land Rover liaison meeting organised by SDC and attended by several parish councils, SDC officers and ward members, WCC officers and ward member, Land Rover, Ford and Aston Martin. Traffic was raised as the major issue. Aston Martin is considering moving to Gaydon where they would manufacture 2 cars a week. Councillors have been invited to the Aston Martin factory at Bloxham to see the production methods. The clerk was asked to add this topic to the next agenda. **Action: Clerk.**

Cllr Drake-Lee declared an interest as an employee of Ford.

There was a discussion about the GM crop trials, one of the sites for which is to be near Harbury. No motions were proposed.

Building inspectors will no longer monitor adherence to planning permission.

There has been a reduction in the budget for parish appraisals.

10.2 Nothing to report.

10.3 Nothing to approve.

10.4 Nothing was raised.

11 Parish Warding

The clerk was asked to change the wording of the agenda item to read "Parish Split". **Action: Clerk.**

Cllr Rose wished it to be recorded that he too supported last month's resolution to write to SDC requesting that the parish be split so that it be clear that it is supported by all members.

12 Correspondence

Cllr Rigby drew member's attention to a survey carried out by SDC and suggested that they might consider that additional seating at the Lighthorne Sports Association would encourage further use of the facility.

A copy of the Stratford-on-Avon Local Plan had been received. It was passed to Cllr Drake-Lee.

13 Any Other Business

The Audit Commission is reviewing the process of auditing parish councils. A response is to be drafted. **Action: Cllr Rose.**

14 Date of Next Meeting

Lighthorne Village Hall at 8pm on Wednesday 13 September 2000.

The Assets, Contracts and Finance Working Group will meet at the residence of Cllr Rose at 8pm on Thursday 7 September 2000.

The meeting closed at 10:12pm.

LIGHTHORNE PARISH COUNCIL

Minutes of the meeting held in Lighthorne Village Hall at 8pm on Wednesday 13th September 2000

Present:

Cllr Rigby (Chair)
Cllr Booth
Cllr Drake-Lee

Cllr Giblin
Cllr Purdy
Cllr Rose

Bill Betts (Clerk)

Also present:

3 members of the public

1 Administrative

1.1 Apologies

Cllr Brewin

Cindy Musgrave (Treasurer) Cllr Cooley (SDC)

1.2 Minutes of the meeting of 9 August 2000

Cllr Rose proposed that the minutes be amended to read Napton, rather than Knapton, in item 9 and that they then be signed as correct and accepted as a true record. Cllr Drake-Lee seconded the proposal and it was carried unanimously.

1.3 Audit

Cllr Rigby read out the auditor's report and items were passed to the Assets, Contracts and Finance Working Group for further consideration. The Clerk was asked to check to see if council already has a copy of the CIPFA guidelines. *Action: Clerk.*

Cllr Rigby proposed that the original copy of the Audit report be signed and returned to indicate that it had been considered and will be attended to. Cllr Drake-Lee seconded the proposal and it was carried unanimously.

2 Questions from the floor

There were none.

3 Highways

3.1 Cllr Purdy reported on:

- a. C96/Sportsground Footpath: There appears to have been no progress. From the floor, Mrs Mann said that her father-in-law had probably discarded the documentation from Mr Fretwell. Cllr Purdy is to try to contact him directly. *Action: Cllr Purdy.*
- b. Parish Paths Partnership: Nothing to report.

- c. Lighthorne Street Name Signs: Nothing to report.
- d. Drains and Gullies: The Dasset Area Committee has produced a flood/drainage report which includes Lighthorne.
- e. Traffic Calming: Mr Deegan (WCC) will report to us on this.
- f. Other Traffic Matters: Nothing to report.
- g. Lighthorne Heath Bus Shelter: Nothing to report.
- h. Other Matters: Nothing to report on the Baker's Hill steps.

From the floor, Mr Hinman said that he had a copy of the 1946 footpath map and he would make it available to Cllr Booth.

3.2 No actions to approve.

4 Planning

4.1 Cllr Booth reported on:

a. Planning correspondence received:

00/02143/FUL - Vehicle Assembly Facilities at Gaydon Test Centre: The Working Group had contacted all councillors and it was decided that council should object to the application in principle. About 40 members of the public had attended a planning surgery hurriedly arranged in Lighthorne Heath. Cllr Booth had spoken at the Dasset Area Planning Committee which then deferred a decision until after a site visit to Newport Pagnell, Bloxham, the Gaydon Test Centre and Lighthorne Heath - council is expected to be invited along on this all-day coach trip. Gaydon Parish Council had not attended. It seems that local ward members are in favour of the application. It was felt that, after consideration by SDC, the plans would have to be brought to the attention of the Secretary of State and they may be called in. It was agreed that council should press for this to happen. Cllr Rose thanked Cllr Booth for all his efforts. A copy of all electronic submissions are to be made available to the clerk and all members. **Action: Cllr Booth.**

4 separate tree-related applications from residents of Lighthorne had been received and it was agreed to discuss them over the next few days.

- b. Parish appraisal: Nothing to report.
- c. VDS: Nothing to report.
- d. District and County Plans: Nothing to report.
- e. Other matters: Nothing to report.

4.2. Cllr Rose proposed the approval of the actions already taken. Cllr Giblin seconded the proposal and it was carried unanimously.

4.3 No recommendations to approve.

5 Lighthorne Sports Association

Cllr Rigby reported that a Millennium Fun Day had been held on the sports field. It was considered to have been a great success, but was not that well attended.

Cllr Rose has been given a copy of the Association's draft accounts for the year ending 30 April 2000 for the Assets, Contracts and Finance Working Group to Consider.

The AGM has still not been held. From the floor, Mr Hinman said that he would try to contact some members to organise an EGM so that things might be progressed.

6 Lighthorne Village Hall

Cllr Rigby reported that, having examined the deeds, he was of the opinion that the play area behind the hall is the responsibility of council but the car park should be managed and maintained by the Village Hall Committee in the same way as the building. This will be discussed with the Chairman of the Committee. **Action: Cllr Rigby.**

Cllr Drake-Lee reported that the sign in the car park should be rewritten in the next weeks.

7 Assets, Contracts and Finance

7.1 Cllr Rose reported on:

- a. Grass cutting: Lighthorne Heath is now satisfactory.
- b. Lighthorne Heath Play Area: Nothing to report.
- c. Lighthorne Play Area: Nothing to report.
- d. Millennium Commemoration: The SDC grant committee meeting has been held but Mr Amis is, as yet, unsure as to the amount he has been awarded for the Lighthorne Village Sign.
- e. The Goode Land: A village meeting was held which was attended by about 25 people. The planting proposal was generally supported.
- f. The Broadwell: Peter Scott has examined the area, including raising all drain covers and using specialised video equipment. His formal report has not yet been received, but it is understood that he will not recommend a root barrier as the tree is only half grown and the required depth of barrier might damage the Broadwell and would not provide a long term solution. It would cost in the region of £7000-£9000.

Cllr Rose will be seeking expert advice (and costing) if we have to take the application to appeal. Cllr Booth will prepare an appeal if it is necessary.

- g. Village Greens at Lighthorne Heath: Cllr Giblin has replied to the letter from Mr Ashley and we await a response.
- h. Other Matters:

From the floor, Mr Hinman spoke in support of his letter asking for a grant of £250 to provide two display boards in Lighthorne Village Hall, one depicting the history of the parish and the other with a photomontage of Millennium year events. It was felt that council should support the history board, but defer consideration of the Millennium board until Mr Hinman had pursued other sources of grant-aid.

7.2 Financial Statement

7.2.1 Items Paid since last Meeting

Payee	Cheque No.	Description	Amount £
Countryside Services	703	Grasscutting LH village verges 12th & 13th July	57.57
Countryside Services	704	Grasscutting LH village greens and sports ground bank.	166.85
District Audit	705	98/99 Core Audit	455.31
C. Goode	706	Clerk's Salary - July 2000	120.00
C. Musgrave	707	Treasurer's Salary - July 2000	50.00
C. Goode	708	Clerk's Expenses	34.20
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Countryside Services	712	Grasscutting LH village greens - 31st July	111.62
Severn Trent Water	713	Water Services, Feb to Aug 2000	59.26
Xerox (UK) Ltd/	714	Basic and copy charge	30.58
Powergen	715	Electricity, Sports Assn.	36.36

7.2.2 Outstanding Bills

Payee	Cheque No.	Description	Amount £
Warwickshire County Council	716	Work carried out on Goode Land per estimate	1,404.13
Lighthorne Village Hall	717	Hire of hall to Post Office	481.00
Countryside Services	718	Grasscutting LH verges 17 August	57.57
Countryside Services	719	Grasscutting LH greens and sportsground bank 17 August	166.85
C. Goode	720	Clerk's salary - 1st to 7th August, 2000	30.00
W. Betts	721	Clerk's salary - from 8th August, 2000	90.00
C. Musgrave	722	Treasurer's Salary - August, 2000	50.00
P. Tait	723	Padlock and keys for Broadwell	16.89

7.2.3 Income since Last Meeting

Item	Amount £
Stratford District Council	213.00

7.2.4 Outstanding Income

Item	Amount £
Lighthorne Sports Association (2 quarters)	180.00

7.3 Cllr Rose proposed that

1. Council proceed with a planning application to remove the Broadwell willow tree, supported by the formal report from Peter Scott on the root barrier; and
2. Mr Hinman's history board be supported to a maximum of £125.

Cllr Drake-Lee seconded the proposal and it was unanimously carried.

7.4 Cllr Booth proposed authorising the signing of orders for payment. Cllr Drake-Lee seconded the proposal and it was unanimously carried.

8 Lighthorne Heath Improvements

There seems to have been yet another proposal which includes 6 houses behind the doctor's surgery and may involve the removal of the garages. Cllr Giblin said that things appear to be happening without council's involvement and so we may be talking to the wrong people. There is a need to provide fresh background information to SDC as personnel there appear to have changed. The liaison group is to send a response. *Action: Cllr Giblin.*

9 Heart Start GLR

There has been another meeting. Raffle tickets are now being sold to raise money. Land Rover may provide some funds.

10 Liaison with Land Rover / Ford / Aston Martin

No further meetings have yet been organised.

11 Other Councils and Council Associations

11.1 A letter from SDC about Best Value services has been circulated for comments and response, if any.

No representative will attend the next WALC meeting. *Action: Clerk.*

11.2 Cllr Booth spoke at the last Harbury Panel meeting, which he praised. The next meeting will be at 7:30pm on 4 October and will discuss the local plan. Cllr Booth and possibly one other will attend.

11.3 Nothing to approve.

11.4 Despite the improvement in the recent petrol crisis it was thought wise to organise an emergency planning meeting. This will be at 8pm on Monday 18 September 2000 at the residence of Cllr Rigby, unless cancelled.

12 Parish Split

SDC have acknowledged council's last letter, but no reply has yet been received.

13 Correspondence

Cllr Rigby drew members attention to the possibility of purchasing the lighthorne.com domain name. He said that he thought someone in Lighthorne was looking at lighthorne.org which was more appropriate, but he thought that council should not consider either of these.

14 Any Other Business

Cllr Rose pointed out that the Blue Circle land in Old School Lane was up for sale.

Cllr Purdy reported that the poop bin on the Ash Path had been set alight. She had reported it to the appropriate authority for repair or replacement.

15 Date of Next Meeting

Lighthorne Heath Village Hall at 8pm on Wednesday 11 October 2000.

The Assets, Contracts and Finance Working Group will meet at the residence of Cllr Rose at 8pm on Thursday 5 October 2000.

The meeting closed at 10:20pm.

LIGHTHORNE PARISH COUNCIL

Minutes of the meeting held in Lighthorne Heath Village Hall at 8pm on Wednesday 11th October 2000

Present:

Cllr Rigby (Chair)
Cllr Brewin
Cllr Drake-Lee

Cllr Giblin
Cllr Purdy
Cllr Rose

Bill Betts (Clerk)

Also present:

Cllr Cooley (SDC)

Cllr Doody (WCC)

3 members of the public

1 Administrative

1.1 Apologies

Cllr Booth

Cindy Musgrave (Treasurer)

Cllr Dally (SDC)

1.2 Minutes of the meeting of 13 September 2000

Cllr Rose proposed that the minutes be signed as correct and accepted as a true record. Cllr Giblin seconded the proposal and it was carried unanimously.

2 Questions from the floor

There were none.

3 Highways

Minutes of the highways working group meeting of 9 October had been circulated.

3.1 Cllr Drake-Lee reported on:

- a. C96/Sportsground Footpath: Awaiting permissive path form from Mr Fretwell (WCC) to pass to Mr Mann.
- b. Parish Paths Partnership: Path work has ceased as the contractor is working elsewhere but should restart soon. A letter is to be sent to Mr Emms requesting his approval for work to paths on his land. **Action: Cllr Drake-Lee**
- c. Lighthorne Street Name Signs: There is to be a meeting with Bob Green (SDC signage).
- d. Drains and Gullies: These are being assessed in both villages in light of the recent heavy rain. Gerald Brooks (WCC) is in discussion with the landowner about standing water on the B4100 by Kingston Fields Farm. **Action: Cllr Drake-Lee**
- e. Traffic Calming: A draft letter to John Deegan (WCC) was circulated with a recommendation that it be sent. Cllr Rose requested that reference to Redlands be added.

- f. Other Traffic Matters: Nothing to report.
- g. Lighthorne Heath Bus Shelter: Brochures from 3 suppliers were circulated, together with a document listing price quotations. The Queensbury Ely shelter, without a seat, was recommended as being best value at £2174. Cllr Purdy is to write to WCC for agreement to its erection, and also to bus operators to ask if they would contribute towards the cost.
Action: Cllr Purdy
- h. Other Matters: The Baker's Hill steps work is too small for contractors to be prepared to quote. Alwyn Knapton is to be contacted. **Action: Cllr Drake-Lee**

3.2 Cllr Rose proposed that:

1. the letter to John Deegan be sent; and
2. the acquisition of the recommended bus shelter be approved, subject to final delivery quotations, approval from WCC, and any support from bus operators.

Cllr Brewin seconded the proposal and it was carried unanimously.

4 Planning

4.1 In the absence of Cllr Booth, various members reported on:

- a. Planning correspondence received:

Reference	Title	Applicant	Decision
00/01679/FUL	3 Gifford Rd	Mrs S Jeacock	Refused
00/02219/TRE	2 The Maltings	SR Pearce	Granted
00/02230/TRE	Stonecroft, Lighthorne	Dr & Mrs Sansome	Granted
00/02242/TRE	Fairfield, Lighthorne	Mrs L Lewis	Granted

- b. Planning meetings or inquiries attended:

Cllr Rose reported that he had been present at the DAPC site visit to Land Rover Gaydon, Lighthorne Heath, Bloxham and Newport Pagnell. He stated that, should SDC approve the application, it must be referred to the secretary of state and he may call it in. The Highway Agency has become involved due to the impact on M40 J12. The DAPC will consider the application on 31 October.

The bund around the car park nearest to Lighthorne Heath would be 3m high. The car park lighting would be low-level bollards. Only about 80 people would work there outside prime shift and would not use this car park, so the lights would then be switched off. The only complaints from neighbours of the Newport Pagnell factory had been during building work - there had been none about the paint plant.

Comments from SDC councillors have given the impression that they are likely to approve the application. This is on the basis that, if they refuse it, it is likely to be approved at appeal. They would then lose control (to the inspector) of what planning conditions might be applied. It has been suggested that council should write with ideas on what conditions we would like to see. We should especially consider the area outside the car park bund - perhaps it should be landscaped. Note that legal agreements could be sought if conditions are not appropriate.

- c. Parish appraisal: Nothing to report.

- d. VDS: Nothing to report.
- e. District and County Plans: Nothing to report.
- f. Other matters: Nothing to report.

4.2 No actions to approve.

4.3 Cllr Rose proposed that, following a meeting of the planning working group, a letter should be written to SDC suggesting planning conditions to be applied to the AML application. Cllr Giblin seconded the proposal and it was carried unanimously.

5 Lighthorne Sports Association

Cllr Rigby had researched various documents and circulated his notes. He said that the formal agreement between LSA and the Council had lapsed. He suggested that LSA be formally notified that they are in default of their agreement. He said that he is an elected member of the LSA management committee but Council has the power to put forward two people as honorary members. He proposed that Cllrs Drake-Lee and Rose should be put forward so that committee would then be quorate. A committee meeting could then be called at which an AGM could be arranged.

Cllr Rigby proposed that the plan of action outlined in his notes be followed. This was seconded by Cllr Purdy and carried unanimously.

6 Lighthorne Village Hall

Cllr Rigby reported that he had discussed the issue of the car park with the chairman of the management committee.

Cllr Drake-Lee reported that the sign in the car park has been removed for re-writing.

Cllr Rose reported that the crack that had been found in the south-west corner of the hall was being measured and its progress tracked by a villager competent in such matters. The building is not insured against subsidence, but a letter is to be written to the insurers to inform them of the situation. **Action: Cllr Rose**

7 Assets, Contracts and Finance

7.1 Cllr Rose reported on:

- a. Grass cutting: Nothing to report.
- b. Lighthorne Heath Play Area: Nothing to report.
- c. Lighthorne Play Area: Cllr Drake-Lee said that he had witnessed a potentially dangerous situation that had been caused as a result of the roundabout not being level. This is to be brought to the attention of SDC's inspector. **Action: Cllrs Rose & Drake-Lee**
- d. Millennium Commemoration:

SDC's millennium grants committee had awarded £2000 for the Lighthorne village sign. Together with other promised sums this meant that the project could proceed, subject to WCC receiving a letter from Council agreeing to pay for future repairs and any liability arising. Cllr Rigby reported that SDC had sent the organising committee a bill for the

granting of permission, under advertising powers, to erect the sign and he asked Cllr Cooley (SDC) to look into whether this might be waived.

The board containing a photomontage of millennium year events for Lighthorne Village Hall will be paid for by the hall's management committee.

Lighthorne Heath School had said that they too would like to have a millennium history board, suitably modified for that community.

- e. The Goode Land: Cllr Rose had held a short meeting with those expressing an interest in the replanting scheme.
- f. The Broadwell: Peter Scott's formal report has been received and has been submitted to SDC with an application to fell the willow, supported by plans for further pruning and replanting on the Goode land.
- g. Village Greens at Lighthorne Heath:

The response from SDC was vehemently against granting village green status to the parcels of land identified. Letters have also been received from WCC and the MP. Cllrs Giblin and Booth will draft a response and try to set up a meeting with the MP. **Action: Cllr Giblin**

The clerk was asked to send copies of all correspondence to SDC and WCC ward members. **Action: Clerk**

- h. Other Matters: A copy of the CIPFA guidelines had arrived that morning and will be discussed by the working group.

7.2 Financial Statement

7.2.1 Items Paid since last Meeting

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Lighthorne Village Hall	717	Hire of hall to Post Office	481.00
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W. Betts	721	Clerk's salary - from 8th August, 2000	90.00
C. Musgrave	722	Treasurer's Salary - August 2000	50.00
P. Tait	723	Lock & 4 keys for Broadwell	16.89

7.2.2 Outstanding Bills

Payee	Cheque No.	Description	Amount £
C. D. Knapton	724	Litterpicking - Lighthorne Heath	60.00
Countryside Services	725	Grasscutting LH village verges 7th September	57.57
Countryside Services	726	Grasscutting LH village greens - 7th September	111.62
Countryside Services	727	Cutting hedge in communal area in Church Lane - 13th September	96.35
Countryside Services	728	Grasscutting LH village verges - 25th September	57.57
Countryside Services	729	Grasscutting LH village greens - 25th September	111.62
Peter Scott Limited	730	Site visit and preparation of preliminary report	479.40
Blue Circle Industries PLC	731	Water Supply Playing Field	1.00
ABB Service & Solutions	732	Public Lighting Maintenance	67.27
W. Betts	733	Clerk's Salary - September 2000	120.00
C. Musgrave	734	Treasurer's Salary - September 2000	50.00

7.2.3 Income since Last Meeting

Item	Amount £
Stratford on Avon District Council - Precept, second half	5,300.00

7.2.4 Outstanding Income

Item	Amount £
Lighthorne Sports Association (2 quarters)	180.00

7.3 Cllr Giblin proposed that:

1. **Once the Lighthorne Millennium Village Sign is built Council add it to the list of assets on the insurance policy;**
2. **The clerk be instructed to write to WCC informing them of this; and**
3. **A second history board by Mr Hinman be supported to a maximum of £125.**

Cllr Drake-Lee seconded the proposal and it was unanimously carried.

7.4 Cllr Brewin proposed authorising the signing of orders for payment. Cllr Giblin seconded the proposal and it was unanimously carried.

8 Lighthorne Heath Improvements

The liaison group is to send fresh background information to SDC. *Action: Cllr Giblin.*

9 Heart Start GLR

Raffle tickets are selling well and more are available from Cllr Booth.

10 Liaison with Land Rover / Ford / Aston Martin

No further meetings have yet been organised.

11 Other Councils and Council Associations

11.1 From the floor, Cllr Cooley (SDC) said that comment forms about Best Value for Village Design Statements and Parish Appraisals are being sent out by SDC and he asked that Council respond. **Action: Clerk**

11.2 Cllr Booth was to attend the Harbury Panel meeting on 4 October which was due to discuss the local plan. It is hoped he will report at the next meeting. **Action: Cllr Booth**

Cllr Rigby reported that he had attended a meeting of parish council chairmen and -women organised by the leader of the Conservative group on WCC. John Deegan, Noel Hunter and Alison Hodge had been invited to answer questions. The meeting had been useful and it was intended that it should be repeated. Cllr Rigby said that he was disappointed that it had had to be organised by a political group and not by the full council, but the meeting had not been political.

11.3 Nothing to approve.

11.4 Nothing was raised.

12 Parish Split

No response has been received from SDC. Cllr Rigby will pursue details of the process to be followed and current progress. **Action: Cllr Rigby**

13 Correspondence

Nothing remained to be discussed.

14 Any Other Business

Cllr Purdy reported that the poop bin on the Ash Path had been replaced. A letter of thanks is to be sent to SDC. **Action: Cllr Purdy**

Cllr Rigby reported that he had supplied some initial parish council pages for the www.lighthorneonline.com website.

15 Date of Next Meeting and Bookings for Future Meetings

Lighthorne Village Hall at 8pm on Wednesday 8 November 2000.

The Assets, Contracts and Finance Working Group will not meet this month.

Council will continue to meet at alternate village halls on the second Wednesday of each month. The Clerk is to book dates through to the end of 2001. **Action: Clerk**

The meeting closed at 9:50pm.

LIGHTHORNE PARISH COUNCIL

Minutes of the meeting held in Lighthorne Village Hall at 8pm on Wednesday 8th November 2000

Present:

Cllr Rigby (Chair)
Cllr Booth

Cllr Drake-Lee
Cllr Giblin

Cllr Rose
Bill Betts (Clerk)

Also present:

Cllr Turner (SDC)

1 Administrative

1.1 Apologies

Cllr Brewin
Cllr Purdy

Cindy Musgrave (Treasurer)
Cllr Cooley (SDC)

Cllr Dally (SDC)
Cllr Doody (WCC)

1.2 Minutes of the meeting of 11 October 2000

Cllr Rose proposed that the minutes be signed as correct and accepted as a true record. Cllr Drake-Lee seconded the proposal and it was carried unanimously.

2 Questions from the floor

There were none.

3 Highways

Minutes of the highways working group meeting of 6 November were circulated.

3.1 Cllr Drake-Lee reported on:

- a. C96/Sportsground Footpath: Mr Mann has verbally agreed to the path, with kissing gates at both ends. Mr Mann's solicitor will return paperwork to WCC. Some costs will be met by WCC, the rest from Council's P3 budget. Mr Mann has asked that his solicitor's costs be reimbursed. The gate design is to be agreed with Mr Mann. **Action: Cllr Purdy.**
- b. Parish Paths Partnership: James Fretwell has moved on; his replacement has yet to be identified. Path work is ongoing. A letter has been sent to Mr Emms requesting his approval for work to paths on his land. WCC (Fred Yarwood) is attempting to resolve a dispute with Mr Briggs over whether the bridleway over the E-road is valid.
- c. Lighthorne Street Name Signs: The meeting with Bob Green (SDC signage) has not yet been forthcoming. It is suggested that a sign directing to Lighthorne Heath be erected at the cross-roads of B4100 & C96. **Action: Cllr Drake-Lee.**

- d. **Drains and Gullies:** Cllrs assessed both villages. Cllr and Mrs Rigby had cleared debris from grids along the stream by Heath Lane. Gerald Brooks (WCC) had arranged for the blocked drain by Lighthorne Village Hall to be cleared and remedial work is underway on a culvert which caused standing water on the B4100 by Kingston Fields Farm. A burst water pipe in Mountford Rise (Evens) has been repaired. The minutes from the SDC Dasset Area Committee highlighted a report on the likelihood of flooding in Lighthorne and made comment that further action is contemplated.
- e. **Traffic Calming:** A letter has been sent to John Deegan (WCC) requesting speed limits and/or traffic calming on B4100, in Lighthorne Village and in Leam Road.
- f. **Other Traffic Matters:** Those with responsibility for hedge cutting on C96 are to be identified and requested to take action. **Action: Cllr Drake-Lee.**
- g. **Lighthorne Heath Bus Shelter:** Cllr Purdy has confirmed the validity of the price quotations from the three suppliers and therefor the choice of the Queensbury Ely shelter, without a seat. No planning consent is required and WCC have agreed to its erection subject to it being upon hard-standing adjacent to the footway (because of visibility issues). A verbal quotation for £320 has been received for laying the hard-standing. The Clerk has written to the utilities to ascertain if there are any services in the area, and to the bus operators asking if they would contribute.
- h. **Other Highway Matters:** A quotation for between £50 and £80 (depending on what is found when work starts) for remedial work to the Baker's Hill steps has been received. Protective pavement railings have been erected in Lighthorne Heath but Cllr Purdy feels that the work is poor or unfinished.

3.2 Cllr Drake-Lee proposed that:

1. **the work on the Baker's Hill steps proceed, to a limit of £80; and**
2. **a letter be written to WCC complaining about the pavement railings.**

Cllr Giblin seconded the proposal and it was carried unanimously.

4 Planning

4.1 Cllr Booth reported on:

- a. Planning correspondence received:

Reference	Title	Applicant	Decision
00/02654/TRE	Reduction and felling, by the Broadwell	Lighthorne Parish Council	Awaited
00/02655/TPO	Fell weeping willow, the Broadwell	Lighthorne Parish Council	Awaited
00/01579/REM	4 houses, adjacent 1 Stonebridge Rd	J Bradley Associates	Granted
00/02430/ADV	Commemorative sign, Lighthorne	Mr P Amis	Awaited

An enforcement notice has been served on 22 Leam Road regarding two fences that are not in accordance with the planning permission.

- b. Planning meetings or inquiries attended:

The Dasset Area Planning Committee did not consider the Aston Martin application on 31 October. It is held up by WCC, as the highway authority. The next DAPC meeting is

on 28 November, but there is concern that the room will not be big enough and so there may be a special meeting.

Cllr Drake-Lee said that the Council Surgery held in Lighthorne Village Hall on 12 October was well attended and all had been opposed to the AML application.

- c. Parish appraisal: Nothing to report.
- d. VDS: Nothing to report.
- e. District and County Plans: Notice of WCC's intention to adopt the Warwickshire Structure Plan 1996-2011 has been received.
- f. Other matters: Nothing to report.

4.2 No actions to approve.

4.3 No recommendations to approve.

5 Lighthorne Sports Association

Cllr Rigby reported that, on the day after the last Council Meeting and before any of the actions he had recommended had begun, he and Cllrs Rose and Drake-Lee had been told by the chairman of the association, Orrie Mead, that the AGM had been arranged for Monday 13 November in the sports pavilion. Cllr Giblin congratulated Cllr Rigby on this progress.

6 Lighthorne Village Hall

The letter has been written to the insurers informing them of the movement in the end wall.

Cllr Rigby reported that he had been told by the chairman of the management committee that the Post Office are to install new electronic equipment in the new year. The management committee will then need to have some additional work done to enable the facility to remain dual purpose. They expect this to cost about £100 and have raised the question of a grant. It was agreed that a letter be sent asking for the management committee's long term view of how the Post Office should be provided for and informing them that members are minded to agree to a 50% grant up to £50, subject to final invoices. **Action: Cllr Rigby.**

7 Assets, Contracts and Finance

7.1 Cllr Rose said that there had been no meeting of the working group this month but he was able to report on:

- a. Grass cutting: Nothing to report.
- b. Lighthorne Heath Play Area: Nothing to report.
- c. Lighthorne Play Area: The report from SDC (Chris Wood) has been received. It lists the roundabout as being of some concern and the large swing as being of major concern. A quote of £150 has been received from A.J. Maintenance for the levelling work on the roundabout. *At this point Cllr Booth declared an interest as the person concerned is doing some work for him.* The problem with the large swing is severe corrosion to the frame at ground level and the report recommended that the item be taken out of service. A letter is to be written to Wicksteads about repairs. **Action: Cllr Drake-Lee.**

- d. Millennium Commemoration: The letter to the insurers informing them of the new asset has been sent. The letter to WCC agreeing to pay for future repairs and any liability arising from the sign has been sent. A copy of the response from WCC agreeing to the siting of the sign is to be given to Peter Amis. **Action: Clerk.**
- e. The Goode Land: Awaiting planning permission.
- f. The Broadwell: Awaiting planning permission.
- g. Village Greens at Lighthorne Heath: WCC has supplied the forms needed to apply for the land to become village green, but it was felt that legal assistance should be sought before they are completed. It was agreed that the letter to John Maples MP should ask for a meeting to discuss the AML application as well as this item. **Action: Cllr Giblin.**
- h. Other Matters:

The CIPFA guidelines were in line with current practice and should be adopted. Reference should be made to them in Standing Orders. **Action: Cllr Rigby.**

A full response is to be sent to the auditor now that all points had been addressed. There is Council money in the Bradford and Bingley Building Society held in the name of Geoff Barrett, a former parish councillor.

7.2 Financial Statement

7.2.1 Items Paid since last Meeting

Payee	Cheque No.	Description	Amount £
C. D. Knapton	724	Litterpicking - Lighthorne Heath	60.00
Countryside Services	725	Grasscutting LH village verges 7th September	57.57
Countryside Services	726	Grasscutting LH village greens - 7th September	111.62
Countryside Services	727	Cutting hedge in communal area in Church Lane - 13th September	96.35
Countryside Services	728	Grasscutting LH village verges - 25th September	57.57
Countryside Services	729	Grasscutting LH village greens - 25th September	111.62
Peter Scott Limited	730	Site visit and preparation of preliminary report	479.40
Blue Circle Industries PLC	731	Water Supply Playing Field	1.00
ABB Service & Solutions	732	Public Lighting Maintenance	67.27
W. Betts	733	Clerk's Salary - September 2000	120.00
C. Musgrave	734	Treasurer's Salary - September 2000	50.00

7.2.2 Outstanding Bills

Payee	Cheque No.	Description	Amount £
ABB Service & Solutions	735	Trim twigs & small branches around street lamp Old School Lane	29.38
ABB Service & Solutions	736	Replace ignitor outside Lighthorne Sports Club	32.55
Countryside Services	737	Grasscutting village verges 20/23 Oct.	57.57
Countryside Services	738	Grasscutting village greens and sportsground bank 20/23 Oct.	166.85
Powergen Energy PLC	739	Standing & P'Cell Energy Charge	90.18
Lighthorne Village Hall	740	Hire of Village Hall Council Meetings	80.00
Lighthorne Heath Village Hall	741	Hire of Village Hall Council Meetings	50.00
W. Betts	742	Clerk's Expenses 9/8 - 11/10/00	37.36
W. Betts	743	Clerk's Salary - October	120.00
C. Musgrave	744	Treasurer's Salary - October	50.00
Xerox	745	Basic & Copy Charge	38.29
WALC (<i>added later - see 11.3</i>)	746	Planning Workshop Fees	10.00

7.2.3 Income since Last Meeting

Item	Amount £
Powergen (Underground Cable)	5.75

7.2.4 Outstanding Income

Item	Amount £
Lighthorne Sports Association (2 quarters)	180.00

7.3 Cllr Rose proposed that:

1. **The quotation from A.J. Maintenance for £150 for levelling the roundabout be accepted and, in addition, they be asked to take the large swing out of service;**
2. **The Clerk be instructed to write to John Maples MP;**
3. **Legal advice be sought from WALC; and**
4. **The CIPFA guidelines be adopted.**

Cllr Drake-Lee seconded the proposal and it was unanimously carried.

7.4 Cllr Booth proposed authorising the signing of orders for payment. Cllr Rose seconded the proposal and it was unanimously carried.

8 Lighthorne Heath Improvements

Cllr Giblin has written in an attempt to re-establish the group. A letter has been received from John Deegan (WCC) asking if traffic calming is still an issue. A letter is to be written to Ian Prosser (SDC) asking if the money for this is still available. **Action: Cllr Booth.**

9 Heart Start GLR

The raffle is to be drawn on 26 November in Lighthorne Heath Village Hall. Over £500 has been raised to date.

10 Liaison with Land Rover / Ford / Aston Martin

A letter has been received from Sara-Louise Lee, a principal investment officer and co-ordinator for Warwickshire Investment Partnership for WCC, to say that the next meeting will be on Wednesday 15 November at the Gaydon site. Many members are unable to attend, but it is hoped that at least two will be able to do so. **Action: Clerk.**

11 Other Councils and Council Associations

11.1 WALC has written with information about a planning workshop run by SDC to be held at 7:30pm on Tuesday 12 December at Shire Hall. Cllrs Rigby and Giblin are to attend. **Action: Clerk**

11.2 Cllr Booth was unable to attend the Harbury Panel meeting on 4 October.

11.3 **Cllr Booth proposed that £10 be paid to WALC for the planning workshop. This was seconded by Cllr Drake-Lee and carried unanimously.** *Cheque number 746 was added to the list under item 7.2.2 above.*

11.4 Nothing was raised.

12 Parish Split

Cllr Rigby read an e-mail from Bernadette O'Hare (SDC) saying that the Parish Review Task Group met on 17 October to discuss terms of reference, time scales, cost and priorities etc. and the Lighthorne/Lighthorne Heath issue was highlighted as the number one priority. She has again requested a growth item from Committee.

13 Correspondence

National Tree Week was being advertised. The Countryside Agency was asking for responses to a National Rural Services Survey which the Clerk and Cllr Booth completed.

14 Any Other Business

Cllr Drake-Lee reported that about a dozen tyres had been dumped on the Lighthorne Sports Association car park. He was investigating means of disposal but said that there was likely to be a cost as they would not be accepted at a waste disposal site. **Action: Cllr Drake-Lee.**

15 Date of Next Meeting

Lighthorne Heath Village Hall at 8pm on Wednesday 13 December 2000.

The Assets, Contracts and Finance Working Group will meet on Wednesday 6 December.

The Clerk has circulated a full list of dates and locations for meetings in 2001.

The meeting closed at 10:00pm.

LIGHTHORNE PARISH COUNCIL

Minutes of the meeting held in
Lighthorne Heath Village Hall
at 8pm on Wednesday 13th December 2000

Present:

Cllr Rigby (Chair)
Cllr Booth

Cllr Brewin
Cllr Purdy

Cllr Rose
Bill Betts (Clerk)

Also present:

Cllr Cooley (SDC)

3 members of the public

1 Administrative

1.1 Apologies:

Cllr Drake-Lee
Cllr Giblin

Cindy Musgrave (Treasurer)
Cllr Dally (SDC)

Cllr Doody (WCC)
Cllr Turner (SDC)

1.2 Minutes of the meeting of 8 November 2000

Cllr Rose proposed that the minutes be signed as correct and accepted as a true record. Cllr Booth seconded the proposal and it was carried unanimously.

2 There were no questions from the floor.

3 Highways

3.1 Cllr Purdy reported on:

- a. C96/Sportsground Footpath: Awaiting Mr Mann's solicitor returning papers to WCC.
- b. Parish Paths Partnership: It is now too wet for any further work to proceed until Spring.
- c. Lighthorne Street Name Signs: Nothing to report.
- d. Drains and Gullies: Remedial work on the culvert which caused standing water on the B4100 by Kingston Fields Farm is now complete. Some footways in Lighthorne Heath are flooded and various drains there are to be cleared out..
- e. Traffic Calming: Nothing to report.
- f. Lighthorne Heath Bus Shelter: The utilities offered no objection to the siting of the shelter. Bus companies declined to contribute towards the cost. The verbal quotation of £320 for laying the hard-standing seemed to be in some doubt: a firm quotation is to be sought. **Action: Cllr Purdy.**
- g. Baker's Hill steps: Nothing to report.

h. Other Highway Matters: Nothing was raised.

3.2 Nothing to approve.

4 Planning

4.1 Cllr Booth reported on:

a. Planning correspondence received:

Reference	Title	Applicant	Represent'n	Decision
00/02143/FUL	Factory, Gaydon Test Centre	Aston Martin	Object	Grant
00/02430/ADV	Commemorative sign, Lighthorne	Mr P Amis	Support	Granted
00/02654/TRE	Reduction/felling by the Broadwell	Lighthorne PC	N/A	Granted
00/02655/TPO	Fell willow, the Broadwell	Lighthorne PC	N/A	Refuse
00/02916/FUL	Garage, Three Gates Cottage	Mr R Goodwin	None	Awaited
00/02957/TRE	Works to 24 trees, Willowbrook	Mrs Y Hunter	None	Awaited
00/02984/AGN	Barn, Church Hill Farm	Mr D Sabin	Too high	Granted
00/03098/TRE	Trim Hawthorn, Mousehole	Mr W Hughes	None	Awaited

b. Planning meetings or inquiries attended:

At their meeting on 28 November, the Dasset Area Planning Committee unanimously recommended to the Planning and Regulation Committee that the Aston Martin application should be approved. On 8 December a special meeting of the Planning and Regulation Committee approved the application. As this was counter to the Local Plan the matter is to be referred to the Secretary of State who has the power to call it in for determination.

The Parish Council was successful in getting some modifications to the conditions recommended by the officers:

- The limit of 10,000 cars that may be built will apply to the site as a whole, not just the application site;
- Aston Martin will consult us on landscaping issues;
- Money is set aside to be used if traffic problems ensue;
- If the already approved Modular Building is built, then these conditions are to be re-examined.

Mr Foddy had distributed a letter to Lighthorne residents urging people to write to the Secretary of State expressing their objections to the application.

Cllr Rose expressed his appreciation to Cllrs Booth and Rigby for their work.

c. Parish appraisal: Nothing to report.

d. Village Design Statements: Nothing to report.

e. District, County or National plans: Nothing to report.

f. Other matters: Nothing was raised.

4.2 No actions to approve.

4.3 Cllr Rose proposed that council write to the Secretary of State to ask him to call in the Aston Martin application. This was seconded by Cllr Purdy and carried unanimously. Action: Cllr Booth / Rose.

5 Lighthorne Sports Association

Cllr Rose reported that the AGM that had been arranged for Monday 13 November had not been properly advertised. Another meeting was advertised for 11 December, but still only 6 people turned up. There was no great interest in running any activities which would use the building or the sports field. Only the tennis section is supported. The current chairman and treasurer were willing to stay on in their roles. The accounts have been audited and showed a net income of £90 for 1999. The Association will write to the council about mothballing the building and the status of the legal agreement. Something needs to be decided about grasscutting on the cricket square.

Cllr Drake-Lee was not present to report on the matter of the dumped tyres.

6 Lighthorne Village Hall

Cllr Rose reported that the crack in the end wall is being professionally examined, but as yet there are no hints as to the cause. Input from the management committee on the future of the Post Office is awaited, especially in view of the recent Rural White Paper. The chairman of the committee has said that the bill for the additional work to be done after the new electronic equipment has gone in is now thought likely to be £120.

7 Assets, Contracts and Finance

7.1 Cllr Rose said that there had been no meeting of the working group this month but he was able to report on:

- a. Grass cutting: Nothing to report.
- b. Lighthorne Heath Play Area: Nothing to report.
- c. Lighthorne Play Area: No response has been received from Wicksteads. The repair works have not yet been done. **Action: Cllr Drake-Lee.**
- d. Millennium Commemoration: Work on the village sign has now commenced.
- e. The Goode Land: See the next item.
- f. The Broadwell: Planning permission for the tree works and planting on the Goode Land had been approved, but the felling of the willow by the Broadwell was refused under delegated powers. Furthermore, an article 5 certificate was issued which removes the District Council's liability to pay compensation for any loss or damage suffered as a result of their decision. An appeal could be made to the Secretary of State and documentation needed to submit this had been obtained.

The chairman said that he had fully expected the matter to have gone before the Dasset Area Planning Committee and was surprised that it had been handled under delegated powers as the application had had the support of Ward members and it had come from a Parish Council seeking to overturn a previous decision of the District Council. From the

floor Cllr Cooley (SDC) said that while SDC had almost certainly followed their process to the letter, it had certainly not been within the spirit. The matter was to be taken up, but in the meantime he said that council should appeal.

- g. Village Greens at Lighthorne Heath: A meeting with John Maples MP had been arranged for 12:45 to 1:15pm on 15 December at Lighthorne Heath Village Hall. It was agreed that the agenda should include this item, the AML application, and the parish split.
- h. Other Matters: The working group recommended that the fidelity insurance held by the council should be raised to £20,000.

At this point the question of the salaries and conditions of the Clerk and Treasurer was raised. **The chairman proposed that, in view of the confidential nature of the business about to be transacted, the debate be adjourned to the end of the meeting and that it was advisable in the public interest that, at that time, the public be temporarily excluded and they be instructed to withdraw. This was seconded by Cllr Rose and carried *nem con*.**

7.2 Financial Statement

7.2.1 Items Paid since last Meeting

Payee	Cheque No.	Description	Amount £
ABB Service & Solutions	735	Trim twigs & small branches around street lamp Old School Lane	29.38
ABB Service & Solutions	736	Replace ignitor outside Lighthorne Sports Club	32.55
Countryside Services	737	Grasscutting village verges 20/23 Oct.	57.57
Countryside Services	738	Grasscutting village greens and sportsground bank 20/23 Oct.	166.85
Powergen Energy PLC	739	Standing & P'Cell Energy Charge	90.18
Lighthorne Village Hall	740	Hire of Village Hall Council Meetings	80.00
Lighthorne Heath Village Hall	741	Hire of Village Hall Council Meetings	50.00
W. Betts	742	Clerk's Expenses 9/8 - 11/10/00	37.36
W. Betts	743	Clerk's Salary - October	120.00
C. Musgrave	744	Treasurer's Salary - October	50.00
Xerox	745	Basic & Copy Charge	38.29
WALC	746	Planning Workshop Fees	10.00

7.2.2 Outstanding Bills

Payee	Cheque No.	Description	Amount £
Powergen	747	Electricity Sports Association	33.76 *
Countryside Services	748	Final cut LH village greens 15/11	111.62
Countryside Services	749	Final cut LH village verges 15/11	57.57
D. Humphries	750	Sweeping village bus shelter twice weekly from April to November	80.00
P. C. Tait	751	Acrylic sheet for display boards LH village hall and school	107.89
P. C. Tait	752	Chipboard, fabric, fittings, beading and photo LH village hall (2/3 cost)	53.18
ABB Service & Solutions	753	Street lighting maintenance	67.27
C. D. Knapton	754	Litter picking - November	60.00
W. Betts	755	Clerk's salary - November	120.00
C. Musgrave	756	Treasurer's salary - November	50.00
Cllr Booth	757	Expenses re: opposition to AML	15.17
Heart Start G.L.R.(added later, see 9)	758	Donation	500.00
Lighthorne Heath Youth Club (added later, see 13)	759	7 members on Residential Outward Bound Course	70.00

* Approved for payment after last Council Meeting under Standing Order 54(b), paid 21/11/00.

7.2.3 Income since Last Meeting

Item	Amount £
Customs & Excise (VAT Refund)	1,137.94

7.2.4 Outstanding Income

Item	Amount £
Lighthorne Sports Association (2 quarters)	180.00

7.3 Cllr Rose proposed that:

1. **A written appeal against SDC's refusal of permission to fell the Willow tree be submitted to the Secretary of State; and**
2. **The Council's fidelity insurance be raised to £20,000.**

Cllr Brewin seconded the proposal and it was unanimously carried.

7.4 Cllr Rose proposed authorising the signing of orders for payment. Cllr Purdy seconded the proposal and it was unanimously carried.

8 Lighthorne Heath Improvements

Cllr Purdy reported that no plans had yet been made available.

9 Heart Start GLR

From the floor, Mr Len Nethercoat stated that it had been 27 weeks since the first public meeting setting up the organisation. He said that the cost of a defibrillator was £2,400. All operators would be trained, certified and insured by the Ambulance Service. Running costs were £400 per year. There was also a per-use cost, plus a need for coats, maps and such like. He said that the raffle had raised £600 and to date the total stood at £1,340. As they were

now halfway to their goal it was time to ask council for a donation. They were also asking Gaydon Parish Council.

The Chairman congratulated Mr Nethercoat and his team for all the efforts that had been put in to raise the money so quickly.

Cllr Rose proposed a grant of £500 be made to Heart Start GLR. This was seconded by Cllr Booth and carried unanimously. *Cheque number 758 was added to the list in item 7.2.2 above.*

The Clerk was requested to write to the NHS Healthy Lives scheme nominating Heart Start GLR for a further grant. **Action: Clerk.**

10 Liaison with Land Rover / Ford / Aston Martin

Cllrs Booth reported that he and Cllr Giblin attended the meeting 15 November at the Gaydon site. Talk was of the Green Commuter Plan and their relationship to the community. No mention was made of the planning application. There is an intention to keep the meetings going and the next is planned for Wednesday 7 February 2001, details to be announced.

11 Other Councils and Council Associations

11.1 Communications: The chairman drew members attention to an article in the WALC newsletter on the recent Rural White Paper.

11.2 Meetings Attended: Cllr Rigby reported that he had attended the WALC planning workshop and had found it quite useful. Reference had again been made to the Rural White Paper, as well as to RPG and PPGs that might be useful in fighting the AML application.

11.3 There were no recommendations to approve.

11.4 No other matters were raised.

12 Parish Split

Nothing to report.

13 Correspondence

A letter from Lighthorne Heath Youth Club had been circulated asking for a grant towards the cost of sending 7 youngsters on a residential Outward Bound course. **Cllr Purdy proposed that £70 be given to the Club. This was seconded by Cllr Brewin and carried unanimously.** *Cheque number 759 was added to the list in item 7.2.2 above.*

A letter had been received from Mr Sean O'Grady, Director of Planning at SDC, informing council of his imminent retirement and thanking us for our support, respect and kindness. The chairman expressed his thanks and good wishes to Mr O'Grady and it was agreed that the Clerk should write in reply. **Action: Clerk.**

14 Any Other Business

Nothing was raised.

15 Date of Next Meeting

Lighthorne Village Hall at 8pm on Wednesday 10 January 2001.

The Assets, Contracts and Finance Working Group will meet on Wednesday 3 January.

16 Deferred item 7.1.h

The public and the Clerk were asked to leave.

It was unanimously agreed that the Clerk's salary be raised from £1440 to £1476 per annum and the Treasurer's from £600 to £624.

It is noted that both the Clerk and the Treasurer are to give written undertakings that they are responsible for their own tax and National Insurance payments. The clerk is to be asked to draw up an appropriate letter. Action: Cllr Rose / Clerk / Treasurer.

The meeting closed at 10:00pm.