

# LIGHTHORNE PARISH COUNCIL

## Minutes of the meeting held in Lighthorne Village Hall at 8pm on Wednesday 10<sup>th</sup> January 2001

Present:

Cllr Rigby (Chair)  
Cllr Booth  
Cllr Drake-Lee

Cllr Giblin  
Cllr Purdy  
Cllr Rose

Bill Betts (Clerk)

Also present:

Cllr Cooley (SDC)

No members of the public

### 1 Administrative

#### 1.1 Apologies:

Cllr Brewin  
Cllr Dally (SDC)

Cllr Doody (WCC)  
Cllr Turner (SDC)

#### 1.2 Minutes of the meeting of 13 December 2000

There was some confusion as to exactly what had been reported under item 3.1.g, Baker's Hill Steps.

**Cllr Rose proposed that the minutes be amended so that item 3.1.g reads "Nothing to report" and that they then be signed as correct and accepted as a true record. This was seconded by Cllr Giblin and carried unanimously.**

#### 1.3 To approve various amendments to Standing Orders

The proposed amendments to Orders 3, 56, 64, 65, 85 and 88 having been already circulated, **Cllr Rigby proposed that they be accepted. This was seconded by Cllr Giblin and carried unanimously.**

The amended Standing Orders are to be given to each member. *Action: Cllr Rigby / Clerk.*

### 2 There were no questions from the floor.

### 3 Highways

#### 3.1 Cllr Drake-Lee reported on:

- a. C96/Sportsground Footpath: Cllr Purdy has given Mr Mann a catalogue of possible kissing gates. Mr Mann's solicitor has now contacted WCC's solicitor. Costs have still to be determined.
- b. Parish Paths Partnership: Cllr Drake-Lee has delivered a letter to Mr Emms requesting approval of work to be carried out – awaiting response to WCC. Fred Yarwood (WCC

Highways) is still attempting to resolve a dispute with Mr Briggs over whether the bridleway over the E-road is valid.

- c. Lighthorne Street Name Signs: There is to be a meeting with Peter Hallam (WCC Transport Group) on 24 January to discuss this.
- d. Drains and Gullies:

Construction traffic from the new houses on Gifford Road are causing problems with mud and broken drains at the junction of Gifford and Winyates Roads. Gerald Brooks (WCC Highways, Dunchurch) has been contacted to repair / action. **Action: Cllr Purdy.**

There was ice along Old School Lane caused by water leaking from both the Pound Well and a blocked/broken gully by Pound Green. WCC is to be asked to help with both. **Action: Cllr Drake-Lee.**

- e. Traffic Calming: A response has been received from Peter Hallam (WCC Transport Group) agreeing to a site visit. See (c) above.
- f. Lighthorne Heath Bus Shelter: After having sought alternate quotations for the floor, it is recommended that a quotation of £327 (incl. VAT) from AJ Maintenance be accepted.
- g. Baker's Hill steps: AJ Maintenance has been given authority to proceed with repairs against a quotation of £80. The work will be undertaken in January.
- h. Other Highway Matters:

The wattle fence by Compton Road on the B4100 was damaged in the last gale. SDC is to be asked to repair it. **Action: Cllr Drake-Lee.**

Various salt bins have refilled by WCC Highways, Dunchurch, after Cllr Brewin suggested this should be done. A salt-bin near the junction of Winyates / Leam / Bitham Roads could be cleared out and refilled. **Action: Cllr Drake-Lee.**

**3.2 Cllr Rose proposed that AJ Maintenance be instructed to lay the flooring for the new bus shelter for an amount not exceeding £327 (including VAT). This was seconded by Cllr Giblin and carried unanimously.**

#### 4 Planning

##### 4.1 Cllr Booth reported on:

- a. Planning correspondence received:

Reference	Title	Applicant	Represent'n	Decision
00/02916/FUL	Garage, Three Gates Cottage	Mr R Goodwin	None	Awaited
00/02957/TRE	Works to 24 trees, Willowbrook	Mrs Y Hunter	None	Granted
00/03098/TRE	Trim Hawthorn, Mousehole	Mr W Hughes	None	Granted
00/03336/TRE	Fell Sycamore, 4 Post Office Lane	Mr Gordon Bott	None	Awaited
00/03352/TPO	Fell Spruce, trim 3, 7 Oak Leigh	Helen Foulkes	None	Awaited
00/03394/FUL	Garage, Land adj 1 Stonebridge Rd	Court Ltd	None	Awaited

- b. Planning meetings or inquiries attended: None.
- c. Parish appraisal: Nothing to report. From the floor, Cllr Cooley (SDC) said that Chris Mitchell (SDC) may have some money to encourage input to an appraisal from the young.
- d. Village Design Statements: Nothing to report.
- e. District, County or National plans: Cllr Rose reported that he and Mr Keith Sheppard had attended an SDC Local Plan Workshop in their roles as members of the Lighthorne Heath and Village Association and the Lighthorne Society respectively. Housing policy especially had been looked at but there was an expected need for only 800 houses in the plan period. It was hoped that the first deposit draft would be ready for the end of June 2001 and they are aiming to have the policy adopted by year-end 2003.
- f. Other matters: Cllr Booth had ascertained exactly who within the DETR would handle the request to call in the AML application and as a result a copy of the Parish Council's letter to the Secretary of State was sent to the Birmingham office and receipt had been acknowledged. John Maples MP had not yet written. CPRE, both at county and regional level, have become involved as they, too, are against the application.

4.2 No actions to approve.

4.3 Only the application for a garage in Stonebridge road was still current. **Cllr Booth proposed that council should make no representation. This was seconded by Cllr Purdy and carried unanimously.**

## 5 Lighthorne Sports Association

Cllr Rose said that there was, as yet, no input from the Association on the future of the facility. There had been a burst pipe in the pavilion after the last freeze, but no serious damage was thought to have been caused. The water was now turned off prior to repair, so the pavilion was effectively unusable. The clerk was asked to check the insurance policy.

**Action: Clerk.**

Cllr Drake-Lee reported that disposal of the dumped tyres was likely to cost £20 per tyre as SDC considered they were not their responsibility and a specialist contractor would have to take them to a site registered to receive toxic waste. Other means of disposal were discussed and will be investigated. **Action: Cllrs Rigby & Drake-Lee.**

## 6 Lighthorne Village Hall

Cllr Drake-Lee reported that the newly painted car-park sign was in his possession and he would erect it shortly.

Input from the management committee on the future of the Post Office is still awaited. Cllr Rigby said that the matter would be discussed at the next meeting of the management committee on 08 February, but he was unable to attend. It was hoped that another councillor would be able to attend.

## 7 Assets, Contracts and Finance

### 7.1 Cllr Rose reported on:

- a. Grass cutting: It had been decided to seek further quotations for the Lighthorne contract.

- b. Lighthorne Heath Play Area: Nothing to report.
- c. Lighthorne Play Area: The repair work is expected to be completed later this month.
- d. Millennium Commemoration: Nothing to report.
- e. The Goode Land: See the next item.
- f. The Broadwell: The appeal process is underway. From the floor Cllr Cooley (SDC) suggested that the application should be resubmitted to SDC with only minor alterations. Ward members could then ensure that it was put to the Dasset Area Planning Committee.  
**Action: Cllr Rose.**
- g. Village Greens at Lighthorne Heath: The matter was discussed with John Maples MP and a formal application is to be prepared. **Action: Cllrs Giblin & Booth.**
- h. Other Matters:

*The increase in fidelity insurance, as recommended at the last audit, is now in place.*

*NI and income tax declarations from the Clerk and Treasurer have been signed.*

Assuming that the bus shelter is built this year council will spend all of this year's precept but still has £16K in reserves. The Lighthorne Sports Association and the Broadwell are the major issues at present, but since council already has £4K earmarked for these the group could see no justification for an increase to the precept.

The Lighthorne Village Hall management committee had submitted a request for a grant of £60 together with an invoice for £120 which covered the work to the kitchen in respect of the Post Office computer equipment and some other minor work. The chairman reminded members that they had previously been minded to grant 50% of the cost of the kitchen work, to a maximum of £50.

## 7.2 Financial Statement

### 7.2.1 Items Paid since last Meeting

Payee	Cheque No.	Description	Amount £
<b>Powergen</b>	<b>747</b>	<b>Electricity Sports Association</b>	<b>33.76 *</b>
Countryside Services	748	Final cut LH village greens 15/11	111.62
Countryside Services	749	Final cut LH village verges 15/11	57.57
D. Humphries	750	Sweeping village bus shelter twice weekly from April to November	80.00
P. C. Tait	751	Acrylic sheet for display boards LH village hall and school	107.89
P. C. Tait	752	Chipboard, fabric, fittings, beading and photo LH village hall (2/3 cost)	53.18
ABB Service & Solutions	753	Street lighting maintenance	67.27
C. D. Knapton	754	Litter picking - November	60.00
W. Betts	755	Clerk's salary - November	120.00
C. Musgrave	756	Treasurer's salary - November	50.00
Cllr Booth	757	Expenses re: opposition to AML	15.17
Heart Start G.L.R.	758	Donation	500.00
Lighthorne Heath Youth Club	759	7 members on Residential Outward Bound Course	70.00

\* Approved for payment after November Council Meeting under Standing Order 54(b), paid 21/11/00.

## 7.2.2 Outstanding Bills

Payee	Cheque No.	Description	Amount £
Warwickshire County Council	760	Grounds maintenance - Sports Assn	508.38
W. Betts	761	Clerk's salary - December 2000	120.00
W. Betts	762	Clerk's Expenses	35.23
C. Musgrave	763	Treasurer's salary - December 2000	50.00
Mike Yurkevitch	764	Lighthorne Village Hall car park sign	50.00
Lighthorne Village Hall Committee	765	Grant	50.00

## 7.2.3 Income since Last Meeting

None.

## 7.2.4 Outstanding Income

Item	Amount £
Lighthorne Sports Association (3 quarters)	270.00

**7.3 Cllr Rose proposed that this year's precept request should remain unchanged at £10,600. This was seconded by Cllr Booth and unanimously carried.**

**7.4 Cllr Rose proposed authorising the signing of orders for payment, including £50 for Lighthorne Village Hall. This was seconded by Cllr Drake-Lee and unanimously carried.**

## 8 Lighthorne Heath Improvements

Cllr Purdy reported that no new information had become available.

## 9 Heart Start GLR

Cllr Booth reported that a letter of thanks for council's donation had been received. The group has now succeeded in raising the funds needed to buy the defibrillator and to cover some of the first year's running costs. Volunteers will commence training later this month. There remains a need for more volunteers to be trained.

SDC did not feel Heart Start GLR suitable for the Sustainable Communities Grant Scheme, but had suggested another source of funding. The letter has been passed to the group.

## 10 Liaison with Land Rover / Ford / Aston Martin

The next meeting is planned for Wednesday 7 February 2001 at 6:30pm within the Land Rover site. The meeting is the same day as the next Assets, Contracts and Finance Working Group meeting. It was agreed that the working group meeting would commence once the liaison meeting was over in order to enable members to attend both.

## 11 Other Councils and Council Associations

11.1 Communications: Nothing was raised.

11.2 Meetings Attended: None.

11.3 There were no recommendations to approve.

11.4 No other matters were raised.

## 12 Parish Split

From the floor, Cllr Cooley (SDC) said that the matter was on the SDC agenda and had been mentioned at the meeting of the Local Democracy Panel held today. The recommendation had been to allow £10K for temporary additional staffing to cover all boundary matters. The aim was to complete the changes in time for elections in 2002, but Cllr Cooley thought this optimistic. The recommendation will go before the Strategy Committee before it goes to full Council. Cllr Booth suggested asking a formal question at the Strategy Committee meeting to ensure that the Parish Council's position was clearly understood. **Action: Cllr Booth.**

## 13 Correspondence

A letter from the Warwickshire Wildlife Trust mentioned several new funding opportunities and Local Biodiversity Action Plans. It was agreed that the Clerk should write to them telling them about the former quarry land that council hoped SDC will identify in the next Local Plan and asking for more information. It is hoped that SDC will also investigate further. **Action: Clerk.**

A letter from Mr Peter Hinman suggested a plan for the replacement of the 3 trees around the Village Green in Lighthorne. This will be circulated and considered by the Assets, Contracts and Finance Working Group. **Action: Cllr Rose.**

## 14 Any Other Business

WCC Emergency Planning Unit had offered 100 sandbags (just bags, no sand). Cllr Rigby has collected them and will distribute them. **Action: Cllr Rigby.**

## 15 Date of Next Meeting

Lighthorne Heath Village Hall at 8pm on Wednesday 14 February 2001.

The meeting closed at 09:55pm.

# LIGHTHORNE PARISH COUNCIL

## Minutes of the meeting held in Lighthorne Heath Village Hall at 8pm on Wednesday 14<sup>th</sup> February 2001

Present:

Cllr Rigby (Chair)  
Cllr Booth  
Cllr Brewin

Cllr Drake-Lee  
Cllr Giblin  
Cllr Purdy

Cllr Rose  
Bill Betts (Clerk)

Also present:

Cllr Cooley (SDC)  
Cllr Dally (SDC)

Cllr Doody (WCC)  
3 members of the public

### 1 Administrative

#### 1.1 Apologies:

Cllr Turner (SDC)

#### 1.2 Minutes of the meeting of 10 January 2001

**Cllr Brewin proposed that the minutes be signed as correct and accepted as a true record. This was seconded by Cllr Purdy and carried unanimously.**

### 2 The meeting was adjourned to consider questions from the floor.

Mr Keith Sheppard spoke on a number of topics. (Many are dealt with elsewhere in these minutes.) The main items were:

- Street name signs and the amount of street furniture in Lighthorne.
- Soak-aways on the C96.
- Removal of trees at Keepers Cottage. (This is outside the conservation area.)
- The Lighthorne Village Design Statement has “hit the buffers”.
- The development to the rear of Stonebridge Road is very close to the settlement limit line.
- A proposal to dispose of the contents of the pavilion at the Lighthorne sports ground.
- Ramblers using the Lighthorne Village Hall car park.
- His disapproval at the Council’s grant to Lighthorne Heath Youth Club as he is against “donations to individuals”.
- The overdue rental from the Lighthorne Sports Association.
- The Parish Split.

Mr Peter Thurston stated that there is a big puddle opposite 3 Kenilworth Road. There are clearly drainage problems. He suspects a blocked gully, possibly due to a broken pipe.

### 3 Highways

#### 3.1 Cllr Drake-Lee reported on:

- a. C96/Sportsground Footpath: See next item.
- b. Parish Paths Partnership: Sarah Manchester has been appointed as the new WCC P3 officer: Cllr Purdy will meet with her on 15 February to progress these items. Cllr Drake-Lee wonders if Mr Emms has moved away as he has been unable to establish any contact. John Holmes is still progressing the footpath work: still to be done is one belonging to Mr Briggs (due to the dispute that Fred Yarwood (WCC Highways) is still attempting to resolve) and two towards Chesterton.

- c. Lighthorne Street Name Signs: A letter has been received from Peter Hallam (WCC Transport Group) as a result of the meeting. The main points are:

Village Nameplates: It is suggested that the three existing nameplates and speed limit signs at the entrance to Lighthorne on the C96 be replaced with new signs incorporating both functions into one sign. The cost of these will be met by WCC but they have suggested that an additional road safety message, for example "Please Drive Slowly", could be added at a cost to the Parish Council of about £50 per sign. From the floor, Cllr Doody (WCC) offered to try to get the cost of the additional lettering paid for by WCC.

Direction Sign, Chesterton Road / Church Lane / Old School Lane Junction: It was agreed to wait 3-4 months to see if WCC would introduce a Warwickshire "Polo" sign.

B4100 / Chesterton Road Junction: The recently erected signs were considered adequate.

Leam Road: The only financially viable solution offered was to paint 30mph roundels on both ends of the road, but councillors did not think this appropriate. Cllr Booth once again expressed dismay that the money which had been available from SDC for this purpose had been lost due to WCC requiring an additional amount to maintain the suggested scheme.

Crossroad Warning Sign, Chesterton Road: To be replaced by WCC.

Playground Signs: These could be erected in both villages, but are the extra signs wanted and where should they go? To be discussed at the next meeting. **Action: All.**

- d. Drains and Gullies: WCC Dunchurch has been written to. More action is needed but this is in hand.
- e. Traffic Calming: Action on the B4100 by Redlands is unlikely as the road to the village is not adopted. The B4100 through Lighthorne Heath has already been identified by WCC as an area requiring attention. There will be a review of speed limits in 2 year's time. Recent rulings on the use of money from speeding fines could mean that a traffic camera might be requested.
- f. Lighthorne Heath Bus Shelter: The order has been confirmed, but it won't be ready for delivery until May. The footings will be completed prior to then.
- g. Pavement Railings: A letter has been sent. The rely said that WCC has instructed the original contractors to make good the faulty workmanship.

h. B4100 / Compton Road Fence: Nothing to report

i. Salt Bins: Nothing to report.

j. Other Highway Matters:

Bakers Hill steps have still not been repaired. *Action: Cllr Drake-Lee.*

The footway by the B4100 has a hedge growing over it that is seriously restricting the width. The owner is to be ascertained and contacted. *Action: Cllr Purdy.*

**3.2 Cllr Drake-Lee proposed that the offer of signs from WCC be accepted in principle and that they be asked to quote for the addition of the wording “Please Drive Slowly”. This was seconded by Cllr Purdy and carried *nem con* (Cllr Booth abstained).**

#### 4 Planning

4.1 Cllr Booth reported on:

a. Planning correspondence received:

Reference	Title	Applicant	Represent'n	Decision
00/02916/FUL	Garage, Three Gates Cottage	Mr R Goodwin	None	Grant
00/03336/TRE	Fell Sycamore, 4 Post Office Lane	Mr Gordon Bott	None	Consent
00/03352/TPO	Fell Spruce, trim 3, 7 Oak Leigh	Helen Foulkes	None	Consent
00/03394/FUL	Garage 4, adj 1 Stonebridge Rd	Court (W) Ltd	None	Awaited
00/03425/FUL	Garage 1, adj 1 Stonebridge Rd	Court (W) Ltd	None	Awaited
01/00035/FUL	Extend cond 2 of S98/0030 to 10Mar2003, land adj Verney Rd	JHO, JR & SR Pearce	None	Awaited
01/00068/TPO	Lift crown 4 Oaks, 17/19 Birdhaven	R Ivins	None	Awaited
01/00337/FUL	Extension + porch, Keepers Cottage	Mr/Mrs Pencaldi	None	Awaited
01/00352/TPO	Fell 1 Willow, West of Broadwell	Lighthorne PC	N/A	Awaited

b. Planning meetings or inquiries attended: None.

c. Parish appraisal: Nothing to report.

d. Village Design Statements: A copy of a letter from the Lighthorne Society to Warwickshire Rural Action has been received. It states that the Society have no intention of rewriting their document to conform to the requirements of SDC's planning department and so do not intend to publish it in a “glossy”, illustrated version. They have lodged a copy (in its unauthorised form) with SDC Planning and returned the unused portion of the grant they received. It will not achieve Supplementary Planning Guidance status.

e. District, County or National plans: Nothing to report.

f. The AML Application: This will not be called in. We must now concentrate on landscaping issues, using the community liaison meeting as a forum. Item closed.

g. Other matters:

Garages Between Leam Road and the School: It appears that garages nos. 26 - 49 are to be demolished and the remaining ones repaired. No plans for development have yet been submitted.

Street Naming: The developers of the 4 houses on land adjacent to 1 Stonebridge Road had asked SDC to requested input on this. They suggested "Chestnut Close", but there is already a street with that name in Lighthorne Heath (though its postal address is Lighthorne). SDC also stated that their records showed that Lighthorne Parish Council have not indicated a wish to exercise the street naming function. It was stated that the properties are built on the site of the old Commander's House.

**Cllr Booth proposed that the Clerk be instructed to reply suggesting the street be named "Commander's Close" and requesting that it have a Lighthorne Heath address and postal code. The letter should also express the council's desire that in future it does wish to exercise the street naming function within the Parish. This was seconded by Cllr Brewin and passed *nem con*.**

Quarry Land / Biodiversity Audit: Cllr Rigby reported that he had been told that Jeff Waddell (SDC Wildlife Sites Officer) had indeed identified the quarry land as a site to be investigated further. It is possible that it may be classed as a "Site of Interest for Nature Conservation (SINC)" under the local authority funded Wildlife Sites Project. It is site number SP35N1 and it will be surveyed by a Field Services Officer from Warwickshire Museum. The survey is unlikely to take place for a couple of years as resources are being concentrated closer to Stratford-upon-Avon. It is possible that this process could be speeded up, perhaps by getting someone else to survey the land. Further investigation is required. *Action: Cllr Rigby*.

4.2 No actions to approve.

4.3 Only the application for Keepers Cottage was still current. **Cllr Booth proposed that council should make no representation. This was seconded by Cllr Purdy and carried *nem con*.**

5 Lighthorne Sports Association

Cllr Rose reported that he and Cllr Rigby had met with the treasurer of the Sports Association and a number of actions had been forthcoming:

A suitably qualified person had been found in the village and they had examined the pavilion. The state of the roof was still to be assessed. The work required to be done will be costed and brought before Council.

The cricket square was an issue as cutting it with a gang mower, like the rest of the playing field, would destroy it. It was proposed to examine the possibility of having it cut as part of the Lighthorne village contract rather than as part of the playing field contract as the contractor was more likely to have suitable equipment.

A new, formal, 3-year agreement has been drafted and is under discussion. It was proposed to continue the previously informal arrangement that the rent would be set at a level to cover the water and electricity charges. The outstanding £270 in rent will be re-examined in this light. Means of reducing standing charges are being looked at.

Cllr Rose emphasised that all the proposals under investigation were aimed at protecting the council's assets. There was benefit in keeping the Association in place as that helped in a number of ways, such as obtaining rate relief, and there was still income from the tennis section which was going into a sinking fund. Cllr Giblin thanked Cllr Rose for his efforts.

Cllr Drake-Lee reported that a farmer had been found with a use for the dumped tyres and that he hoped they would be moved in the next few weeks, at no cost. **Action: Cllr Drake-Lee.**

It was asked if the problem of fly-tipping might be reduced if a gate was to be erected across the entrance to the car-park. Cllr Rigby said that there was a gate, but he was fairly sure that it did not close satisfactorily. This is to be investigated and the possibility of repairs will be considered. **Action: Cllrs Rigby & Rose.**

## 6 Lighthorne Village Hall

Cllr Rigby read a letter from the chairman of the management committee which said that the issue of the separation of the post office was very much at the forefront of discussions, but that funds were the problem. Council will be kept informed.

Cllr Rose said that he had been told that the crack in the corner opposite the post office had stabilised - he was expecting a report, but had not yet received it. He also said that he had been told that the other end of the building, the extension behind the stage, was on the move again - he will investigate. **Action: Cllr Rose.**

## 7 Assets, Contracts and Finance

### 7.1 Cllr Rose reported on:

- a. Grass cutting: Two contractors who had been contacted had declined to tender for the Lighthorne contract, but the current contractor had tendered at the same rates as last year.
- b. Lighthorne Heath Play Area: Nothing to report.
- c. Lighthorne Play Area: Cllr Drake-Lee reported that he had met with Wicksteads.

They confirmed that the swing frame is rusted below ground level and is beyond economic repair. The swings have been taken off the frame to take them out of service. A replacement swing would cost around £800 and the labour required around £400, but with suitable safety matting the total bill would be around £2900. The existing matting is too small and of a material which does not meet current standards.

Wicksteads also recommended replacing the matting under the roundabout at a cost of around £2500, but they accepted that it would be appropriate to lift the existing matting, re-level the ground and re-lay the matting using our own labour. This matting would not have to protect children from the height of fall that swings might allow.

SDC is to be contacted for further advice and to seek possible financial assistance.

**Action: Cllr Drake-Lee.**

- d. Millennium Commemoration: Work on the sign is progressing.
- e. The Goode Land / Broadwell: The reworked planning application has been acknowledged as valid. Cllr Cooley (SDC ward member) has requested that it go before the Dassett Area Planning Committee. The appeal process is underway in parallel.

Niall Conway has quoted £325 plus VAT to carry out the work on the other two willows that cannot be done by the volunteer labour that has already cleared the area. Villagers are to be asked to help with underplanting and there are already a number of offers to purchase bushes and shrubs.

Cllr Rigby read a letter from Mrs Goode saying that she was interested in the plans and thought it would look good, but also asking about retaining the parking space with her cottage. The item is to be examined by the working group. **Action: Cllr Rose.**

- f. Village Greens at Lighthorne Heath: The three areas have been formally mapped. An application to WCC is in train. People both within and outside the village are being sought to confirm the situation.

Cllr Booth asked if he and Cllr Giblin could be given the authority to sign documents on behalf of Council in respect of this item.

- g. Other Matters:

Mr Barrett has advised that Council is entitled to 250 shares in Bradford and Bingley. Instructions have been given to sell them. This should realise between £650 and £700.

Details of a WALC training day to be held on 10<sup>th</sup> March had been circulated. Cllrs Rigby, Rose and the Clerk requested they be authorised to attend.

Niall Conway said that the 3 trees around the Village Green in Lighthorne are in good condition, even though their appearance could be better.

## 7.2 Cllr Rose proposed that:

1. **Cllr Booth and Giblin be authorised to sign under seal on behalf of the Council all documents relating to village greens at Lighthorne Heath; and**
2. **£90 be allocated for 3 attendees at the WALC training day.**

**This was seconded by Cllr Booth and unanimously carried.**

## 7.3 Financial Statement

### 7.3.1 Items Paid since last Meeting

Payee	Cheque No.	Description	Amount £
Warwickshire County Council	760	Grounds maintenance - Sports Assn	508.38
W. Betts	761	Clerk's salary - December 2000	120.00
W. Betts	762	Clerk's Expenses	35.23
C. Musgrave	763	Treasurer's salary - December 2000	50.00
M. Yurkevitch	764	Car Park Sign - LH Village Hall	50.00
Lighthorne Village Hall Committee	765	Grant	50.00

### 7.3.2 Outstanding Bills

Payee	Cheque No.	Description	Amount £
VOID	766		
C. D. Knapton	767	Litter picking LHH - December 00	60.00
Powergen Energy PLC	768	Standing and usage charge	90.18
Audit Commission	769	Charge for audit 99/00	327.40

CPRE	770	Subscription renewal	17.50
W. Betts	771	Clerk's Salary - January 2001	123.00
W. Betts	772	Clerk's Expenses - January 2001	9.96
C. Musgrave	773	Treasurer's Salary - January 2001	52.00
C. Musgrave	774	Treasurer's Expenses -	18.13

### 7.3.3 Income since Last Meeting

None.

### 7.3.4 Outstanding Income

Item	Amount £
Lighthorne Sports Association (3 quarters)	270.00

**7.4 Cllr Rose proposed authorising the signing of orders for payment. This was seconded by Cllr Booth and unanimously carried.**

## 8 Lighthorne Heath Improvements

Cllr Purdy reported that there is still no new information.

## 9 Heart Start GLR

Cllr Booth reported that responders are still being sought. Item closed.

## 10 Liaison with Land Rover / Ford / Aston Martin

The meeting planned for 7 February was cancelled as it clashed with an SDC meeting. A new date is eagerly awaited.

## 11 Other Councils and Council Associations

11.1 Communications: WCC is consulting on which of the 3 forms of leadership they should choose. Local meetings are to be held.

11.2 Meetings Attended: None.

**11.3 Cllr Booth proposed that the Clerk be instructed to write to WCC expressing this council's belief that WCC should adopt the *Council Leader with a Cabinet* model. This was seconded by Cllr Brewin and carried unanimously.**

11.4 No other matters were raised.

## 12 Parish Split

The recommendation to allow £10K for temporary additional staffing will go before the Strategy Committee on Monday 19 February and, if approved, will then go to full Council. Cllr Booth has tabled a written question about the Lighthorne Heath village greens for the Strategy Committee meeting although he is unable to attend in person.

## 13 Correspondence

Nothing was raised.

#### 14 Any Other Business

Application forms have been received for the Best Kept Village competition. It was agreed that, as per usual, both villages would be entered. **Action: Clerk.**

#### 15 Date of Next Meeting

Lighthorne Village Hall at 8pm on Wednesday 14 March 2001.

The meeting closed at 10:40pm.

# LIGHTHORNE PARISH COUNCIL

Minutes of the meeting held in  
Lighthorne Village Hall  
at 8pm on Wednesday 14<sup>th</sup> March 2001

Present:

Cllr Rigby (Chair)	Cllr Giblin	Bill Betts (Clerk)
Cllr Booth	Cllr Purdy	
Cllr Brewin	Cllr Rose	

Also present:

Cllr Cooley (SDC)	2 members of the public
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## 1 Administrative

### 1.1 Apologies:

Cllr Drake-Lee	Cllr Doody (WCC)
Cllr Dally (SDC)	Cllr Turner (SDC)

### 1.2 Minutes of the meeting of 14 February 2001

**Cllr Rose proposed that, after a minor spelling correction, the minutes be signed as correct and accepted as a true record. This was seconded by Cllr Giblin and carried unanimously.**

2 The meeting was adjourned to consider questions from the floor.

Mr Keith Sheppard thanked Members for their consideration of the matters he had raised at the previous meeting.

## 3 Highways

### 3.1 Cllr Purdy reported on:

- a. C96/Sportsground Footpath: Mr Mann has been spoken to again, as has his solicitor. The likely costs are still being sought.
- b. Parish Paths Partnership: Nothing to report.
- c. Lighthorne Village Nameplate / Speed Sign: Nothing to report.
- d. Lighthorne Street Name Signs: Nothing to report.
- e. Playground Signs: Discussion postponed to the next meeting. **Action: All.**
- f. Traffic Calming: Nothing to report.

- g. Drains and Gullies: Cllr Drake-Lee had reported that WCC Dunchurch had done most of the work that they had been asked to. However, there appeared to be a new source of water by the electricity substation on Old School Lane, Lighthorne, and Lighthorne Heath appeared to have been visited by a “sludge-gulper” that did not stop. Dunchurch is to be contacted again. **Action: Cllr Purdy.**
- h. Lighthorne Heath Bus Shelter: It has become necessary to find a new contractor to undertake the work on the footings. They will be asked to bid for levelling the playground roundabout and Bakers Hill steps in Lighthorne as well.
- i. Pavement Railings: It has been stated that a contractor will complete the remedial work before the end of the month.
- j. B4100 / Compton Road Fence: Cllr Drake-Lee had reported that this was not the responsibility of WCC, but SDC. A conversation with SDC has been started.
- k. Salt Bins: Nothing to report.
- l. Bakers Hill steps: See item h.
- m. B4100 hedge: Ken Wiggett (SDC) is to be contacted. **Action: Cllr Purdy.**
- n. Other Highway Matters:

There was a suggestion to put a rubbish bin by the lay-by on the B4100 between the villages as it used by lorries resting up overnight. The matter will be discussed with WCC. **Action: Cllr Purdy.**

There appears to be a general problem of footways and signs in Lighthorne Heath being covered by overgrowth from SDC- and SWHA-owned properties. The extent of the problem is to be investigated. **Action: Cllr Brewin.**

There is an accumulation of household refuse opposite the shop in Lighthorne Heath. SDC is to be informed. **Action: Cllr Purdy.**

It appears that the ash-path (between the two villages) is not signed as closed due to the current foot and mouth outbreak. This is to be clarified with WCC. **Action: Cllr Purdy.**

Cllr Rose reported that Biffa had made a mess of the verges in Old School Lane, Lighthorne and Mr Foddy had contacted SDC about this. It appears that the mode of driving of the vehicle and the excessive number of empty black plastic bags left are a matter of concern. SDC have been apprised..

There a number of large pieces of wind-felled trees on the verges of the C96. It seems that they are the responsibility of the landowner, Mr Mann. **Action: Cllr Purdy.**

### 3.2 Nothing to approve.

#### 4 Planning

##### 4.1 Cllr Booth reported on:

###### a. Planning correspondence received:

Reference	Title	Applicant	Represent'n	Decision
00/03394/FUL	Garage 4, adj 1 Stonebridge Rd	Court (W) Ltd	None	Grant

00/03425/FUL	Garage 1, adj 1 Stonebridge Rd	Court (W) Ltd	None	Grant
01/00035/VAR	Extend cond 2 of S98/0030 to 10Mar2003, land adj Verney Rd	JHO, JR & SR Pearce	None	Awaited
01/00068/TPO	Lift crown 4 Oaks, 17/19 Birdhaven	R Ivins	None	Consent
01/00337/FUL	Extension + porch, Keepers Cottage (amendment received)	Mr & Mrs Pencaldi	None	Awaited
01/00352/TPO	Fell 1 Willow, West of Broadwell	Lighthorne PC	N/A	Awaited
01/00497/REM	Erect 1 house, land adj Verney Rd	JHO, JR & SR Pearce	Object	Awaited
01/00539/FUL	Conservatory, Hill Cottage, Bank	Mr McBarnet	TBD	Awaited

- b. Planning meetings or inquiries attended: None.
- c. Parish appraisal: Nothing to report.
- d. Village Design Statements: Nothing to report.
- e. District, County or National plans: Cllr Rigby passed over some information about the current consultation on a revision to Regional Planning Guidance.
- f. Other planning matters: Nothing was raised.

4.2 No actions to approve.

4.3 **Cllr Brewin proposed that council should make representation as follows:**

**Keepers Cottage: None.**

**Verney Rd: Objection. The site should be developed as a whole, not piecemeal.**

**Hill Cottage: To be agreed between Cllrs Rigby & Rose the following morning.**

**This was seconded by Cllr Giblin and carried *nem con*.**

## 5 Lighthorne Sports Association

Cllr Rose reported that expert opinion on the state of the roof of the pavilion had revealed that it is in need of serious attention. WCC has been contacted for a list of contractors from whom quotations may be obtained. The possibility of spraying a protective coating onto the existing roof, as suggested by Cllr Brewin, will also be examined.

The actual expenditure of the Council this year on water and electricity supply to the pavilion amounted to £263. The annual rent had been set at £360. **Cllr Rose proposed that the amount of overdue rent owing should be determined by the actual expenditure for the year. This was seconded by Cllr Rigby and carried unanimously.**

Cllr Drake-Lee had reported that the farmer who had agreed to take the dumped tyres was currently unable to do so due to foot and mouth restrictions.

## 6 Lighthorne Village Hall

Cllr Rose reported that the expert's report on the measurements of the crack showed that it was now shrinking. A copy of the report is to be sent to the Council's insurers. Measurement is continuing.

A letter had been received from WRCC pointing out likely problems associated with village halls where the building insurance is held by a parish council which acts as custodian trustee. This is the case in Lighthorne. A copy had also been received by the hall's management committee and discussions have been held. WRCC recommends the insurance is switched over so as to be held by the management committee. Council may then make a grant to cover the cost. Public liability insurance is not an issue as this is held by the management committee (who also have contents insurance). Cllr Rose has contacted the Council's insurers who are sending a package. The matter is to be resolved as soon as possible. The question was asked as to who insures the Post Office equipment.

The Chairman had received a letter from the secretary of the management committee asking for a 10% increase in the rent paid by the council for the use of the space for the post office. This rent has not been increased since the arrangement began. The matter was passed to the Assets, Contracts and Finance Working Group for report.

## 7 Assets, Contracts and Finance

### 7.1 Cllr Rose reported on:

- a. Grass cutting: Nothing to report.
- b. Lighthorne Heath Play Area: Nothing to report.
- c. Lighthorne Play Area: Cllr Drake-Lee had reported that he had met with Mr Wood of SDC who had advised that there was no mandatory requirement for a safety surface. He also said that grant would be unlikely until 2002-03. It was felt that there was need for further consultation, with a public meeting if necessary. **Action: Cllr Drake-Lee.**
- d. Millennium Commemoration: Work is almost complete. Two etched, stainless-steel plates are currently being made. The committee have now made a claim for the £500 grant which has been agreed. Cllr Rose has reviewed all the invoices for the physical work which amount to approximately £4400. He recommended that the grant be paid.
- e. The Goode Land / Broadwell: The weekend of 7/8 April has been advertised as a planting weekend. There has been a good response.

The appeal on the Willow tree is in train and there has been additional input from both SDC and the Council. The second planning application has still to go before the Dasset Area Planning Committee. The closing date for public comments was 12 March. The Lighthorne Society had written a very well considered letter in support.

Mrs Goode's request to retain the parking space with her cottage had been discussed. Members were keen to accommodate this as the gift was a very generous one. A hedge is to be planted to screen the area, but members would like Council to retain ownership so as to prevent inappropriate use in the future. Further discussions were recommended.

- f. Village Greens at Lighthorne Heath: Nothing to report.
- g. Bank accounts: There are operational difficulties with current banking arrangements. Changes are being considered and a proposal may be brought to the next meeting.
- h. Other Matters:

Council has received £766.87 from the sale of 250 shares in Bradford and Bingley. Cllr Rose acknowledged the efforts of Mr Barrett in resolving this. He reminded members that

Council had resolved to leave Mr Barrett, an ex-councillor himself, as signatory on the account following the death of Cllr Sharp as demutualisation was a likely prospect.

The history board for Lighthorne Heath school is now up and much appreciated.

## 7.2 Cllr Rose proposed that:

1. he should enter into further discussions with Mrs Goode and her solicitor; and
2. Niall Conway's quotation for £325 plus VAT to prune willows be accepted.

**This was seconded by Cllr Booth and unanimously carried.**

## 7.3 Financial Statement

### 7.3.1 Items Paid since last Meeting

Payee	Cheque No.	Description	Amount £
VOID	766		
C. D. Knapton	767	Litter picking LHH - December 00	60.00
Powergen Energy PLC	768	Standing and usage charge	90.18
Audit Commission	769	Charge for audit 99/00	327.40
CPRE	770	Subscription renewal	17.50
W. Betts	771	Clerk's Salary - January 2001	123.00
W. Betts	772	Clerk's Expenses - January 2001	9.96
C. Musgrave	773	Treasurer's Salary - January 2001	52.00
C. Musgrave	774	Treasurer's Expenses -	18.13
WALC	775	Training Seminar - 3 attendees	90.00

### 7.3.2 Outstanding Bills

Payee	Cheque No.	Description	Amount £
Xerox	776	Basic & Copy Charge	34.86
Severn Trent Water	777	Water services bill	56.90
Martin Thornton	778	Lighthorne History Boards	56.16
W. Betts	779	Clerk's Salary - February	123.00
W. Betts	780	Clerk's Expenses - February	19.38
C. J. Musgrave	781	Treasurer's Salary - February	52.00
ABB Service & Solutions	782	Street Lighting Maintenance	67.27
WRCC	783	Best Kept Village Competition	22.50
Lighthorne 2000	784	Grant for Village Sign	500.00

### 7.3.3 Income since Last Meeting

Item	Amount £
Donation	20.00
Stratford District Council - Sec 136 Sec A	1,951.00
Bradford & Bingley Distribution	766.87

### 7.3.4 Outstanding Income

Item	Amount £
Lighthorne Sports Association (3 quarters)	270.00

**7.4 Cllr Rose proposed authorising the signing of orders for payment. This was seconded by Cllr Booth and unanimously carried.**

## 8 Lighthorne Heath Improvements

Nothing to report.

## 9 Gaydon site community liaison meeting

This has been rescheduled to 6:30pm on Wednesday 4 April. Site security is to be informed that all Members except Cllrs Drake-Lee and Rose are likely to attend. **Action: Clerk.**

A number of e-mails and telephone calls had been exchanged between Cllr Booth, SDC and Land Rover after 2 diggers entered the site from Leam Road on 13 March. It is thought that misunderstandings had arisen and it will not happen again. Land Rover have agreed to make good the damage to the grassed area that was crossed.

## 10 Other Councils and Council Associations

10.1 Communications: WRCC have written concerning the Rural Ventures competition. A number of schemes have been, or are likely to be, entered. These include:

The Millennium Tapestry produced by Lighthorne Ladies;

The joint parish council / community work carried out on The Bank in Lighthorne;

The Lighthorne Heath Village Hall garden;

The Millennium Village Sign; and

The History Boards erected in both Lighthorne Village Hall and Lighthorne Heath School.

WRCC have also written about community websites. This is to be discussed further with Linda Ridgley. **Action: Cllr Rigby.**

A reply is to be produced to the SDC Community Plan consultation. **Action: Cllr Rigby.**

A reply is to be produced to the DETR green paper A Model Code of Conduct for Members. **Action: Cllrs Rigby and Rose.**

10.2 Meetings Attended: Cllr Rigby gave a report on the WALC training day. Cllr Rose and the Clerk were invited to report on the sessions they had attended.

WALC had been told that councils with a precept under £50,000 were likely to have their audit requirements relaxed. The level of precept which attracted a requirement to fully implement Best Value was likely to be reduced. The former would affect Lighthorne, but not the latter.

WALC felt there was now cross-party support for the development of the role of the parish council, but they pointed out that county and district councils received about 80% of their money from central government, whereas parish councils currently receive none. Cllr Rigby is preparing a draft annual report on the work of the Council – something that is likely to be required to attain “quality council” status and potentially gain access to central funds. More government money is likely to become available to parish councils in the next year or two, probably following further consultation in the next few months.

There was a brief discussion on the role of the standards committee of the district council.

Cllr Rigby suggested moving the agenda item on planning up to after the adjournment. He said that any plans received could be laid out before the start of the meeting for viewing by both Members and the public. He suggested Members try to be present a few minutes earlier

than was currently the norm. The idea was thought useful. **Action: Chairman / Cllr Booth / Clerk.**

Cllr Giblin was present at the SDC Strategy Committee meeting when Cllr Booth's question about village greens at Lighthorne Heath was raised. The original response from SDC was subsequently withdrawn and an amended reply has now been received in which the language is more moderate.

10.3 Nothing to approve.

10.4 No other matters were raised.

11 Parish Split

Nothing to report.

12 Annual Parish Meeting.

The provisional location and time of this year's meeting was agreed as Lighthorne Heath Primary School at 8pm on 16 May. It is hoped to be able to persuade someone from Ford / Land Rover to speak on their plans for the Gaydon site. We also have a new community police officer and it is hoped that he will be able to attend. If Ford can or will not attend, then the village hall may be more appropriate. **Action: Chairman.**

13 Correspondence

Nothing was raised.

14 Any Other Business

Cllr Booth reported that Heartstart GLR now have their defibrillator and 10 trained operators. Calls are handled through the normal 999 channels. Cover is not yet fully 24 hour as another training session is awaited to bring the number of responders up to the necessary level.

15 Date of Next Meeting

Lighthorne Heath Village Hall at 8pm on Wednesday 11 April 2001.

The meeting closed at 10:35pm.

# LIGHTHORNE PARISH COUNCIL

## Minutes of the meeting held in Lighthorne Village Hall at 8pm on Wednesday 11<sup>th</sup> April 2001

Present:

Cllr Rigby (Chair)	Cllr Giblin	Bill Betts (Clerk)
Cllr Booth	Cllr Purdy	
Cllr Drake-Lee	Cllr Rose	

Also present:

Cllr Cooley (SDC)	Cllr Dally (SDC)	2 members of the public
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### 1 Administrative

#### 1.1 Apologies:

Cllr Brewin	Cllr Doody (WCC)	Cllr Turner (SDC)
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#### 1.2 Minutes of the meeting of 14 March 2001

**Cllr Giblin proposed that the minutes be signed as correct and accepted as a true record. This was seconded by Cllr Rose and carried unanimously.**

#### 2 The meeting was adjourned to consider questions from the floor.

Mr Reg Gale, one of the Heartstart responders, was on call that evening and had brought the defibrillator to show members what the Council's contribution had helped supply. He stated that there were now 20 responders in various stages of training.

### 3 Planning

#### 3.1 Cllr Booth reported on:

##### a. Planning correspondence received:

Reference	Title	Applicant	Represent'n	Decision
01/00035/VAR	Extend cond 2 of S98/0030 to 10Mar2003, land adj Verney Rd	JHO, JR & SR Pearce	None	Refused
01/00337/FUL	Extension + porch, Keepers Cottage (amendment received)	Mr & Mrs Pencaldi	None	Granted
01/00352/TPO	Fell 1 Willow, West of Broadwell	Lighthorne PC	N/A	Consent
01/00497/REM	Erect 1 house, land adj Verney Rd	JHO, JR & SR Pearce	Object	Awaited
01/00539/FUL	Conservatory, Hill Cottage, Bank	Mr McBarnet	Comments	Awaited

01/00762/REM	5 Detached Dwellings, land adj Verney Road	JHO, JR & SR Pearce	Object	Awaited
01/00972/FUL	Change of use (feed store to meat packing), Home Farm, Lighthorne	Mrs P Tompkins	Site visit	Awaited
01/01021/TRE	Fell trees, Forest Lodge, Lighthorne	N Conway	Site visit	Awaited
01/01028/FUL	Demolish conservatory, erect rear extension, 1 Compton Road	Mr J Taylor	No objection	Awaited
01/01029/FUL	Extension, 3 Gifford Road	Mrs S Jeacok	No objection	Awaited

- b. Planning meetings or inquiries attended: Cllrs Booth, Rigby & Rose attended the Dasset Area Planning Committee meeting on 27 March and spoke, as applicant, on the Broadwell Willow (approved) and the Verney Road condition extension (01/00035/VAR – refused). It is understood that the latter means that the other applications for Verney Road are now out of time.
- c. Parish appraisal: Nothing to report.
- d. Village Design Statements: Nothing to report.
- e. District, County or National plans: Nothing to report.
- f. Other planning matters: Nothing was raised.

3.2 No actions to approve.

3.3 Cllr Booth proposed that council should make representation as follows:

**3 Gifford Road: No objection.**

**Verney Rd: Objection. The site should be developed as a whole, not piecemeal.**

**1 Compton Road: No objection.**

**Forest Lodge: To be agreed after a site visit.**

**Home Farm: To be agreed after a site visit.**

**This was seconded by Cllr Giblin and carried unanimously.**

## 4 Highways

4.1 Cllr Drake-Lee reported on:

- a. C96/Sportsground Footpath: Nothing to report.
- b. Parish Paths Partnership: The Ash Path had been closed due to FMD but, if Mr Mann agrees, it should be possible to reopen it. **Action: Cllr Purdy.**
- c. Lighthorne Village Nameplate / Speed Sign: P Hallam (WCC) has been requested to proceed.
- d. Lighthorne Street Name Signs: Awaiting information from P Hallam (WCC) on the availability of a “polo” sign.
- e. Playground Signs: It was agreed that these were not required in Lighthorne, but in Lighthorne Heath it would help to have 2 signs, providing they are located on existing street furniture in Leam Road.

- f. Traffic Calming: Nothing to report.
- g. Drains and Gullies: Cllr Drake-Lee has requested a site visit by Gerald Brooks (WCC) to discuss recurring problems – Pound Well and the Church Lane Bridleway will certainly be discussed, as will the Gifford Road / Stonebridge Road junction.
- h. Lighthorne Heath Bus Shelter: The “new” contractor has advised that he cannot provide footings. Another contractor is to be identified as a matter of urgency. **Action: Cllrs Purdy and Drake-Lee.**
- i. Pavement Railings: The remedial work has been completed.
- j. B4100 / Compton Road Fence: Ken Wiggett (SDC) has arranged for the fence to be tied back up. SDC will not replace panels. The fence was put there for 5 years to protect the hedge (see item m). This was arranged by planning (Ruth Rose). He says that is up to this council to replace the hedge, which he alleges was strimmed during weed clearing.
- k. Salt Bins: No further action to be taken. Item closed.
- l. Bakers Hill steps: Nothing to report.
- m. B4100 hedge: Neither WCC nor SDC accept responsibility as they say it is not their land. Cllr Drake-Lee will have one more try. **Action: Cllr Drake-Lee.**
- n. Other Highway Matters:

A metal, floor standing, rubbish bin by the lay-by on the B4100 between the villages could be provided for £180 + VAT. SDC would maintain and empty it.

WCC has been requested to remove the large pieces of wind-felled trees on the verges of the C96.

A letter of thanks is to be sent to SWHA for so speedily fixing the manhole cover.

#### 4.2 Cllr Drake-Lee proposed that

1. WCC be asked to erect 2 playground signs on existing furniture in Leam Road; and
2. The quotation for the rubbish bin be accepted.

**This was seconded by Cllr Purdy and unanimously carried.**

#### 5 Lighthorne Sports Association

Cllr Rose reported that there was not yet a solution for the roof. Some urgent repairs to the roof, and to the cistern that leaked, had been done for £91.

In view of the difficulties noted with insurance and village halls, the Clerk was requested to check that council held public liability insurance for the premises. **Action: Clerk.**

The chairman was asked to let Glyn Walters (Land-Rover) know that Cllr Rose was the council’s contact. **Action: Cllr Rigby.**

The cost of using a contractor to cut the cricket square would be prohibitive.

The modified 3-year agreement with the LSA committee had been agreed. **Cllr Rose proposed that the Chairman be authorised to sign the document on behalf of the council. This was seconded by Cllr Rigby and carried unanimously. The document was duly signed.**

## 6 Lighthorne Village Hall

Cllr Rose reported that the chairman of the management committee had requested he be allowed to give a short presentation on the future of the hall at the next council meeting.

The management committee are able to take over the Council's present insurer's village hall package. The Post Office insures their own equipment. **Cllr Rose proposed that an annual grant be made to the Lighthorne Village Hall management committee to cover the cost of buildings insurance. This was seconded by Cllr Drake-Lee and carried unanimously.**

**Cllr Rose proposed acceptance of the 10% increase in rent paid to the Lighthorne Village Hall management committee for the community post office. This was seconded by Cllr Drake-Lee and carried.** It was suggested, however, that other sources of grant-aid be sought.

## 7 Assets, Contracts and Finance

7.1 Cllr Rose reported on:

- a. Grass cutting: Nothing to report.
- b. Lighthorne Heath Play Area: Nothing to report.
- c. Lighthorne Play Area: There are essentially 3 issues:
  - i. The large swings: These are unserviceable. It is the most used and desirable piece of equipment. Quotations for replacement are due, following site visits by contractors.
  - ii. Safety surfacing: The contractors were asked to quote for this too. It is suggested that the strategy should be to become compliant, given that grant-aid may be available in the future.
  - iii. The roundabout: It is suggested that this not be changed just now, but as part of an overall strategy.

There was some concern about the implications of not having safety surfaces in place as soon as possible, but also at the apparently high cost of these. The matter will be discussed further at the next working group meeting, when Cllr Drake-Lee is asked to attend.

- d. Millennium Commemoration: Work is now complete. There will be a hand-over ceremony at noon on Sunday 20 May.
- e. The Goode Land / Broadwell: Thanks were extended to SDC ward members for their help in getting planning permission for the willow to be felled. At the weekend working party there were 12 people present, 20 donations of plants etc. had been made and 12 monetary contributions. The council's expenditure on new planting will be entirely covered by public support. The long-term lease for the parking bay for Mrs Goode will need government approval, which is being sought.
- f. Village Greens at Lighthorne Heath: Members are actively seeking the names of people to support the application.
- g. Bank accounts: Nothing to report.
- h. Lighthorne Post Office rent: Already discussed under item 6.
- i. Other Matters: Nothing was raised.

**7.2 Cllr Rose proposed that Niall Conway's quotation for £340 plus VAT to fell the willow be accepted, but that he also be asked to remove the stump (if practical). This was seconded by Cllr Booth and carried unanimously.**

### 7.3 Financial Statement

#### 7.3.1 Items Paid since last Meeting

Payee	Cheque No.	Description	Amount £
Xerox	776	Basic & Copy Charge	34.86
Severn Trent Water	777	Water services bill	56.90
Martin Thornton	778	Lighthorne History Boards	56.16
W. Betts	779	Clerk's Salary - February	123.00
W. Betts	780	Clerk's Expenses - February	19.38
C. J. Musgrave	781	Treasurer's Salary - February	52.00
ABB Service & Solutions	782	Street Lighting Maintenance	67.27
WRCC	783	Best Kept Village Competition	22.50
Lighthorne 2000	784	Grant for Village Sign	500.00

#### 7.3.2 Outstanding Bills

Payee	Cheque No.	Description	Amount £
C. D. Knapton	785	Litterpicking LHH - March 2001	60.00
W. Betts	786	Clerk's Salary - March 2001	123.00
W. Betts	787	Clerk's Expenses - March 2001	12.44
C. J. Musgrave	788	Treasurer's Salary - March 2001	52.00
Powergen Energy PLC	789	Standing & Pcell Charge	90.18
A. Knapton	790	LSA Roof & Cistern Repairs	91.00
Bernhard's Nursery	791	Shrubs & Plants	234.69

#### 7.3.3 Income since Last Meeting

Item	Amount £
Lighthorne Sports Association	263.00
Stratford District Council, Sec 136, Secs B & D	582.00

#### 7.3.4 Outstanding Income

None.

**7.4 Cllr Rose proposed authorising the signing of orders for payment. This was seconded by Cllr Giblin and unanimously carried.**

### 8 Lighthorne Heath Improvements

Cllr Purdy reported that the shop is being taken over, and that the Post Office want to refurbish but see no point if the building is to be demolished. They have seen the SWHA plans.

The SDC committee will discuss the SWHA proposals for the shop and GP's surgery in May, but formal plans are not yet available. There appears to be an issue over the legal ownership of land. John Gordon is the SDC contact.

## 9 Gaydon site Community Liaison Meeting

Cllrs Giblin and Rigby attended the meeting on Wednesday 4 April and reported the following:

The legal agreement that will complete the planning process should be ready in a month or so. Construction is likely to start sometime in September and last about 18 months.

Land-Rover asked for local meetings (forums) in the parishes of Gaydon and Lighthorne that would include local people, WCC, SDC and Land-Rover. The Lighthorne forum will be on Wednesday 2 May at 6:30pm in Lighthorne Heath Village Hall. **Action: Cllr Giblin.**

The cars parked on the site adjacent to Lighthorne Heath are being moved inside the test track.

Land-Rover held up their hands and apologised again for the problem of the contractor's vehicles entering the site through Lighthorne Heath. They were surveying the state of, and any contamination caused by, the 2 large RAF fuel tanks on the site (within the two adjacent ovals that appear on the OS map). They were very relieved to find that the RAF had removed them and there is no measurable contamination.

A one-meter high plastic fence will appear around part of the site later this month. This is part of the new clearance programme. Land-Rover asked the council to publicise what they are doing, and they will erect some signs. **Action: Cllr Giblin.**

There was a discussion of their plans to improve the life of their staff. This may very well include a nursery, and/or a crèche, and/or a summer play-scheme. They are looking for contacts in the community to try to make this a win-win situation for all. They will certainly talk to the head of Lighthorne Heath Primary School.

Land-Rover are in discussion about bringing natural gas to the site. The pipe would have to come from Wellesbourne, so there is scope for provision of supply to Lighthorne Heath and Lighthorne. There are likely to be questionnaires to householders from gas suppliers to gauge demand.

Land-Rover asked for a contact in Lighthorne Sports Association to reopen discussions about how their staff might make use of the facilities, and what they might do for the association.

Council's request for more than two representatives at the meeting was not carried.

The more immediate availability of minutes was thought important, with more use of e-mail.

The next meeting is scheduled for Tuesday 12 June at 6:30pm.

## 10 Other Councils and Council Associations

10.1 Communications: WCC elections will be on 7 June.

10.2 Meetings Attended: None.

10.3 The chairman had produced a reply to the DETR green paper A Model Code of Conduct for Members with the help of Cllr Rose. ***Cllr Rigby proposed that the reply be approved by council and sent under the council's heading. This was seconded by Cllr Giblin and carried unanimously.***

10.4 No other matters were raised.

## 11 Parish Split

Nothing to report.

## 12 Annual Parish Meeting.

Lighthorne Heath Primary School is in on 16 May, so the meeting is to be held in Lighthorne Heath Village Hall instead. It was agreed that the time should be brought forward to 7pm. Ford / Land-Rover will give a presentation. It is hoped that our new community police officer will be able to introduce himself. It was also suggested that Heartstart might give a brief talk.

**Action: Chairman.**

## 13 Correspondence

Nothing was raised.

## 14 Foot and Mouth Disease

From the floor, Cllr Dally explained some of the activity that had resulted from the use of the Ufton Landfill Site for the burial of carcasses.

## 14 Any Other Business

Cllr Booth reported that Lighthorne Heath now has a scout troop for children up to age 14. They meet on Thursday evenings.

## 15 Date of Next Meeting

The next meeting is the annual meeting. It will be held in Lighthorne Village Hall at 8pm on Wednesday 9 May 2001.

The meeting closed at 10:30pm.

# LIGHTHORNE PARISH COUNCIL

## Minutes of the meeting held in Lighthorne Village Hall at 8pm on Wednesday 9<sup>th</sup> May 2001

Present:

Cllr Rigby (Chair)  
Cllr Booth  
Cllr Drake-Lee

Cllr Giblin  
Cllr Purdy  
Cllr Rose

Bill Betts (Clerk)

Also present:

Cllr Turner (SDC)

PC Bestwick

2 members of the public

### 1 Administrative

#### 1.1 Apologies:

Cllr Brewin  
Cllr Cooley (SDC)

Cllr Dally (SDC)  
Cllr Doody (WCC)

From the floor, Cllr Turner (SDC) reported that Cllr Doody (WCC) had been in hospital. Members wished Cllr Doody a speedy recovery.

#### 1.2 Minutes of the meeting of 11 April 2001

**Cllr Giblin proposed that the minutes be signed as correct and accepted as a true record. This was seconded by Cllr Drake-Lee and carried unanimously.**

#### 1.3 Annual items as per Standing Order 12:

- a. To elect a Chairman: **Cllr Rose proposed that Cllr Rigby should continue as Chairman. This was seconded by Cllr Booth and carried unanimously.**
- b. To receive the Chairman's declaration of acceptance of office: *Cllr Rigby signed the declaration and passed it to the Clerk for countersignature.*
- c. To elect a Vice-Chairman: **Cllr Booth wished to stand down. He proposed Cllr Giblin as Vice-Chairman. This was seconded by Cllr Rose and carried unanimously.**
- d. To receive the Vice-Chairman's declaration of acceptance of office: *Cllr Giblin signed the declaration and passed it to the Clerk for countersignature.*
- e. To appoint school governors: **Cllr Rigby proposed that Cllr Brewin should continue as the minor authority governor to Lighthorne Heath Primary School. This was seconded by Cllr Giblin and carried unanimously.**
- f. To appoint committees and/or working groups: **Cllr Rigby proposed that the working groups should continue as at present, that is:**

Assets, Contracts and Finance: Cllrs Rose, Brewin, Giblin and Rigby and Cindy Musgrave (treasurer);

Highways: Cllrs Purdy and Drake-Lee;

Planning: Cllrs Booth, Brewin and Rose.

**This was seconded by Cllr Drake-Lee and carried unanimously.**

- g. To consider the payment of any subscriptions falling to be paid annually: **Cllr Rigby proposed that Council should remain a member of the Warwickshire branch of the National Association of Local Councils (WALC) and continue to subscribe to the full agenda papers of Stratford-on-Avon District Council's Dasset Area Planning Committee (DAPC). This was seconded by Cllr Rose and carried unanimously.**
- h. To inspect any deeds and trust instruments in the custody of the council: *The Clerk presented the various documents for members perusal.*

2 The meeting was adjourned to consider questions from the floor.

PC Bestwick addressed the meeting. He described his beat as covering 19 villages from Ashorne to Shotteswell: an area that is 23 miles across. He does not cover the major villages of Wellesbourne and Kineton. The number of officers stationed at Wellesbourne has been reduced from 5 to 2. Although his is a large area, there is not a high crime rate. His most important issues are:

- nuisance youths (this has now calmed down in Lighthorne Heath);
- burglaries, especially based on the Fosseyway as a means of escape; and
- speeding cars, although he said that we can expect to see more traffic police on the roads.

There was a question as to who would take on the rôle of Neighbourhood Watch co-ordinator in Lighthorne. Cllr Rigby said that he thought that Mrs Wild had already agreed and would ask her to contact PC Bestwick as soon as possible. **Action: Cllr Rigby.**

David Wright, chairman of the Lighthorne Village Hall management committee, made a statement on future plans for the hall. He said that the management committee were approaching Peter Wakefield of Vital Villages for funding of around £19,000. They hoped to make the following improvements:

- build a new room specifically for the Post Office;
- refurbish the kitchen;
- provide a disabled toilet; and
- install trunking into the back room to allow 3 personal computers with Internet access to be installed for use by the general public.

He also said that the committee's Annual General Meeting was the following evening and he hoped that Members would attend to listen to the presentation and discussion of these plans.

Mr Graham Marshall expressed concern about heavy vehicles on the roads around Lighthorne and asked whether a 7.5 tonnes weight limit might be imposed. He pointed out that the

Kinton to Wellesbourne Road would be closed while repairs were made to the bridge at Compton Verney and this would aggravate the problem.

He once again complained about the hedges on the C96 reducing the width of the road. Cllr Drake-Lee said that he was meeting with Gerald Brooks of WCC (Dunchurch) and would be raising the matter. **Action: Cllr Drake-Lee.**

### 3 Planning

#### 3.1 Cllr Booth reported on:

##### a. Planning correspondence received:

Reference	Title	Applicant	Represent'n	Decision
01/00497/REM	Erect 1 house, land adj Verney Rd	JHO, JR & SR Pearce	Object	Awaited
01/00539/FUL	Conservatory, Hill Cottage, Bank	Mr McBarnet	Comments	Awaited
01/00762/REM	5 Detached Dwellings, land adj Verney Road	JHO, JR & SR Pearce	Object	Awaited
01/00972/FUL	Change of use (feed store to meat packing), Home Farm, Lighthorne	Mrs P Tompkins	Comments	Awaited
01/01021/TRE	Fell trees, Forest Lodge, Lighthorne	N Conway	Comments	Awaited
01/01027/FUL	1 Cromwell Place: extension for utility, bedroom and bathroom	Mr R Cooknell	No objection	Awaited
01/01028/FUL	Demolish conservatory, erect rear extension, 1 Compton Road	Mr J Taylor	No objection	Awaited
01/01029/FUL	Extension, 3 Gifford Road	Mrs S Jeacok	No objection	Awaited
01/01282/TRE	Chestnut Cottage: fell 2 leylandii. Church Lane: fell 4 conifers & reduce remaining by 30 - 40%. Greystones: reduce one sycamore.	Jane Hall	Clarification re location of sycamore	Awaited

b. Planning meetings or inquiries attended: Site visits had been arranged for Home Farm and Forest Lodge. Various comments were made on each of them.

c. Parish appraisal: Nothing to report.

d. Village Design Statements: Nothing to report.

e. District, County or National plans: Nothing to report.

f. Other planning matters: Nothing was raised.

3.2 To approve any actions already taken as a result of Standing Order 94: Cllr Booth stated that he had replied to 01/01027/FUL prior to the meeting, offering no objection. **Cllr Giblin proposed approval of this action. This was seconded by Cllr Rigby and carried unanimously.**

3.3 **Cllr Booth proposed that council should make representation on 01/01282/TRE to say generally no objection, but seeking clarification of the location of the sycamore tree. This was seconded by Cllr Drake-Lee and carried unanimously.**

## 4 Highways

- 4.1 Cllr Drake-Lee reported that he is to meet with Gerald Brooks (WCC) on 18 May.
- a. Parish Paths Partnership: The Ash Path has now been reopened.
  - b. C96/Sportsground Footpath: Nothing to report.
  - c. Lighthorne Village Nameplate / Speed Sign: With WCC.
  - d. Lighthorne Street Name Signs: With WCC.
  - e. Lighthorne Heath playground signs: P Hallam (WCC) has been informed of Council's requirements.
  - f. Traffic Calming: Nothing to report.
  - g. Drains and Gullies: Awaiting visit by Gerald Brooks (WCC).
  - h. Lighthorne Heath Bus Shelter: There is yet another problem over contractors. **Action: Cllrs Purdy and Drake-Lee.**
  - i. Bakers Hill steps: Nothing to report.
  - j. Pavement Railings: Item closed.
  - k. B4100 / Compton Road Fence: The hedge is now growing well.
  - l. B4100 hedge: Ken Wiggett (SDC) will be approached once more. If unsuccessful a contractor will be considered. **Action: Cllr Drake-Lee.**
  - m. B4100 lay-by rubbish bin: Clerk to write to SDC. **Action: Clerk.**
  - n. Other Highway Matters: Nothing was raised.

## 4.2 Nothing to approve.

## 5 Lighthorne Sports Association

Cllr Rose reported that Cllr Brewin had provided details of a means of spraying roofs to protect them and this was under consideration. Cllr Rigby had informed Land-Rover that Cllr Rose should be contacted.

## 6 Lighthorne Village Hall

An application will be made by the management committee to fell the Chestnut tree as it is felt to be too close to the wall and was identified as contributing to the cracking.

## 7 Assets, Contracts and Finance

### 7.1 Cllr Rose reported on:

- a. Grass cutting: Nothing to report.
- b. Lighthorne Heath Play Area: Nothing to report.
- c. Lighthorne Play Area: Further information was now available but no recommendations had yet been prepared. The matter will be discussed further at the next working group meeting.

- d. Millennium Commemoration / Queen's Jubilee: Cllr Rigby reminded everyone that the hand-over ceremony for Lighthorne's Millennium Village Sign would be at noon on Sunday 20 May. He also pointed out that Her Majesty's Golden Jubilee would be celebrated next year and suggested that the time had come to consider how this might be marked and/or celebrated.
- e. Bakers Hill / Broadwell: The willow tree has been felled. The stump will be removed when the other 2 willows are trimmed. Plans for the location of the replacement have been sent to SDC. The replacement tree will be donated by David Wright.

Peter Hinman and others from the Lighthorne Society are to research the history of the Broadwell and its associated drainage. This work will form the basis for the next major project which will be the restoration of the ancient monument and associated works.

The DETR have been approached about the long-term lease for the parking bay for Mrs Goode and they have said that the matter was *de minimis* and SDC should be approached. It is thought likely that we will need to talk to WALC.

- f. Village Greens at Lighthorne Heath: Four individuals have now provided written documentation of their past use of the land. There are more to come.
- g. Bank accounts: Lloyds TSB have sorted out our problems. Item closed.
- h. Lighthorne Post Office rent: Item closed.
- i. Other Matters:

The issues raised by last year's audit report were reviewed and members were satisfied that these had all been addressed.

The annual insurance premium is due on 1 June, but there are still some adjustments to be made due to the changes caused by Lighthorne Village Hall. The amount currently owed is £1197.

7.2 Nothing to approve.

7.3 Financial Statement

7.3.1 Items Paid since last Meeting

Payee	Cheque No.	Description	Amount £
C. D. Knapton	785	Litterpicking LHH - March 2001	60.00
W. Betts	786	Clerk's Salary - March 2001	123.00
W. Betts	787	Clerk's Expenses - March 2001	12.44
C. J. Musgrave	788	Treasurer's Salary - March 2001	52.00
Powergen Energy PLC	789	Standing & Pcell Charge	90.18
A. Knapton	790	Lighthorne Sports Assoc. Building	91.00
Bernhard's Rugby Nursery Ltd	791	Trees & Shrubs for Goode Land	234.69

### 7.3.2 Outstanding Bills

Payee	Cheque No.	Description	Amount £
Countryside Services	792	Grasscutting Lighthorne Verges, 9/04	57.57
Countryside Services	793	Grasscutting LH Greens & Sportsground Bank, 9/04	166.85
WALC	794	Renewal of subscription	174.00
Len Nethercoat	795	Printing Lighthorne Heath Village News	14.10
W. Betts	796	Clerk's Salary - April 2001	123.00
W. Betts	797	Clerk's Expenses - April 2001	16.49
C. J. Musgrave	798	Treasurer's Salary - April 2001	52.00
Xerox	799	Basic & copying charge	31.60
Countryside Services	800	Grasscutting Lighthorne Verges, 27/04	57.57
Countryside Services	801	Grasscutting LH Greens, 27/04	111.62
Stratford on Avon D.C.	802	Agenda Papers, Dassett Area Planning Committee	40.00
Powergen	803	Electricity, Sports Association	91.90

### 7.3.3 Income since Last Meeting

Item	Amount £
Donations for Trees and Shrubs	201.95

### 7.3.4 Outstanding Income

None.

### 7.4 Cllr Rose proposed:

1. **authorising the signing of orders for payment; and**
2. **authorising an amount not exceeding £1200 to be paid to the Council's insurers in respect of this year's premium.**

**This was seconded by Cllr Drake-Lee and carried unanimously.**

### 8 Lighthorne Heath Improvements

Cllr Purdy reported that SWHA are to buy a corner plot by the garages. In return SDC are giving them other land for a surgery / shop / 2 more houses. However, legal issues over the land will take a while to resolve.

Cllr Booth had prepared a letter to be sent to Post Office Network in response to their letter to the shop owner asking for remedial work to be done, even though the premises were likely to be relocated in the near futures. **Cllr Booth proposed that the letter be sent over the Clerk's signature. This was seconded by Cllr Rose and carried unanimously.**

### 9 Gaydon site Community Liaison Meeting

12 June at 6:30pm has been set for the next meeting. Attendance will be sorted out by e-mail. **Action: Cllr Rigby.**

There was a local forum in Lighthorne Heath on 2 May. 12 people attended. There was a presentation by Land-Rover with SDC and WCC present. Traffic and landscaping were the

main areas of discussion. There was contradictory input, but Land-Rover will try to produce a best fit plan. There will be ongoing liaison with neighbours.

Land-Rover said that they expected building work to start in January or February 2002 and to last about 18 months. Car park lighting was also discussed. WCC will be doing a traffic survey.

## 10 Other Councils and Council Associations

### 10.1 Communications:

There will be a WCC emergency planning briefing on the same date as the next Council meeting. The Clerk will respond regretting that no-one will be available. **Action: Clerk.**

Cllr Rigby reported that there had been ongoing communications with WALC, WRCC and WCC about websites.

### 10.2 Meetings Attended: None.

### 10.3 There were no recommendations to approve.

### 10.4 No other matters were raised.

## 11 Parish Split

Nothing to report.

## 12 Foot and Mouth Disease

Nothing to report.

## 13 Correspondence

There was some discussion following an e-mail from Mr & Mrs Boom as to whether Council was responsible, as owner, for the repair of the steps leading up to the Booms' property, Bishop's Farm Cottage. The Clerk was asked to check through the files. **Action: Clerk.**

## 14 Other Matters

Nothing was raised.

## 15 Date of Next Meeting

The next meeting will be held in Lighthorne Heath Village Hall at 8pm on Wednesday 13 June 2001. The finance working group will meet on 6 June.

The meeting closed at 10:25pm.

# LIGHTHORNE PARISH COUNCIL

## Minutes of the meeting held in Lighthorne Heath Village Hall at 8pm on Wednesday 13<sup>th</sup> June 2001

Present:

Cllr Rigby (Chair)  
Cllr Booth  
Cllr Brewin

Cllr Drake-Lee  
Cllr Giblin  
Cllr Purdy

Cllr Rose  
Bill Betts (Clerk)

Also present:

1 member of the public

1 Administrative

1.1 Apologies:

Cllr Cooley (SDC)

Cllr Dally (SDC)

Cllr Turner (SDC)

1.2 Minutes of the meeting of 9 May 2001

**Cllr Giblin proposed that the minutes be signed as correct and accepted as a true record. This was seconded by Cllr Booth and carried unanimously.**

1.3 Cllr Booth (Emergency Item)

The Chairman announced that, since the publication of the agenda, Cllr Booth had won the local ward seat on Warwickshire County Council that had previously been held by Mike Doody. He congratulated Cllr Booth on his election and expressed thanks to Mike Doody for his work as ward member.

In line with his published statement, Cllr Booth had given the Chairman a letter of resignation from the Parish Council with effect from midnight on the day of the meeting (13 June). The Chairman expressed much gratitude for Cllr Booth's many years of service to the Parish and delight that he would continue to be seen at meetings in his new role.

SDC had been sent an electronic copy of a draft of the notice that would be posted announcing the vacancy. The closing date for an election to be called would be 4 July.

2 The meeting was adjourned to consider questions from the floor.

Martin Ashford expressed an interest in becoming a Parish Councillor and asked for a fuller explanation of the process. He was told that, unless 10 electors called for an election to be held, the Parish Council would fill the vacancy by co-option and he would be contacted for interview.

### 3 Planning

#### 3.1 Cllr Booth reported on:

##### a. Planning correspondence received:

Reference	Title	Applicant	Represent'n	Decision
00/02143/FUL	Offices and vehicle construction facility, Gaydon Test Centre	Aston Martin Ltd.	Object	Granted
01/00539/FUL	Conservatory, Hill Cottage, The Bank. <b>Application withdrawn.</b>	Mr McBarnet	Comments	N/A
01/00972/FUL	Change of use (feed store to meat packing), Home Farm, Lighthorne	Mrs P Tompkins	Comments	Granted
01/01021/TRE	Fell trees, Forest Lodge, Lighthorne	N Conway	Comments	Consent
01/01027/FUL	1 Cromwell Place: extension for utility, bedroom and bathroom	Mr R Cooknell	No objection	Granted
01/01028/FUL	Demolish conservatory, erect rear extension, 1 Compton Road	Mr J Taylor	No objection	Awaited
01/01029/FUL	Extension, 3 Gifford Road	Mrs S Jeacok	No objection	Refused
01/01282/TRE	Chestnut Cottage: fell 2 leylandii. Church Lane: fell 4 conifers & reduce remaining by 30 - 40%. Greystones: reduce one sycamore.	Jane Hall	No objection	Consent
01/01395/FUL	2 Storey extension, 4 Winyates	Mrs H Maloney	Comments	Awaited

The formal notice of permission to build the AML facilities at the Gaydon Test Centre had been received. The Chairman congratulated Cllr Booth on his success at ensuring that condition 4, limiting the number of vehicles built to 10,000 per year, applied to the whole site and not just the application area, and also in securing the note advising the applicant to liaise with this Parish Council prior to submitting details to discharge conditions 16, 17 and 19 (soft landscaping, hard landscaping and earthworks).

It was also noted that the granting of a change of use at Home Farm expressly forbade use for slaughter of animals and for cooking.

- b. Planning meetings or inquiries attended: None.
- c. Parish appraisal: Nothing to report.
- d. Village Design Statements: Nothing to report.
- e. District, County or National plans: Nothing to report.
- f. Other planning matters: Nothing was raised.

#### 3.2 To approve any actions already taken as a result of Standing Order 94: None.

**3.3 Cllr Booth proposed that Council should make representation on 01/01395/FUL to say there was no objection to the principle of an extension, but expressing concerns about the current proposal. This was seconded by Cllr Giblin and carried unanimously.**

## 4 Highways

### 4.1 Cllr Drake-Lee reported on the following:

- a. Parish Paths Partnership: All footpaths and bridleways in the County which are outside the remaining 3km restricted area were reopened by WCC on 4 June following new advice from MAFF. Users are being asked to follow a new path user code until the FMD outbreak is over. Members may remove any remaining “closed” signs in the Parish.

Sarah Manchester (WCC) has asked for information about urban paths so that a weeding schedule can be drawn up. The Ash Path and 2 short paths in Lighthorne will be suggested. **Action: Cllr Drake-Lee.**

The Ash Path is very overgrown. A clearing operation was recommended.

- b. C96/Sportsground Footpath: Mr Williams (WCC) has been in contact with Mr Mann’s solicitors in order to draw up the legal documents. A letter is to be sent encouraging a speedy conclusion. **Action: Cllr Purdy.**
- c. Lighthorne Village Nameplate / Speed Sign: With WCC.
- d. Lighthorne Street Name Signs: With WCC.
- e. Lighthorne Heath playground signs: With WCC.
- f. Traffic Calming: WCC has been asked if a 7.5 tonne limit on the C96 is possible. It was suggested that consideration should also be given to extending this to include Moreton Morrell Lane.
- g. Drains and Gullies: Many actions have been agreed following Cllr Drake-Lee’s very fruitful site meeting with Gerald Brooks (WCC Dunchurch):

Problems at Newbould Farm / Hill Farm are to be addressed through the fitment of grips.

At the bridge by the water plant in Moreton Morrell Lane, the road contours will be remodelled. Dave Tiley (SDC) is to be asked to investigate how flow under the bridge can be improved. **Action: Cllr Drake-Lee.**

WCC will dig a gully on Church Lane opposite the Lych Gate and pipe the water into the copse. The landowner’s written permission is to be sought. **Action: Cllr Drake-Lee.**

WCC will relocate the grating on the corner of Church Lane / Moreton Morrell Lane.

A jetting lorry will try to clear the Pound Well. If this fails, WCC is prepared to dig a gully. WCC asked who the owner of the well was. It was agreed that ownership is uncertain, and while the Parish Council is prepared to maintain the face of the well, drainage issues remain with WCC. **Action: Cllr Drake-Lee.**

- h. Lighthorne Heath Bus Shelter: The supplier is now ready to deliver the shelter, but revised quotes are still awaited for the floor. In order to speed the process, authority to make an immediate decision was sought.
- i. Bakers Hill steps: The quotation has been received but was unacceptably high. Again, in order to speed the process, authority to make an immediate decision was sought.
- j. B4100 / Compton Road Fence: A quotation for the repair of the fence has been obtained. Ken Wiggett (SDC) is to be asked to fund it. **Action: Cllr Drake-Lee.**

- k. B4100 hedge: Nothing to report.
- l. B4100 lay-by rubbish bin: Order placed. Awaiting SDC action.
- m. Other Highway Matters: A number of items were raised:

C96 hedges: All the relevant landowners have now been identified and WCC will write to them all asking for the hedges to be cut. If necessary, WCC has the power to cut them at the landowner's expense.

Eve Utilities, on behalf of Powergen, is clearing tree branches that are likely to affect power lines. They have asked for permission to cut them. It is thought that there are no trees in the ownership of the Council and it is doubted that permission is really required.

#### 4.2 Cllr Drake-Lee proposed that:

1. **The Highways Working Group be given delegated powers to accept the most appropriate quotation for the bus shelter base, up to a limit of £400;**
2. **That they also be given power to accept a quotation for clearing the Ash Path, up to a limit of £200; and**
3. **Cllr Purdy be authorised to sign an agreement with Eve Utility Services to trim such trees in Lighthorne Heath as she sees fit.**

**This was seconded by Cllr Brewin and carried unanimously.**

#### 5 Lighthorne Sports Association

Cllr Rose reported that he would be meeting with Land-Rover on Monday 18 June.

Keith Sheppard has reported that the dumped tyres have been removed.

#### 6 Lighthorne Village Hall

The management committee have discovered that they already have consent to fell the Chestnut tree.

WCC have been asked if they are able to help with the rutting at the upper entrance to the car park, especially as their contractors will be on the C96 shortly.

The AGM heard a presentation from Vital Villages. An application for funding is expected to go forward in the next 2 months.

#### 7 Assets, Contracts and Finance

##### 7.1 Cllr Rose reported on:

- a. Grass cutting: There have been serious problems in Lighthorne Heath as the area around the village hall has not been cut since the start of the year. It appears that Ken Wiggett (SDC) has been told by his legal team that the land is not his responsibility and so he will no longer cut it. A map of SDC-owned land has been received for checking. Members will identify areas that are not being cut and discuss this with SDC. If necessary SWHA will also be involved in discussions. **Action: Cllrs Giblin & Brewin.**
- b. Lighthorne Heath Play Area: Chris Wood (SDC) should be asked if they will consider enhancing this facility, as it is their responsibility.

- c. Lighthorne Play Area: Of the quotations received for replacing the swings and putting down safety surfacing, that from Red Egg Ltd. is the cheapest at £2,445+VAT. Alternatives ranged from £2,800 to £3100. Red Egg propose a single bay, 2 seat swing 2.4m high from AE Evans, with 24m<sup>2</sup> SafaGrass2001 safety surfacing. They are able to do the work reasonably promptly, their professionalism has impressed and their goods meet all the current standards. They are also willing to level the ground under the roundabout for a sum in line with those from contractors who subsequently declined to do that work.
- d. Millennium Commemoration / Queen's Jubilee: Lighthorne's Millennium Village Sign has now been officially handed over, so this item is now closed. A piece will be placed in the Parish Magazine asking the electorate to suggest how Her Majesty's Golden Jubilee might be celebrated and if anyone is willing to form a committee. **Action: Clerk.**
- e. Bakers Hill / Broadwell: The willow tree stump has been removed. WALC has been contacted for guidance on the long-term lease for the parking bay for Mrs Goode. There is, as yet, no proposal on the Broadwell.
- f. Village Greens at Lighthorne Heath: More individuals are still being sought to provide written documentation of their past use of the land. The aim is to complete the application in the next few days. **Action: Cllr Giblin.**
- g. Other Matters:

Doug Knapton has decided to cease litter-picking in Lighthorne Heath. The matter is to be discussed with Ken Wiggett as it may be possible to employ Ecovert and recover the cost under section 136D.

The issue of finding a contractor to do small jobs on a time and materials basis had been discussed. Mr Jones will be asked to quote for the Baker's Hill steps job.

Members extended many thanks to Cllr Drake-Lee, especially for the excellent outcome of his meeting with Gerald Brooks and for his work on addressing the Lighthorne playground issues.

## 7.2 Cllr Rose proposed that:

1. **The quotation from Red Egg for work to the Lighthorne Play Area be accepted;**
2. **An application be made to SDC for a grant to cover the cost of safety surfacing to the Lighthorne Play Area;**
3. **SDC be approached to improve the Lighthorne Heath Play Area;**
4. **Mr Jones of Southam Crescent be engaged for £150 to do 2 cuts of the uncut grass areas in Lighthorne Heath as a one-off exercise; and**
5. **The Highways Working Group be authorised to accept a quotation for work to the Bakers Hill Steps, up to a limit of £100.**

**This was seconded by Cllr Brewin and carried unanimously.**

## 7.3 Financial Statement

### 7.3.1 Items Paid since last Meeting

Payee	Cheque No.	Description	Amount £
Countryside Services	792	Grasscutting Lighthorne Verges, 9/04	57.57
Countryside Services	793	Grasscutting LH Greens & Sportsground Bank, 9/04	166.85
WALC	794	Renewal of subscription	174.00
Len Nethercoat	795	Printing Lighthorne Heath Village News	14.10
W. Betts	796	Clerk's Salary - April 2001	123.00
W. Betts	797	Clerk's Expenses - April 2001	16.49
C. J. Musgrave	798	Treasurer's Salary - April 2001	52.00
Xerox	799	Basic & copying charge	31.60
Countryside Services	800	Grasscutting Lighthorne Verges, 27/04	57.57
Countryside Services	801	Grasscutting LH Greens, 27/04	111.62
Stratford on Avon District Council	802	Agenda Papers - Dasset Area Planning	40.00
Powergen	803	Sports Assoc. Electricity	91.90
Cornhill Insurance PLC	804	Insurance Premium	937.64

### 7.3.2 Outstanding Bills

Payee	Cheque No.	Description	Amount £
Countryside Services	805	Grasscutting LH village greens & sportsground bank 15/05 and raking up and disposing grass around plaque	180.95
Countryside Services	806	Grasscutting LH village verges	57.57
C. D. Knapton	807	Litterpicking Lighthorne Heath - May	60.00
Niall Conway	808	Fell willow at Broadwell and thin 2 other willows per quote	781.37
W. Betts	809	Clerk's Salary - May 2001	123.00
W. Betts	810	Clerk's Expenses - May 2001	14.29
C. J. Musgrave	811	Treasurer's Salary - May 2001	52.00
Countryside Services	812	Grasscutting LH village verges	57.57
Countryside Services	813	Grasscutting LH village greens - 30/05	111.62
ABB Service & Solutions	814	Street Lighting Maintenance quarter ending 30/06/01	67.27
WALC	815	Planning Training 5/7/01	10.00
Breakthrough	816	Donation Breast Cancer	25.00

### 7.3.3 Income since Last Meeting

None.

### 7.3.4 Outstanding Income

None.

**7.4 Cllr Rose proposed authorising the signing of orders for payment. This was seconded by Cllr Drake-Lee and carried unanimously.**

## 8 Lighthorne Heath Improvements

Cllr Giblin has seen a copy of the latest draft plans, but Council has not yet been formally contacted. There are thought to be some ongoing negotiations over land purchases.

## 9 Gaydon site Community Liaison Meeting

Cllrs Giblin and Booth attended the meeting on 12 June. Two public meetings had been held since the liaison group had last met. The one at Gaydon had been difficult. The one at Lighthorne Heath had been constructive, even though differing views had been expressed.

Gaydon Parish Council had wanted to discuss options for the B4100 junction, but they were too late as the legal agreement had now been signed.

Natural Gas is to be supplied to the site.

A question was asked about the recent press coverage of the interest shown by Jaguar Racing's F1 team in the facility. It was accepted that they were considering using the site for development work, but they were not considering using the track because they could not meet noise conditions. *(At this point Cllr Drake-Lee declared a possible conflict of interest as an employee of Jaguar Cars and withdrew from voting.)*

**Cllr Booth proposed that:**

- 1. A letter be sent to Glyn Walters (Land-Rover) expressing an interest, on behalf of both communities, in Natural Gas being supplied to Lighthorne Heath and Lighthorne; and**
- 2. A letter be sent to SDC and copied to Glyn Walters (Land-Rover) expressing concern about the possible testing of F1 cars and engines on the site due to the extreme noise in a rural situation.**

**This was seconded by Cllr Giblin and carried unanimously.**

## 10 Government, Other Councils, Council Associations and Local Authorities

### 10.1 Communications:

WALC is to hold an evening training session with two parallel sessions covering planning and the chairman's role. The cost would be £5 per attendee.

The leader of SDC intends to visit various parish council meetings within the District and requested a list showing remaining dates for this year, **Action: Clerk.**

### 10.2 Meetings Attended: None.

**10.3 Cllr Rigby proposed that Cllrs Giblin and Purdy attend the WALC training and that a payment of £10 to WALC be added to item 7.3.2. This was seconded by Cllr Drake-Lee and carried unanimously.**

### 10.4 No other matters were raised.

## 11 Parish Split

Nothing to report.

## 12 Foot and Mouth Disease

This item had already been covered elsewhere.

## 13 Correspondence

Breakthrough Breast Cancer had written asking for a donation of £25. Members would like to give some consideration to drawing up a protocol for deciding to which charities Council should make donations. However, **Cllr Purdy proposed that a payment of £25 to Breakthrough Breast Cancer be added to item 7.3.2. This was seconded by Cllr Giblin and carried unanimously.**

## 14 Other Matters

Following Cllr Booth's resignation it was agreed that Cllr Giblin would take his place on the Planning Working Group.

## 15 Date of Next Meeting

The next meeting will be held in Lighthorne Village Hall at 8pm on Wednesday 11 July 2001.

The meeting closed at 10:20pm.

# LIGHTHORNE PARISH COUNCIL

## Minutes of the meeting held in Lighthorne Village Hall at 8pm on Wednesday 11<sup>th</sup> July 2001

Present:

Cllr Rigby (Chair)

Cllr Brewin

Cllr Giblin

Cllr Purdy

Cllr Rose

Bill Betts (Clerk)

Also present:

Cllr Booth (WCC)

Cllr Dally (SDC)

1 member of the public

### 1 Administrative

#### 1.1 Apologies:

Cllr Drake-Lee

Cllr Cooley (SDC)

Cllr Turner (SDC)

#### 1.2 Minutes of the meeting of 13 June 2001

**Cllr Giblin proposed that the minutes be signed as correct and accepted as a true record. This was seconded by Cllr Brewin and carried unanimously.**

#### 1.3 To consider the co-option of a seventh Councillor

The Chairman announced that SDC had confirmed that an election had not been called. Only one person, Martyn Ashford, had put himself forward for the vacancy and Councillors had had an opportunity to interview him prior to the meeting.

**Cllr Rigby proposed that Martyn Ashford be co-opted as a Councillor. This was seconded by Cllr Giblin and carried unanimously.**

*Mr Ashford duly signed a declaration of acceptance of office and joined members at the table.*

### 2 There were no questions from the floor.

### 3 Planning

#### 3.1 Cllr Giblin reported on:

##### a. Planning correspondence received:

Reference	Title	Applicant	Represent'n	Decision
01/00497/REM	Erect 1 house, land adj Verney Rd	JHO, JR & SR Pearce	Object	Awaited
01/01028/FUL	Demolish conservatory, erect rear extension, 1 Compton Road	Mr J Taylor	No objection	Granted
01/01395/FUL	2 Storey extension, 4 Winyates	Mrs H Maloney	Comments	Awaited

Application 01/00497/REM had been resubmitted with modifications, allowing an extra metre to one side of the plot. This change did not alleviate Members original objections.

- b. Planning meetings or inquiries attended: None.
- c. District, County or National plans: Cllr Booth (WCC) said that the County Structure Plan adoption had been agreed (on 10 July) and that after a 6 week period, during which it might be challenged, it would be formally adopted.
- d. Other planning matters: Nothing was raised.

3.2 To approve any actions already taken as a result of Standing Order 94:

**Cllr Giblin proposed that a letter objecting to 01/00497/REM be approved. This was seconded by Cllr Brewin and carried unanimously.**

3.3 There were no recommendations to approve.

#### 4 Highways

4.1 Cllr Purdy reported on the following:

- a. Paths: There had been some confusion over the involvement of WCC's solicitor in the proposed permissive path to Lighthorne sports ground, hopefully now resolved.

There has been a meeting with Sarah Manchester (WCC). She is to contact Mr Holmes regarding the outstanding path work. She will try to sort out the bridge that is needed to cross the stream by the fish ponds. She will also talk to Mr Brigg, but this Council needs to talk to Mr Emms. **Action: Cllr Purdy.**

- b. Signs: All actions are with WCC.
- c. Roads, Drains and Gullies: Kenilworth Road gullies have now been jetted.
- d. Traffic Calming: Nothing to report.
- e. Lighthorne Heath Bus Shelter: There has still been no response from builders, but Land Rover have offered to build the base.
- f. Hedges, Trees and Fences: Contact has been made with Mr Smith regarding the C96 hedge. The hedge by the wall on the B4100 has been done, as has the Ash Path. The wattle fence and adjacent hedge are still to be done. **Action: Cllr Purdy.**
- g. Other Highway Matters: Nothing was raised.

4.2 Nothing to approve.

#### 5 Lighthorne Sports Association

Cllr Rose reported that he had had a very fruitful meeting with Glyn Walters of Land Rover. They would like to use the cricket field later this month and cutting of the square has been organised. Mr Walters will seek quotations for work to the roof of the pavilion. The Association will try to tidy the place up. Cllr Rose considered that there had been a meeting of minds and that the relationship was likely to be beneficial for all concerned.

## 6 Lighthorne Village Hall

The chairman of the management committee continued to press for the ruts in the upper car park entrance to be repaired.

## 7 Assets, Contracts and Finance

### 7.1 Cllr Rose reported on:

- a. Grass cutting: A quotation of £45 per cut for fortnightly cuts through to October had been received from Mr Jones, but Mr Kimberly had not responded. Councillors had inspected Lighthorne Heath and had received copies of SWHA maps. The area left to this Council to maintain is the grass around the Village Hall and 2 hedges (as reported under 4.1.f). SDC have been told of an area under some trees by the Village Hall that they have not cleared. SWHA have been told of 2 areas that they need to pay attention to.

The other outstanding problem is litter picking. Ecovert is to be contacted.

- b. Lighthorne Heath Play Area: The discussion with Chris Wood (SDC) is still outstanding.
- c. Lighthorne Play Area: The work to replace the swings and level the ground around the roundabout is largely done. There will be a further meeting with the contractor to try to discuss any remaining issues.
- d. Queen's Jubilee: There has been a response to the article in the Parish Magazine. This matter is now to be left to villagers and is closed.
- e. Bakers Hill / Broadwell: WALC were not a great help at providing guidance on the lease for the parking bay for Mrs Goode. They have said that a peppercorn rent is only acceptable if the lease is for seven years or less, although it could be renewable. It would be necessary to write to the Secretary of State if a longer lease was required unless that were at "market rates".
- f. Village Greens at Lighthorne Heath: It is hoped that the application will be submitted this week.
- g. Other Matters: Nothing was raised.

### 7.2 Cllr Rose proposed that:

1. **The quotation for £90 for work to the Bakers Hill Steps be accepted; and**
2. **Mr Jones quotation for £45 per cut be accepted.**

**This was seconded by Cllr Brewin and carried unanimously.**

## 7.3 Financial Statement

### 7.3.1 Items Paid since last Meeting

Payee	Cheque No.	Description	Amount £
Countryside Services	805	Grasscutting LH village greens & sportsground bank 15/05 and raking up and disposing grass around plaque	180.95
Countryside Services	806	Grasscutting LH village verges	57.57
C. D. Knapton	807	Litterpicking Lighthorne Heath - May	60.00
Niall Conway	808	Fell willow at Broadwell and thin 2 other willows per quote	781.37
W. Betts	809	Clerk's Salary - May 2001	123.00
W. Betts	810	Clerk's Expenses - May 2001	14.29
C. J. Musgrave	811	Treasurer's Salary - May 2001	52.00
Countryside Services	812	Grasscutting LH village verges	57.57
Countryside Services	813	Grasscutting LH village greens - 30/05	111.62
ABB Service & Solutions	814	Street Lighting Maintenance quarter ending 30/06/01	67.27
WALC	815	Planning Training 5/7/01	10.00
Breakthrough	816	Donation Breast Cancer	25.00

### 7.3.2 Outstanding Bills

Payee	Cheque No.	Description	Amount £
Countryside Services	817	Grasscutting Lighthorne Verges, 12/06	57.57
Countryside Services	818	Grasscutting LH Greens & Sportsground Bank, 12/06	166.85
Peter Jones	819	Strim banks and grassed area Lighthorne Heath Village Hall	160.00
D M. Johnson	820	Mowing Ash Path on 24/06/01	100.00
Countryside Services	821	Grasscutting LH village greens 02/07. One-off cut overgrown cricket square.	190.35
Countryside Services	822	Grasscutting Lighthorne verges 02/07	57.57
Powergen Energy PLC	823	Standing Charge & P Cell charge	90.18
W. Betts	824	Clerk's Salary - June 2001	123.00
W. Betts	825	Clerk's Expenses - June 2001	16.23
C. J. Musgrave	826	Treasurer's Salary - June 2001	52.00

### 7.3.3 Income since Last Meeting

None.

### 7.3.4 Outstanding Income

None.

**7.4 Cllr Rose proposed authorising the signing of orders for payment. This was seconded by Cllr Giblin and carried unanimously.**

## 7.5 Annual Accounts

No formal notification has been received of any change in the accounting regime, although it was expected that Council was now to be audited every 3 years rather than annually as before. Accounts had been drawn up following last year's rules and were presented. As work on the

Lighthorne Play Area and the Lighthorne Heath Bus Shelter had not been completed in the last financial year there was, on paper, a considerable increase in the reserves.

The chairman is to find out what form of public notice regarding the availability of the accounts for public review should be posted this year, if any. **Action: Cllr Rigby.**

**Cllr Rose proposed that the annual accounts for the year ending 31 March 2001 be approved. This was seconded by Cllr Brewin and carried unanimously.**

**7.6 Cllr Rose proposed that he and Cllr Rigby be authorised as signatories to the Bradford and Bingley account. This was seconded by Cllr Giblin and carried unanimously.**

## 8 Lighthorne Heath Improvements

Cllr Purdy has spoken to John Gordon (SDC). The technical planning difficulties have been sorted out and a formal planning application is expected very soon. It is understood that the proposal will be for 16 houses where the present shop is and for a new shop, GP's surgery and 6 more houses on the open space by Leam Road.

Members of the SDC Education department met with others at the school to look at various village projects. It was reported that the school fete raised £700.

## 9 Gaydon site Community Liaison Meeting

Cllrs Giblin and Purdy attended the meeting on 10 July. The Aston Martin development is on track. Newt protection work has begun. The 3 options for a roundabout at the Gaydon crossroad are to be put to the community there shortly. Work on the second site entrance will take place over the period October 2001 to March 2002.

There had been discussions about youths using skateboards at the road junction and entrance roundabout. Land Rover were keen to encourage them away from the roadway there and had made some very positive suggestions as to what might be done. Cllr Purdy will have further discussions with Mr Walters. **Action: Cllr Purdy.**

The next liaison meeting will be on Thursday 13 September at 6:30pm, by which time acoustic work needed to satisfy planning conditions on the AML facility should be complete.

## 10 Government, Other Councils, Council Associations and Local Authorities

### 10.1 Communications:

WCC have written regarding updating the Emergency Plan. **Action: Cllrs Giblin & Rigby.**

SDC have asked for comments on the possible setting up of a subcommittee of the SDC Standards Committee to deal with issues relating to Parish Councils. The chairman will respond. **Action: Cllr Rigby.**

The leader of SDC intends to visit the September Council meeting.

10.2 Meetings Attended: Cllrs Giblin and Purdy attended an evening planning training session organised by WALC. Although useful, the session was of limited benefit and both felt that they would benefit from longer, fuller training.

10.3 There were no recommendations to approve.

10.4 No other matters were raised.

#### 11 Parish Split

Bernadette O'Hare (SDC) had written to say that work was likely to commence this month.

#### 12 Correspondence

There was no other relevant correspondence.

#### 13 Other Matters

There is a large group of travellers to the north of Bishops Itchington.

Grasscutting standards appears to be a common complaint generally among parish councils.

#### 14 Date of Next Meeting

The next meeting will be held in Lighthorne Heath Village Hall at 8pm on Wednesday 8 August 2001.

The meeting closed at 10:10pm.

# LIGHTHORNE PARISH COUNCIL

## Minutes of the meeting held in Lighthorne Heath Village Hall at 8pm on Wednesday 8<sup>th</sup> August 2001

Present:

Cllr Rigby (Chair)  
Cllr Ashford

Cllr Giblin  
Cllr Rose

Bill Betts (Clerk)

Also present:

Cllr Booth (WCC)

### 1 Administrative

#### 1.1 Apologies:

Cllr Brewin  
Cllr Drake-Lee

Cllr Purdy  
Cllr Cooley (SDC)

Cllr Dally (SDC)  
Cllr Turner (SDC)

#### 1.2 Minutes of the meeting of 11 July 2001

**Cllr Rose proposed that the minutes be signed as correct and accepted as a true record. This was seconded by Cllr Giblin and carried unanimously.**

2 There were no questions from the floor.

### 3 Planning

#### 3.1 Cllr Giblin reported on:

##### a. Planning correspondence received:

Reference	Title	Applicant	Represent'n	Decision
01/00497/REM	Erect 1 house, land adj Verney Rd	JHO, JR & SR Pearce	Object	Approved
01/02031/TRE	Fell 1 Ash tree, Smithy Cottage	Mr P C Tait	No objection	Awaited
01/02230/TPO	Prune 5 trees, 7 Birdhaven Close	C Abery & K McCullough	No objection	Awaited
01/01395/FUL	2 Storey extension, 4 Winyates	Mrs H Maloney	Comments	Refused

Members expressed surprise that application 01/00497/REM had been approved. It had not been marked as a delegated item, yet did not appear to have come before the Area Committee. A letter will be sent seeking clarification. **Action: Cllr Giblin.**

b. Planning meetings or inquiries attended: None.

c. District, County or National plans: None.

d. Other planning matters: Nothing was raised.

3.2 To approve any actions already taken as a result of Standing Order 94:

**Cllr Giblin proposed that a letter expressing no objection to 01/02031/TRE be approved. This was seconded by Cllr Ashford and carried unanimously.**

**3.3 Cllr Rigby proposed that, since there had been no expressions of concern with 01/02230/TPO, Cllr Giblin be authorised to respond expressing no objection, subject to her visiting the site. This was seconded by Cllr Ashford and carried unanimously.**

#### 4 Highways

4.1 Members reported on the following:

a. Paths: Sarah Manchester (WCC) had asked about the ownership of a reported locked bridleway gate close to Newbould Barn. Cllr Purdy had responded. WCC will follow up.

Sarah Manchester (WCC) had sent a Parish Paths Partnership (P3) document to renew the existing agreement for another year. Cllr Rigby recommended that this should be signed. Cllr Rose asked that WCC should continue to administer the P3 funding, if approved.

Mr Johnson has offered to do 2 cuts to the whole of the Ash path for a total of £100.

b. Signs: All actions are with WCC.

c. Roads, Drains and Gullies: WCC's work on the C96 has been completed.

Gullies in Stonebridge Road and Gifford Road have now been jetted, following complaints of flooding.

d. Traffic Calming: Nothing to report.

e. Lighthorne Heath Bus Shelter: Plans of the base have been sent to Land Rover, but a completion date is yet to be ascertained. *Action: Cllr Purdy.*

f. Hedges, Trees and Fences: A quotation for £180 has been received for work to the wattle fence and adjacent hedge, but the work cannot be done immediately. A second quotation is to be sought from Mr Jones. *Action: Cllr Purdy.*

g. Other Highway Matters: The new rubbish bin is now in place beside the B4100 lay-by.

Work on the Bakers Hill steps should commence in 2 to 3 weeks' time.

Warco (WCC) had estimated over £1100+VAT for work to the entrance to Lighthorne Village Hall car park; a second quotation is to be sought. *Action: Cllr Drake-Lee.*

#### 4.2 Cllr Rigby proposed that

1. **The P3 agreement be signed and that WCC be advised that they should continue to administer the funding; and**

2. **Mr Johnson's quotation for £100 for 2 cuts of the Ash Path be accepted.**

**This was seconded by Cllr Ashford and carried unanimously.**

#### 5 Lighthorne Sports Association

£50 had been passed on from Land Rover towards the cost of cutting the cricket square.

## 6 Lighthorne Village Hall

Nothing to report.

## 7 Assets, Contracts and Finance

### 7.1 Cllr Rose reported on:

- a. Grass cutting: All problems have now been resolved and both settlements are looking very much better.
- b. Lighthorne Heath Play Area: Cllr Giblin had met with Bob Green (SDC) that morning. They had discussed upgrading the existing SDC-owned play area for use by small children only, and removing the taller equipment. The possibility of grant-aid towards developing the other side of the road for older children was discussed: this might include building on the work to further develop the skateboard facility (in collaboration with Land Rover) and might also include a meeting shelter (an idea favoured by the police). Up to 50% grant could be available, given the level of community involvement. Further grants, for example from WCC, might also be available.

Litter picking had also been discussed and it seems that SDC would normally litter-pick their play areas every week during the majority of the year. Further discussion with Ken Wiggett (SDC) revealed that SDC did not litter-pick as this council had been claiming the money. A detailed quotation for litter picking the whole village has been received from Ecovert. The working group will further investigate the most cost-effective solution.

- c. Lighthorne Play Area: The invoice for the work to replace the swings and level the ground around the roundabout has now been received. The Lighthorne Playgroup have donated £250 towards the work.
- d. Bakers Hill / Broadwell: It was recommended that a seven-year, renewable, peppercorn lease for the parking bay be offered to Mrs Goode. *Action: Clerk.*

The project to landscape this area had been entered into the Calor Gas Conservation Project Awards competition that had run alongside the Best Kept Village competition. It had been placed second and had been awarded a quantity of wildflower bulbs as a prize. A plan has been drawn up of possible planting sites, dependent on the quantity received. The prize is to be presented to Cllr Rose and the co-ordination team, Peter Hinman and Pat Rose, on 29 September. Cllr Giblin congratulated the team for their excellent work.

Further work on the Broadwell would be postponed until the fauna had dispersed.

- e. Village Greens at Lighthorne Heath: The application has been submitted.
- f. Other Matters: A letter had been received from the Parochial Church Council asking for a donation of £300 towards the cost of maintaining the churchyard at St Laurence's. This was in line with previous donations and it was recommended that it be agreed. However, a letter is to be sent explaining no intention to increase this level. *Action: Cllr Rose.*

It appears that this Council is not alone in having received no notification of audit of the accounts for 2000/2001. WALC has confirmed that, as of next year, councils with less than £50,000 of income or expenditure, which would include this council, will be covered by the 3 year audit cycle process with reporting at the receipts and payments level.

However, Cllr Rigby has since also received a document from the Audit Commission as a result of his response to their “Think Piece”. This says that they will be looking to set a £100,000 limit and a basic audit involving a high-level analytical review. The new approach would be underpinned by strengthened governance and accountability arrangements within the local councils themselves. It says the new approach is to be piloted over the summer, with a view to roll out the new audit arrangements in time for the audits of 2001/02 accounts in the summer of 2002.

Cllr Rigby has written to last year’s auditor (the District Audit department in Worcester) for clarification of the position regarding the 2000/2001 audit and related notices.

**7.2 Cllr Ashford proposed that £300 be donated to Lighthorne PCC. This was seconded by Cllr Giblin and carried unanimously.**

7.3 Financial Statement

7.3.1 Items Paid since last Meeting

Payee	Cheque No.	Description	Amount £
Countryside Services	817	Grasscutting Lighthorne Verges, 12/06	57.57
Countryside Services	818	Grasscutting LH Greens & Sportsground Bank, 12/06	166.85
Peter Jones	819	Strim banks and grassed area Lighthorne Heath Village Hall	160.00
D M. Johnson	820	Mowing Ash Path on 24/06/01	100.00
Countryside Services	821	Grasscutting LH village greens 02/07. One-off cut overgrown cricket square.	190.35
Countryside Services	822	Grasscutting Lighthorne verges 02/07	57.57
Powergen Energy PLC	823	Standing Charge & P Cell charge	90.18
W. Betts	824	Clerk’s Salary - June 2001	123.00
W. Betts	825	Clerk’s Expenses - June 2001	16.23
C. J. Musgrave	826	Treasurer’s Salary - June 2001	52.00

7.3.2 Outstanding Bills

Payee	Cheque No.	Description	Amount £
Countryside Services	827	Grasscutting LH village verges	57.57
Countryside Services	828	Grasscutting LH village greens & sportsground bank - 17 July	166.85
Red Egg	829	Repairs to LH Play Area	2,872.88
Lighthorne Heath Village Hall	830	Hire of Hall for Council Meetings	50.00
Green Team Garden Services	831	Cutting and strimming undergrowth alongside B4100 in LHH per quote	150.00
Peter Jones	832	Grasscutting outside LHH Village Hall	90.00
W. Betts	833	Clerk's Salary - July	123.00
W. Betts	834	Clerk's Expenses - July	7.49
Lighthorne PCC	835	Donation - maintenance of Churchyard	300.00
C. J. Musgrave	836	Treasurer's Salary - July	52.00
Xerox	837	Basic and copy charge	30.75

7.3.3 Income since Last Meeting

Item	Amount £
Donation towards LH Village Playground Work	250.46

Lighthorne Sports Assn.	50.00
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#### 7.3.4 Outstanding Income

None.

**7.4 Cllr Rose proposed authorising the signing of orders for payment. This was seconded by Cllr Giblin and carried unanimously.**

#### 8 Lighthorne Heath Improvements

Nothing to report.

#### 9 Gaydon site Community Liaison Meeting

From the floor, Cllr Booth (WCC) reported that he had attended the Gaydon community meeting where the plans for the Gaydon cross-roads had been discussed. The community was against a roundabout and would, in an ideal world, have preferred a direct route into the Land Rover site from M40 junction 12. WCC had reluctantly agreed to look at a light controlled crossing instead. There is also a possible third option of a roundabout with part-time light control on the M40 entrance to it.

The next liaison meeting will be on Thursday 13 September at 6:30pm, by which time acoustic work needed to satisfy planning conditions on the AML facility should be complete. Cllrs Giblin and Ashford will attend. *Action: Cllr Giblin.*

#### 10 Government, Other Councils, Council Associations and Local Authorities

##### 10.1 Communications:

The next WALC Southam Area Committee meeting will be on 26 September in Long Itchington when the main subject will be mobile phone masts. Cllrs Ashford and Giblin would like to attend. *Action: Cllr Giblin.*

The Council for Voluntary Service (CVS) is looking for volunteers.

*Action: Cllrs Ashford & Purdy.*

WCC has set up a "Vintage Helpline" for the over-50's.

South Warwickshire Community Health Council are consulting on changes in organisation.

*Action: Cllr Giblin.*

10.2 Meetings Attended: None.

10.3 There were no recommendations to approve.

10.4 No other matters were raised.

#### 11 Parish Split

Cllr Rigby has spoken to Ms O'Hare (SDC). He was told that the appointee had started work on 1 August and that a press release was due shortly. There would be a period of office work and familiarisation so it was unlikely that anything more would be seen for a month or so, but she stated that Lighthorne was at the top of the priority list.

## 12 Correspondence

There was no other relevant correspondence.

## 13 Other Matters

Cllr Ashford had been approached regarding an abandoned car in Lighthorne Heath. The recorded owner denied liability and a statutory notice has been served. The vehicle should be removed within a week or two.

## 14 Date of Next Meeting

The next meeting will be held in Lighthorne Village Hall at 8pm on Wednesday 12 September 2001.

The Assets, Contracts and Finance Working Group will meet on the preceding Wednesday, as usual.

The meeting closed at 9:30pm.

# LIGHTHORNE PARISH COUNCIL

## Minutes of the meeting held in Lighthorne Village Hall at 8pm on Wednesday 12<sup>th</sup> September 2001

Present:

Cllr Rigby (Chair)

Cllr Ashford

Cllr Drake-Lee

Cllr Purdy

Bill Betts (Clerk)

Also present:

Cllr Booth (WCC)

Cllr Topham (SDC)

Cllr Turner (SDC)

Before turning to the agenda, the chairman called for one minute's silence to allow those present to remember the victims of the previous day's extraordinary events in the USA.

The chairman welcomed Cllr Topham, the chair of Stratford-on-Avon District Council.

### 1 Administrative

#### 1.1 Apologies:

Cllr Brewin

Cllr Giblin

Cllr Rose

Cllr Cooley (SDC)

Cllr Dally (SDC)

#### 1.2 Minutes of the meeting of 8 August 2001

**Cllr Drake-Lee proposed that the minutes be signed as correct and accepted as a true record. This was seconded by Cllr Ashford and carried unanimously.**

### 2 Questions from the floor

Cllr Turner asked a number of questions relating to the 2 planning applications from South Warwickshire Housing Association for a total of 24 houses, a doctor's surgery and shop at two locations in Lighthorne Heath. He was particularly concerned that the old shop should not be demolished before the new one was built. He also expressed concern about the possible consequences of the garages off Leam Road being demolished.

On the majority of matters members were able to reassure him that these had all been discussed at a meeting of the Planning Working Group and with the public at a Council surgery that had been held at Lighthorne Heath. They were addressed within the Council's submission to SDC.

### 3 Planning

3.1 Cllr Giblin had handed all planning matters over to Cllr Ashford who reported on:

a. Planning correspondence received:

Reference	Title	Applicant	Represent'n	Decision
S97/1507	Revision to phase one of proposed development	Rover Group Ltd	TBD	N/A
01/02031/TRE	Fell 1 Ash tree, Smithy Cottage	Mr P C Tait	No objection	Granted
01/02079/FUL	Erect shop with 2 flats over + doctors surgery + 6 houses + new road, land adj. 19 Leam Road	SWHA	Object	Awaited
-- ditto --	Amendment [to description of land owned by applicant]	-- ditto --	None	-- ditto --
01/02109/FUL	Erect 16 houses, Lighthorne Heath Post Office	SWHA	Object	Awaited
01/02230/TPO	Prune 5 trees, 7 Birdhaven Close	C Abery & K McCullough	No objection	Granted
01/02361/TRE	1 Walnut - thin by 20%	Sir Adam Butler	No objection	Awaited

Members could not remember details of the original Rover application and the Clerk had been unable to find the documentation. It was pointed out that it would have been from 1997. The Clerk will check the records once again and the Working Group will respond if appropriate. However, as the application is for land adjacent to GDEC and well within the site, it was thought an objection would be unlikely. *Action: Cllr Ashford.*

The 2 SWHA applications had been the subject of Council surgeries held in Lighthorne Heath Village Hall and an informal meeting of the majority of Councillors. A detailed response had been sent. Main areas of concern were:

- Inappropriate size of houses: larger ones are needed;
- Insufficient parking spaces;
- Concern that the Post Office and shop should remain open during building.

01/02361/TRE was discussed and no objections were raised.

b. Planning meetings or inquiries attended: None.

c. District, County or National plans: None.

d. Other planning matters: Nothing was raised.

3.2 To approve any actions already taken as a result of Standing Order 94: *See below.*

**3.3 Cllr Rigby proposed that the response to 01/02079/FUL and 01/02109/FUL be formally approved, and that a letter of no objection to 01/02361/TRE be sent. This was seconded by Cllr Drake-Lee and carried unanimously.**

## 4 Highways

### 4.1 Cllr Drake-Lee reported on the following:

- a. Paths: It is hoped that the permissive path between Lighthorne and the sportsground will be formally agreed within the next few weeks.
- b. Signs: All actions are with WCC.
- c. Roads, Drains and Gullies: WCC has been asked to review whether all of the newly fitted drainage grips on C96 have been correctly sited.

WCC will dig a gully at their expense on the downhill side of Church Lane opposite the Lych Gate and pipe the flow of water into the copse. Sir Adam Butler is the landowner and his written permission is required before proceeding. **Action: Cllr Drake-Lee.**

Pound Well has been jetted and is definitely blocked. The nature of the blockage and suggested remedial action is to be identified. **Action: Cllr Drake-Lee.**

- d. Traffic Calming: Nothing to report.
- e. Lighthorne Heath Bus Shelter: A completion date for the base is yet to be received from Land Rover. **Action: Cllr Purdy.**
- f. Hedges, Trees and Fences: Some stretches of hedge on C96 have now been cut. WCC will cut those that are their responsibility shortly. WCC have been asked to review the thoroughness of cutting of some stretches.

A second quotation for work to the wattle fence and adjacent hedge for £105 from Mr Jones has been received and work could commence at once. It was recommended that this be accepted.

- g. Other Highway Matters: Work on the Bakers Hill steps is awaiting materials. It should commence in the next week or so.

A second quotation for work to the entrance to Lighthorne Village Hall car park is awaited. **Action: Cllr Drake-Lee.**

Cllr Ashford reported that parking in Edgehill Road was becoming a problem as more families now have 3 cars.

### 4.2 Nothing to approve.

## 5 Lighthorne Sports Association

Cllr Rigby reported that he had been left a message from Cllr Rose to say that he had had another fruitful discussion with Land Rover.

Cllr Drake-Lee reported that the grass adjacent to the tennis court was now very long and needed strimming. He also reported seeing 2 plastic Jerry-cans in the car park and was concerned as to what they might contain. **Action: Cllrs Rigby & Drake-Lee.**

## 6 Lighthorne Village Hall

Cllr Rigby reported that the chairman of the management committee had told him that there was a plan to replace the stage curtain. He had also said that a grant from vital villages had been made which would allow them to investigate the community's needs.

## 7 Assets, Contracts and Finance

7.1 No-one who had been present at the working group meeting was present at the meeting, so members reported as best they could:

- a. Grass cutting: Nothing was raised.
- b. Lighthorne Heath Play Area: Cllr Ashford reported that a child had fallen from the climbing frame and broken its arm. It was unclear if it had been supervised. Ken Wiggett had been informed and Cllr Ashford will forward more details.

A further quotation for litter picking had been received since the working group meeting and would be forwarded to Cllr Rose.

- c. Lighthorne Play Area: Nothing was raised.
- d. Bakers Hill / Broadwell: A letter had been received from Mrs Goode's solicitors reluctantly accepting a seven-year, renewable, peppercorn lease for the parking bay.
- e. Village Greens at Lighthorne Heath: A letter from WCC had been received saying that it would be another week or so before they were able to ascertain whether or not the application was valid.
- f. Other Matters: Nothing was raised.

### 7.2 Cllr Drake-Lee proposed that

1. **The quotation for work to the wattle fence and adjacent hedge from Mr Jones for £105 (reported under 4.1.f) be accepted; and**
2. **A letter be sent to the Lighthorne Mother and Toddler Group thanking them for the donation towards the Lighthorne play area (reported last month).**

**This was seconded by Cllr Rigby and carried unanimously.**

## 7.3 Financial Statement

### 7.3.1 Items Paid since last Meeting

Payee	Cheque No.	Description	Amount £
Countryside Services	827	Grasscutting LH village verges	57.57
Countryside Services	828	Grasscutting LH village greens & sportsground bank - 17 July	166.85
Red Egg	829	Replacement and repair of equipment in LH Play Area	2,872.88
Lighthorne Heath Village Hall	830	Hire of Hall for Council Meetings	50.00
Green Team Garden Services	831	Cutting and strimming undergrowth alongside B4100 in LHH per quote	150.00
Peter Jones	832	Grasscutting outside LHH Village Hall	90.00
W. Betts	833	Clerk's Salary - July	123.00
W. Betts	834	Clerk's Expenses - July	7.49
Lighthorne PCC	835	Donation - maintenance of Churchyard	300.00
C. J. Musgrave	836	Treasurer's Salary - July	52.00
Xerox	837	Basic and copy charge	30.75
Powergen	838	Electricity Sports Ground	42.65

### 7.3.2 Outstanding Bills

Payee	Cheque No.	Description	Amount £
Countryside Services	839	Grasscutting LH village verges 07/08	57.57
Countryside Services	840	Grasscutting LH village greens and strimming round village hall, sweep overgrown area and mowing	150.40
Countryside Services	841	Grasscutting LH village verges 22/08	57.57
Countryside Services	842	Grasscutting LH village greens and sportsground bank. Trimming hedge middle of village	243.22
Severn Trent Water	843	Water Services Bill - Playing Fields	45.92
Lighthorne Village Hall	844	Hire of hall to Post Office	529.10
ABB Service & Solutions	845	Street light maintenance	67.27
W. Betts	846	Clerk's Salary - August	123.00
W. Betts	847	Clerk's Expenses - August	17.97
C. J. Musgrave	848	Treasurer's Salary - August	52.00
Lighthorne Village Hall	849	Building insurance - Village Hall	118.70
Peter Jones	850	Grasscutting LHH Village Hall	90.00

### 7.3.3 Income since Last Meeting

None.

### 7.3.4 Outstanding Income

None.

**7.4 Cllr Rigby proposed authorising the signing of orders for payment. This was seconded by Cllr Ashford and carried unanimously.**

## 8 Lighthorne Heath Improvements

Lighthorne Heath Community Forum was formally constituted on 29 August 2001.

## 9 Gaydon site Community Liaison Meeting

The next liaison meeting on Thursday 13 September will now be attended by Cllrs Ashford and Purdy.

Cllr Ashford reported that he had been in touch with SDC Planning department about the ongoing concerns over track testing of F1 cars on the site. He had been told that there would be a need for material planning permission and that there were noise conditions relating to the outside that would be “dug out” and forwarded.

## 10 Government, Other Councils, Council Associations and Local Authorities

### 10.1 Communications:

WALC had sent details of their AGM.

Cllr Rigby reported that he had written to SDC on the subject of the standards committee. He had received support for his position from Cllr Cooley (SDC) and a reply from Brian Johnson (SDC).

### 10.2 Meetings Attended: None.

10.3 There were no recommendations to approve.

10.4 No other matters were raised.

## 11 Parish Split

The chairman reported that a letter had been received from Roger Huxley, SDC's newly appointed Parish Review Officer, just after the last meeting. A reply had been sent, following consultation with all members. Mr Huxley had responded suggesting that the clerk might show him the area and he could hold an informal meeting with members, and asking if it would be appropriate to involve SDC and WCC ward members. This was agreed and 6:30pm on Tuesday 25 September in Lighthorne Heath Primary School was suggested for the meeting. If this is acceptable to Mr Huxley an electronic invitation will be sent out to all concerned.

**Action: Clerk & Chairman.**

## 12 Correspondence

The Depot had sent a notification of their AGM.

## 13 Other Matters

From the floor, Cllr Booth (WCC) suggested that Council should have sent a letter in response to WCC's initial letter concerning Lighthorne Heath Open Spaces. WCC had referred to a court case that they felt might be relevant, though members had dismissed it. This was agreed. **Action: Clerk.**

Cllr Ashford reported that he was setting up a football team in Lighthorne Heath. He also said that he had been in discussion with SDC regarding the removal of some dead trees from behind the shop.

## 14 Date of Next Meeting

The next meeting will be held in Lighthorne Heath Village Hall at 8pm on Wednesday 10 October 2001.

The meeting closed at 9:50pm.

# LIGHTHORNE PARISH COUNCIL

Minutes of the meeting held in  
Lighthorne Heath Village Hall  
at 8pm on Wednesday 10<sup>th</sup> October 2001

Present:

Cllr Rigby (Chair)

Cllr Ashford

Cllr Drake-Lee

Cllr Giblin

Cllr Purdy

Cllr Rose

Bill Betts (Clerk)

Also present:

Cllr Cooley (SDC)

3 members of the public

## 1 Administrative

### 1.1 Apologies:

Cllr Booth (WCC)

Cllr Brewin

Cllr Dally (SDC)

Cllr Turner (SDC)

### 1.2 Minutes of the meeting of 12 September 2001

**Cllr Ashford proposed that the minutes be signed as correct and accepted as a true record. This was seconded by Cllr Purdy and carried unanimously.**

## 2 Questions from the floor

Shari Toms asked if Council would consider a grant towards a Lighthorne Heath Village "Garden Army" that was being formed as part of the Lighthorne Heath Community Project. She said that she had talked to the Community Project leader at SDC, but was hoping for an immediate decision to allow them to get off to a fast start. The short-term plan was to plant bulbs on verges, once agreed with SDC and/or SWHA, but they also had other projects in mind. Members agreed to raise this under item 7.1.f.

Graham Thurston of Chestnut Close asked about a 30mph speed limit on the Banbury Road (B4100). He also felt that there was a need for street lighting on the road, especially between Birdhaven Close and the garage. Cllr Drake-Lee explained that speed limits are expected to be reviewed within a year or two, and he agreed that the Highways Working Group would examine the question of lighting.

Mr Thurston also asked about the Aston Martin application. Cllr Ashford explained its history and said that consultation with local groups was still ongoing.

### 3 Planning

#### 3.1 Cllr Ashford reported on:

##### a. Planning correspondence received:

Reference	Title	Applicant	Represent'n	Decision
S97/1507	Revision to phase one of proposed development	Rover Group Ltd	None	N/A
01/02031/TRE	Fell 1 Ash tree, Smithy Cottage	Mr P C Tait	No objection	Granted
01/02079/FUL	Erect shop with 2 flats over + doctors surgery + 6 houses + new road, land adj. 19 Leam Road	SWHA	Object	Awaited
-- ditto --	Amendment [to description of land owned by applicant]	-- ditto --	None	-- ditto --
01/02109/FUL	Erect 16 houses, Lighthorne Heath Post Office	SWHA	Object	Awaited
01/02361/TRE	1 Walnut - thin by 20%	Sir Adam Butler	No objection	Granted
01/02587/FUL	Wind tunnel, office and facilities, rearrange parking, landscaping, and other ancillary works, Gaydon Test Centre Banbury Road	Jaguar Racing Ltd	No objection in principle, want noise condition.	Awaited
01/02648/FUL	Day nursery and well being centre, Gaydon Test Centre, Banbury Road	Landrover Group Ltd	TBD	Awaited
01/02663/FUL	Extension to building 507 and installation of new diesel tank, Gaydon Test Centre Banbury Road	Landrover	No objection	Awaited
01/02757/TPO	Fell 1 Sycamore, Pooh Corner, Leam Road.	Mr And Mrs Clacy	Support	Approved
APP/C/J3730/C/01/1073317	Refusal appeal: extend cond 2 of S98/0030 to 10Mar2003, land adj Verney Road	JHO, JR & SR Pearce	None	Awaited
APP/J3720/A01/1073317	Enforcement notice appeal: extension to sun lounge without permission to be removed, 6 Church Hill Court.	Mrs McCormack	None	Awaited

A meeting of the Planning Working Group had looked at the large amount of material supplied with the application for a wind tunnel and had concluded that there were no grounds for objection. However, there were concerns that if Jaguar F1 moved to the site there was increased likelihood that F1 cars would be tested on the track. The level of noise that this would cause would be unacceptable. It was therefore decided to ask for an appropriate condition to be imposed to ensure that no such testing could take place.

DAPC had met the previous evening (9 October) and had deferred further discussion of this application until after a site visit, scheduled for 25 October. Cllr Cooley (SDC) suggested that the Parish Council could ask to be present at the site visit, which might also discuss building 507. The next DAPC meeting will be on 13 November.

The Working Group had also discussed the extension to building 507, on which no grounds were found to object, and the tree at Pooh Corner, on which it was felt appropriate to support its felling and replacement.

The application from Landrover for a day nursery and well-being centre was then discussed. It was noted that it was near the site entrance and members wondered whether Landrover might make the centre available for members of the local community to use also. It was agreed that there was nothing to object to, but that no response would be sent until after the site liaison meeting that was due the following evening.

- b. Planning meetings or inquiries attended: None.
- c. District, County or National plans: Nothing was raised.
- d. Other planning matters: Nothing was raised.

3.2 To approve any actions already taken as a result of Standing Order 94:

**Cllr Giblin proposed that the responses to 01/02587/FUL, 01/02663/FUL and 01/02757/TPO be formally approved. This was seconded by Cllr Ashford and was carried *nem con* (Cllr Drake-Lee abstained).**

3.3 To approve any recommendations from the Working Group: None.

#### 4 Highways

4.1 Cllr Drake-Lee handed out the minutes of a Highways Working Group meeting and reported on the following:

- a. Paths: Mr Graham Marshall of Lighthorne has agreed to regularly walk all the parish paths and to report problems.
- b. Signs: All actions are with WCC.
- c. Roads, Drains and Gullies: WCC had not yet reported back on the drainage grips.

WCC had agreed to fit an overflow pipe to resolve drainage problems at Pound Well. It appears that the work has now been completed. The Chairman expressed his delight that the matter had been resolved and thanked all those concerned.

- d. Traffic Calming: Nothing to report.
- e. Lighthorne Heath Bus Shelter: It was felt that council should not wait any longer for Landrover as Queensbury had confirmed they would fit the base for £300.
- f. Hedges, Trees and Fences: Hedges on C96 have now been cut.

Work on the wattle fence and adjacent hedge has been completed and looks good.

- g. Other Highway Matters: There had been a further delay to the Bakers Hill steps work due to obtaining suitable material for the risers. This is now planned for 13/14 October.

Two further quotations for work to the entrance to Lighthorne Village Hall car park are awaited, although a verbal quotation from East Midlands Surfacing was thought to be acceptable if confirmed.

The Garden Army referred to by Shari Toms had been discussed.

The litter bin by the Lighthorne Heath Playground had come adrift and Cllr Purdy had requested that SDC repair it. This has now been done.

#### **4.2 Cllr Drake-Lee proposed that:**

- 1. subject to written confirmation, a quotation of £700 for work to the entrance to Lighthorne Village Hall car park be accepted; and**
- 2. Queensbury be asked to complete the bus shelter.**

**This was seconded by Cllr Giblin and carried unanimously.**

#### **5 Lighthorne Sports Association**

Further discussions with Landrover will take place at the site liaison meeting the following day. The 2 plastic Jerry-cans in the car park have been removed.

#### **6 Lighthorne Village Hall**

The state of the car park entrance continues to be of great concern.

#### **7 Assets, Contracts and Finance**

7.1 There had been no formal Working Group meeting this month. Members reported on:

- a. Grass cutting and litter picking: SDC have agreed to litter pick the play area at Lighthorne Heath and other “expensive” areas in the village. Ecovert have submitted a new quotation of £80 for the first pick and £48.12 (+ VAT) for subsequent picks. It was felt that this should be accepted.
- b. Lighthorne Heath Play Area: Following an independent inspection, SDC’s Dasset Area Committee have agreed to a request from their officers that £900 be made available for essential safety repairs to the multi play unit and to make safe a number of trip hazards.
- c. Lighthorne Play Area: The annual inspection had not reported any unacceptable or high risk issues. There were two minor trip hazards that cannot really be rectified due to the sloping nature of the site. Despite the improvements to the roundabout earlier this year it still remains medium risk as the ground is not completely level. No actions were recommended.
- d. Bakers Hill / Broadwell: Nothing to report.
- e. Village greens at Lighthorne Heath: WCC have written to say that the application is “certainly correct in form”, but wish to “ensure that there is sufficient evidence available to address the legal points”. The letter raised the possibility of “some form of local hearing/enquiry” being needed and also forwarded a number of statements made by SDC. Members felt that it would not be difficult to address these to WCC’s satisfaction and a response is to be made within the next few days. *Action: Cllr Giblin.*
- f. Other matters: The Garden Army grant request was discussed further.

#### **7.2 Cllr Rose proposed that**

- 1. The litter picking quotation from Ecovert be accepted; and**
- 2. A £50 donation towards the Garden Army be granted.**

**This was seconded by Cllr Ashford and carried unanimously.**

7.3 Cllr Rigby proposed that a £100 donation be sent to Shipston Home Nursing. This was seconded by Cllr Drake-Lee and carried *nem con* (Cllr Giblin abstained).

#### 7.4 Financial Statement

##### 7.4.1 Items Paid since last Meeting

Payee	Cheque No.	Description	Amount £
Countryside Services	839	Grasscutting LH village verges 07/08	57.57
Countryside Services	840	Grasscutting LH village greens and strimming round village hall, sweep overgrown area and mowing	150.40
Countryside Services	841	Grasscutting LH village verges 22/08	57.57
Countryside Services	842	Grasscutting LH village greens and sportsground bank. Trimming hedge middle of village	243.22
Severn Trent Water	843	Water Services Bill - Playing Fields	45.92
Lighthorne Village Hall	844	Hire of hall to Post Office	529.10
ABB Service & Solutions	845	Street light maintenance	67.27
W. Betts	846	Clerk's Salary - August	123.00
W. Betts	847	Clerk's Expenses - August	17.97
C. J. Musgrave	848	Treasurer's Salary - August	52.00
Lighthorne Village Hall	849	Building insurance - Village Hall	118.70
Peter Jones	850	Grasscutting LHH Village Hall	90.00

##### 7.4.2 Outstanding Bills

Payee	Cheque No.	Description	Amount £
Countryside Services	851	Grasscutting LH village verges 10/11 Sept. 2001	57.57
Countryside Services	852	Grasscutting LH village greens 10/11 Sept. 2001	123.37
Peter Jones	853	Remove wicker panels, strim around shrubs, cut off posts on B4100	105.00
Countryside Services	854	Grasscutting LH village greens and sportsground bank 28/09/01	178.60
Countryside Services	855	Grasscutting LH village verges 28/09/01	57.57
Powergen	856	Standing & P Cell Charge qtr ending 30/09/01	90.18
W. Betts	857	Clerk's Salary - September, 2001	123.00
W. Betts	858	Clerk's Expenses - September, 2001	12.03
C. Musgrave	859	Treasurer's Salary - September, 2001	52.00
Lighthorne Heath Community Project	860	Grant for Garden Army	50.00
Shipston Home Nursing	861	Donation	100.00

##### 7.4.3 Income since Last Meeting

Item	Amount £
East Midlands Electricity	5.75

##### 7.4.4 Outstanding Income

None.

**7.5 Cllr Rose proposed authorising the signing of orders for payment. This was seconded by Cllr Ashford and carried unanimously.**

## 8 Lighthorne Heath Improvements

Already covered above.

## 9 Gaydon site Community Liaison Meeting

The previous liaison meeting had been cancelled at the last minute due to the lack of availability of SDC members. The next liaison meeting, on the following day, Thursday 11 October, will now be attended by Cllrs Ashford and Rose. *Action: Cllr Giblin.*

## 10 Government, Other Councils, Council Associations and Local Authorities

### 10.1 Communications:

WALC asked for comments on the NALC Draft Corporate Plan. After a brief discussion it was agreed that the chairman should respond. *Action: Chairman.*

WALC had also forwarded a copy of the DTLR green paper on members' allowances. Following a brief discussion the chairman agreed to obtain and circulate a soft-copy of the document and to produce a draft response for members to comment on before forwarding to the DTLR, NALC and WALC. *Action: Chairman.*

Attention was drawn to a meeting of the Dassett Area Community Committee at which concessionary fares were discussed. It seems that there are ongoing discussions between WCC, district and borough councils. There is a move to widen the county bus pass scheme to selected named towns outside the area, including Evesham, Redditch and Banbury. It is hoped that the token scheme would still be kept in order to assist those who do not have access to buses, especially for transport to and from medical facilities. The new scheme would operate from 1 June 2002.

10.2 Meetings Attended: None.

10.3 There were no recommendations to approve.

10.4 No other matters were raised.

## 11 Parish Split

The chairman reported that members had met with Roger Huxley, SDC's Parish Review Officer, and that Cllr Booth (WCC) had also been present. SDC ward members had all sent their apologies after the meeting had been organised.

Mr Huxley had explained his role. Members had detailed the history behind the present situation and confirmed that a split was the aim, not warding. The chairman had pointed out that the biggest stumbling block appeared to be Secretary of State's guidelines on how a boundary line could be drawn up which appeared to prevent the drawing of a line across the quarry land between the two villages. Mr Huxley agreed to contact the Secretary of State to discover whether he might agree to a relaxing of the guidelines in this case, especially given the power of modern geographical positioning systems.

There are unlikely to be any further discussions until the Secretary of State's response is known.

## 12 Correspondence

All relevant communications had already been discussed.

## 13 Other Matters

Cllr Rose reported that Lighthorne's prize for coming second in the Calor Gas Warwickshire Conservation Projects competition had been received and consisted of 75 wild daffodil bulbs.

Cllr Rose also reported that 4 projects from Lighthorne had entered the WRCC Warwickshire Village Ventures competition:

- The work on Bakers Hill following the Goode legacy;
- The Millennium Wall Hanging which was in Lighthorne Village Hall;
- The Village History Boards which are in Lighthorne Village Hall and Lighthorne Heath School; and
- The Millennium Village Sign.

All 4 projects had been commended. There was a £2500 prize fund, but it was not known how this might be allocated. All will be revealed at a meeting on 3 November.

Cllr Ashford reported that he had been following up on the work by Mr Sheppard on post codes with Mr Hodges (SDC). He said that SDC believe that unified post codes would be a good thing and they will contact Royal Mail. A response is awaited.

## 14 Date of Next Meeting

The next meeting will be held in Lighthorne Village Hall at 8pm on Wednesday 14 November 2001.

Cllr Rose said that he would be unable to attend on that day. He also said that the Assets, Contracts and Finance Working Group would meet on 7 November.

The meeting closed at 10:15pm.

# LIGHTHORNE PARISH COUNCIL

## Minutes of the meeting held in Lighthorne Village Hall at 8pm on Wednesday 14<sup>th</sup> November 2001

Present:

Cllr Giblin (Chair)

Cllr Ashford

Cllr Drake-Lee

Cllr Purdy

Bill Betts (Clerk)

Also present:

Cllr Booth (WCC)

Cllr Cooley (SDC)

5 members of the public

### 1 Administrative

#### 1.1 Apologies:

Cllr Brewin

Cllr Dally (SDC)

Cllr Rigby

Cllr Rose

Cllr Turner (SDC)

#### 1.2 Minutes of the meeting of 10 October 2001

**Cllr Drake-Lee proposed that, after a minor correction of the location of the meeting held, the minutes be signed as correct and accepted as a true record. This was seconded by Cllr Purdy and carried unanimously.**

### 2 Questions from the floor

Mr Keith Sheppard made a brief statement congratulating the Parish Council for its efforts over the last 6 months.

Mrs Sue Sabin enquired about her planning application 01/0284/FUL (Lighting of all weather riding arena) and was informed that no decision had been made by SDC so far. The Parish Council had no objections.

### 3 Planning

#### 3.1 Cllr Ashford reported on:

##### a. Planning correspondence received:

Reference	Title	Applicant	Represent'n	Decision
01/02079/FUL	Erect shop with 2 flats over + doctors surgery + 6 houses + new road, land adj. 19 Leam Road	SWHA	Object	Awaited
01/02109/FUL	Erect 16 houses, Lighthorne Heath Post Office	SWHA	Object	Awaited

01/02587/FUL	Wind tunnel, office and facilities, rearrange parking, landscaping, and other ancillary works, Gaydon Test Centre Banbury Road	Jaguar Racing Ltd	No objection in principle, want noise condition.	Awaited
01/02648/FUL	Day nursery and well being centre, Gaydon Test Centre, Banbury Road	Landrover Group Ltd	No objection	Granted
01/02663/FUL	Extension to building 507 and installation of new diesel tank, Gaydon Test Centre Banbury Road	Landrover	No objection	Awaited
APP/C/J3730/C/01/1073317	Refusal appeal: extend cond 2 of S98/0030 to 10Mar2003, land adj Verney Road	JHO, JR & SR Pearce	None	Awaited
APP/J3720/A01/1073317	Enforcement notice appeal: extension to sun lounge without permission to be removed, 6 Church Hill Court.	Mrs McCormack	None	Awaited
01/02841/FUL	Lighting of all weather riding arena, to be switched off by 20:00hrs, Church Hill Farm, Lighthorne	Mr D G Sabin	No objection	Awaited
01/03040/TRE	Lime: raise canopy by 8m; Maple: crown raise by 4m, Dene Cottage, Old School Lane, Lighthorne	Mr Amis	TBD	Awaited
01/03058/FUL	Garage and utility extension with bedrooms over, 23 Leam Road, Lighthorne Heath	Mr and Mrs Halstead	TBD	Awaited
01/03128/FUL	New family room and bathroom, Whitegates, Lighthorne	Mr and Mrs R C Bickerton	TBD	Awaited
01/03136/FUL	Two storey extension, 4 Winyates Road, Lighthorne Heath	Mrs Hazel Maloney	TBD	Awaited
01/03137/FUL	Garden room and store and first floor bathroom over double garage, Bishops Hill House, Lighthorne	Mr and Mrs A S Cairns	TBD	Awaited

DAPC had met the previous evening (13 November) when the question of the site visit to Jaguar's proposed wind tunnel was to be discussed but has been deferred until December.

- b. Planning meetings or inquiries attended: None.
  - c. District, County or National plans: From the floor, Cllr Cooley (SDC) commented that in the Local Planning Review (1996) that the housing provision for the next 7 years is 150 dwellings in Local Centre Villages (Lighthorne Heath has been designated one of 21 Local Centre Villages).
  - d. Other planning matters: Nothing was raised.
- 3.2 To approve any actions already taken as a result of Standing Order 94: None.
- 3.3 To approve any recommendations from the Working Group: None.

## 4 Highways

4.1 There had been no Highways Working Group meeting during the last month, but councillors reported on the following:

- a. Paths: Sarah Manchester (WCC) has walked all the paths. Problem resolution is in hand. Mr Emms has agreed to put up a way-marker and pay for a bridge.
- b. Signs: All actions are with WCC.
- c. Roads, Drains and Gullies: Resurfacing of Moreton Morrell Lane was not considered satisfactory and Cllr Drake-Lee was monitoring the situation.
- d. Traffic Calming: Nothing to report.
- e. Lighthorne Heath Bus Shelter: This has now been erected. Item closed.
- f. Hedges, Trees and Fences: Nothing to report.
- g. Other Highway Matters: Cllr Purdy reported that there were some problems in Leam Road and Kenilworth Road, Lighthorne Heath, with the lights.

Cllr Ashford stated that the entrance to Winyates Road (opposite the garage on the B4100) was difficult to identify when motoring in the dark from Leamington and felt that a reflective sign and possibly some other means of identification would be useful. This will be raised at the next meeting of the Working Group. *Action: Cllr Drake-Lee.*

4.2 Nothing to approve.

## 5 Lighthorne Sports Association

Cllr Giblin reported that the current poor weather might necessitate some emergency patching to the roof. *Action: Cllr Rose.*

Cllr Rigby, meanwhile, has written to Mr Glyn Walters (Landrover) to seek possible help with the matter of the roof generally.

## 6 Lighthorne Village Hall

The work to the car park entrance has now been completed at a cost of £300, this being a more competitive price than previously quoted.

## 7 Assets, Contracts and Finance

7.1 The Working Group had met on 7 November. Cllr Giblin reported on:

- a. Grass cutting and litter picking: Cllr Giblin had verbally authorised Ecovert Ltd to proceed with litter picking at Lighthorne Heath and she asked the Clerk to confirm this in writing. *Action: Clerk.*

Consideration has been given by the Working Group to the contracts for Lighthorne for 2002/3 to be renewed with Countryside Services and to add strimming round the tennis courts. *Action: Cllr Rose.*

Lighthorne Heath Village Hall grass cutting, the B4100 hedgerow and the B4100 brick wall maintenance has also been considered by the Working Group and it was felt that the

should be placed with Mr Jones. Cllr Purdy mentioned that Mr Kimberly was also interested in quoting for the grass cutting contract. *Action: Cllr Rose.*

- b. Lighthorne Heath Play Area: A document received from SDC was passed to Cllr Ashford. This related to open shelters for use in play areas.
- c. Lighthorne Play Area: A similar document relating to safety measures has been passed to Cllr Drake-Lee.
- d. Bakers Hill / Broadwell: The replacement for the Willow Tree has now been planted. Mr David Wright has kindly offered a donation to cover the cost.
- e. Village Greens at Lighthorne Heath: To ensure that WCC acts correctly in the matter of the Parish Council's application for Village Green status to be given to 3 pieces of land they have asked a barrister for an opinion. Following the receipt of this the matter will be referred to the County Council's Regulatory Committee.
- f. Other matters: The document for the 7-year lease of land (for parking) between the Parish council and Mrs M Goode would be available shortly for signing.

The dates for the Audit of the Accounts for 2000/1 have now been notified. The accounts are to be made available to the Auditor on 2 January 2002 and the audit meeting will be on 5 March 2002. A public notice will shortly be issued. *Action: Cllr Rigby.*

**7.2 Cllr Ashford proposed that the 7-year lease document be signed by Cllrs Rigby and Rose as authorised signatories. This was seconded by Cllr Drake-Lee and carried unanimously.**

7.3 No recommendations to approve.

7.4 Financial Statement

7.4.1 Items Paid since last Meeting

Payee	Cheque No.	Description	Amount £
Countryside Services	851	Grasscutting LH village verges 10/11 Sept. 2001	57.57
Countryside Services	852	Grasscutting LH village greens 10/11 Sept. 2001	123.37
Peter Jones	853	Remove wicker panels, strim around shrubs, cut off posts on B4100	105.00
Countryside Services	854	Grasscutting LH village greens and sportsground bank 28/09/01	178.60
Countryside Services	855	Grasscutting LH village verges 28/09/01	57.57
Powergen	856	Standing & P Cell Charge qtr ending 30/09/01	90.18
W. Betts	857	Clerk's Salary - September, 2001	123.00
W. Betts	858	Clerk's Expenses - September, 2001	12.03
C. Musgrave	859	Treasurer's Salary - September, 2001	52.00
Lighthorne Heath Community Project	860	Grant for Garden Army	50.00
Shipston Home Nursing	861	Donation	100.00
Mrs S. Toms	862	Copying Lighthorne Heath News	14.00
Peter Jones	863	Village Hall Cuts, Sept/Oct.	90.00

#### 7.4.2 Outstanding Bills

Payee	Cheque No.	Description	Amount £
Countryside Services	864	Grasscutting LH village greens, 17/10	123.37
Countryside Services	865	Grasscutting LH Village verges, 17/10	57.57
Powergen	866	Electricity LH Sports Assn.	38.37
Bernhard's Nurseries	867	Purchase of Ash Tree	99.88
Xerox (UK) Ltd.	868	Basic & copy charge	25.24
D. W. Humphries	869	Cleaning bus shelter in Lighthorne	130.00
W. Betts	870	Clerk's Salary - October 2001	123.00
W. Betts	871	Clerk's Expenses - October, 2001	23.09
C. Musgrave	872	Treasurer's Salary - October, 2001	52.00

#### 7.4.3 Income since Last Meeting

None.

#### 7.4.4 Outstanding Income

None.

**7.5 Cllr Ashford proposed authorising the signing of orders for payment. This was seconded by Cllr Purdy and carried unanimously.**

#### 8 Stratford-upon-Avon District Council's proposed Lighthorne Heath land sale

From the floor, Cllr Booth (WCC) mentioned that when formalising the proposed letter to SDC objecting to the sale of land to SWHA it should be borne in mind that Lighthorne Heath still needed the new Post Office and Doctor's Surgery. *Action: Cllr Giblin.*

#### 9 Lighthorne Heath Improvements

Already covered above.

#### 10 Gaydon site Community Liaison Meeting

Cllr Ashford reported on the previous evening's meeting and also the public meeting held on 31 October at Lighthorne Heath Village Hall.

#### 11 Government, Other Councils, Council Associations and Local Authorities

##### 11.1 Communications:

DEFRA has forwarded a copy of the consultation document on Quality Parish status. Cllr Rigby is preparing a response for circulation in due course. *Action: Cllr Rigby.*

The newly appointed Standards Board for England has published a document with details of their responsibilities. The document will be circulated in due course. *Action: Clerk.*

##### 11.2 Meetings Attended: None.

##### 11.3 There were no recommendations to approve.

##### 11.4 Other matters:

Cllr Rigby has responded to the request from WALC for comments on the NALC Draft Corporate Plan. He has also responded to the DTLR, NALC and WALC on the DTLR green paper on members' allowances.

## 12 Parish Split

Roger Huxley (SDC) has confirmed that a letter to the Secretary of State has been sent and a response is awaited.

## 13 Correspondence

A "Thank you" reply has been received from the Garden Army for the £50 contribution.

## 14 Other Matters

Cllr Ashford reported on "Fly-tipping" in Lighthorne Heath. He will be giving details of phone numbers of the relevant authorities who can be contacted to action clearance problems on Notice Boards and in the Parish Magazine. ***Action: Cllr Ashford.***

From the floor, Cllr Booth (WCC), enquired whether the Parish Council could help to finance a Notice Board by the School gates which would be maintained by the School. The location of the present Notice Board was discussed and this item is to be referred to the Assets, Contracts and Finance Working Group. ***Action: Cllr Giblin.***

## 15 Date of Next Meeting

The next meeting will be held in Lighthorne Heath Village Hall at 8pm on Wednesday 12 December 2001.

The meeting closed at 9:25pm.

# LIGHTHORNE PARISH COUNCIL

## Minutes of the meeting held in Lighthorne Heath Village Hall at 8pm on Wednesday 12<sup>th</sup> December 2001

Present:

Cllr Rigby (Chair)

Cllr Ashford

Cllr Brewin

Cllr Giblin

Cllr Rose

Bill Betts (Clerk)

Also present:

Cllr Booth (WCC)

Cllr Cooley (SDC)

Cllr Turner (SDC)

1 member of the public

### 1 Administrative

#### 1.1 Apologies:

Cllr Drake-Lee

Cllr Purdy

Cllr Dally (SDC)

#### 1.2 Minutes of the meeting of 14 November 2001

**Cllr Giblin proposed that the minutes be signed as correct and accepted as a true record. This was seconded by Cllr Ashford and carried *nem con*.**

### 2 Questions from the floor

Mr Keith Sheppard made a statement concerning litter on the C96 outside the confines of the village of Lighthorne. He felt that the 4 weekly pick by SDC contractors was insufficient.

He also brought members attention to his submission to Roger Huxley (SDC) concerning parish boundaries which he had copied to the chairman. He passed over copies of the maps that had accompanied his submission.

### 3 Planning

#### 3.1 Cllr Ashford reported on:

##### a. Planning correspondence received:

Reference	Title	Applicant	Represent'n	Decision
01/02079/FUL	Erect shop with 2 flats over + doctors surgery + 6 houses + new road, land adj. 19 Leam Road	SWHA	Object	Awaited
01/02109/FUL	Erect 16 houses, LHH Post Office	SWHA	Object	Awaited
01/02587/FUL	Wind tunnel, office and facilities, rearrange parking, landscaping, etc. Gaydon Test Centre Banbury Road	Jaguar Racing Ltd	Want noise condition.	Awaited

01/02663/FUL	Extension to building 507 and installation of new diesel tank, Gaydon Test Centre Banbury Road	Landrover	No objection	Awaited
APP/C/J3730/C/01/1073317	Refusal appeal: extend cond 2 of S98/0030 to 10Mar2003, land adj Verney Road	JHO, JR & SR Pearce	None	Awaited
APP/J3720/A01/1073317	Enforcement notice appeal: extension to sun lounge to be removed, 6 Church Hill Court.	Mrs McCormack	None	Awaited
01/02841/FUL	Lighting of all weather riding arena, to be switched off by 20:00hrs, Church Hill Farm, Lighthorne	Mr D G Sabin	No objection	Granted
01/03040/TRE	Lime: raise canopy by 8m; Maple: crown raise by 4m, Dene Cottage, Old School Lane, Lighthorne	Mr Amis	No objection	Approved
01/03058/FUL	Garage and utility extension with bedrooms over, 23 Leam Road.	Mr and Mrs Halstead	Object	Awaited
01/03128/FUL	New family room and bathroom, Whitegates, Lighthorne	Mr and Mrs R C Bickerton	No objection	Awaited
01/03136/FUL	Two storey extension, 4 Winyates Road, Lighthorne Heath	Mrs Hazel Maloney	Object	Awaited
01/03137/FUL	Garden room and store and first floor bathroom over double garage, Bishops Hill House, Lighthorne	Mr and Mrs A S Cairns	No objection	Awaited
01/03262/FUL	Conservatory to side garden elevation, Hazell House Leam Road	Mr And Mrs Hazell	No objection	Awaited

Cllr Ashford reported that Mr Foddy, whose residence is at the very end of Old School Lane, Lighthorne, had requested a meeting. Mr Foddy had previously met with Steve Bromley (SDC) and Glyn Walters (Landrover). Mr Foddy was concerned about amendments to the car-park layout that would bring it closer to Lighthorne Heath and also that the AML facility would be very visible from his property. He said that he would prefer to see the height of the bunding raised in order to protect his views.

Steve Bromley had confirmed that an amendment to the car-park had been received. The Parish Council has not yet received a copy, however. It was concluded that the amendment was probably still in the discussion stage and it was too soon to comment formally. However, it is clear that such a change is unlikely to be acceptable to the residents of Lighthorne Heath. Clarification is to be sought.

It is also understood that Landrover have signed a section 106 agreement in respect of the wildlife and ecology on the site. It was felt that higher bunding would be deemed unacceptable from an ecological standpoint and so Mr Foddy's request could not be supported.

- b. Planning meetings or inquiries attended: None.
- c. District, County or National plans: Nothing was raised.
- d. Other planning matters: Nothing was raised.

3.2 To approve any actions already taken as a result of Standing Order 94:

**Cllr Ashford proposed that the response of no objection to 01/03262/FUL be approved. This was seconded by Cllr Rose and carried unanimously.**

3.3 To approve any recommendations from the Working Group: None.

#### 4 Highways

4.1 In the absence of both Cllrs Drake-Lee and Purdy councillors reported on the following:

- a. Paths: Sarah Manchester (WCC) has sent several letters to landowners in order to prepare for a second phase of work, particularly on SM72 and SM74.
- b. Signs: All actions are with WCC.
- c. Roads, Drains and Gullies: It appears that Mrs Townsend has talked directly to WCC and requested a road sweeper clear Old School Lane before Christmas.
- d. Traffic Calming: From the floor, Cllr Booth (WCC) said that it was looking increasingly likely that a roundabout would be installed at the Gaydon crossroad and that as part of that work there would be some traffic calming which might extend along the B4100 as far as Lighthorne Heath. He stressed that there was no detail yet and nothing was finalised.
- e. Hedges, Trees and Fences: Nothing to report.
- f. Other Highway Matters: There is an abandoned car in the hedge opposite Harwoods House. Cllr Giblin has some knowledge of how it got there. The clerk will contact SDC to request removal. *Action: Clerk.*

It was agreed that the two related problems of litter on the C96 and leaves in the gutters in Lighthorne should be passed to the Assets, Contracts and Finance Working Group for further consideration. *Action: Cllr Rose.*

4.2 Nothing to approve.

#### 5 Lighthorne Sports Association

No response has yet been received from Glyn Walters (Landrover).

#### 6 Lighthorne Village Hall

Nothing to report.

#### 7 Assets, Contracts and Finance

7.1 Cllr Rose reported on:

- a. Grass cutting and litter picking: Nothing further to report.
- b. Lighthorne Heath Play Area: To be discussed again at the next Working Group meeting.
- c. Lighthorne Play Area: Nothing to report.
- d. Bakers Hill / Broadwell: Mr David Wright's kind donation to cover the cost of the replacement for the Willow Tree has now been received.

The process of gathering quotations for work to the Broadwell has started.

- e. Village Greens at Lighthorne Heath: Nothing further has been heard from WCC.
- f. Other matters: Members were reminded that the precept would be discussed at the next Working Group meeting. From the floor, Cllr Cooley (SDC) reported that SDC policy had changed and that it was increasingly unlikely that Parish Councils would receive grant-aid from SDC since they had precepting powers. Other community groups, of course, could still apply for grant-aid.

The accounts are to be made available to the Auditor on 2 January 2002 and the audit meeting will be on 5 March 2002. Public notices regarding the Audit have been displayed. The chairman signed the response for the auditor. *Action: Clerk.*

7.2 No recommendations to approve.

### 7.3 Financial Statement

#### 7.3.1 Items Paid since last Meeting

Payee	Cheque No.	Description	Amount £
Countryside Services	864	Grasscutting LH village greens, 17/10	123.37
Countryside Services	865	Grasscutting LH Village verges, 17/10	57.57
Powergen	866	Electricity LH Sports Assn.	38.37
Bernhard's Nurseries	867	Purchase of Ash Tree	99.88
Xerox (UK) Ltd.	868	Basic & copy charge	25.24
D. W. Humphries	869	Cleaning bus shelter in Lighthorne	130.00
W. Betts	870	Clerk's Salary - October 2001	123.00
W. Betts	871	Clerk's Expenses - October, 2001	23.09
C. Musgrave	872	Treasurer's Salary - October, 2001	52.00

#### 7.3.2 Outstanding Bills

Payee	Cheque No.	Description	Amount £
Countryside Services	873	Grasscutting LH village verges, 09/11	57.57
Countryside Services	874	Grasscutting LH Village greens and sportsground bank, 09/11	178.60
Queensbury Shelters Limited	875	LHH Bus Shelter	2,906.95
Ecovert Limited	876	Litterpicking at Lighthorne Heath	94.00
W. Betts	877	Clerk's Salary - November 2001	123.00
W. Betts	878	Clerk's Expenses - November, 2001	11.66
C. Musgrave	879	Treasurer's Salary - November, 2001	52.00
ABB Service and Solutions	880	Lighting Maintenance	67.27

#### 7.3.3 Income since Last Meeting

Item	Amount £
D. E. Wright - Donation	85.00

#### 7.3.4 Outstanding Income

None.

**7.4 Cllr Rose proposed authorising the signing of orders for payment. This was seconded by Cllr Giblin and carried unanimously.**

#### 8 Stratford-upon-Avon District Council's proposed Lighthorne Heath land sale

Members were still uncertain as to exactly which plots of land were to be sold. District ward members had succeeded in getting the matter returned to the executive committee. There will be a new Chief Executive (Paul Lankester) in the new year. District ward members are fully behind this Council's attempt to have open spaces protected and these are likely to be impacted. At the same time, the sale may give SDC undue leverage over SWHA in respect of its two outstanding planning applications, both of which this Council has objected to.

**Cllr Rigby proposed that a letter be sent to the new Chief Executive to put this Council's case once more, and to ask him to come and have a look. This was seconded by Cllr Ashford and carried unanimously.** *Action: Cllrs Giblin & Rose.*

#### 9 Lighthorne Heath Improvements

As there is no funding from other Councils, it was agreed that this item be closed.

#### 10 Gaydon site Community Liaison Meeting

There appeared to have been no movement on the question of gas supply. The Clerk will write again to Landrover to ask who the proposed gas supplier was, and then to write to that supplier to ask them to leaflet the parish to ascertain the demand for gas here. *Action: Clerk.*

Cllr Ashford reported that a new fence had gone up on the edge of Landrover land behind Edgehill Road and that much of the undergrowth had been cleared. However, there were still rats in the area. It was hoped that further ground clearance would ease the problem.

Councillors had met with Landrover and their building contractors (confusingly called SDC Builders) on 3 December in Lighthorne Heath Village Hall. It was made clear that they intended a "no surprises" approach and they would keep local residents notified of planned work and its duration. Careful plans are in place to reduce the impact on residents of concrete crushing (necessary to dispose of the old runway). SDC will put up notices in Lighthorne Heath and send an electronic copy to the chairman who will maintain a distribution list. SDC and WCC ward members asked to be added to that list. *Action: Cllr Rigby.*

The Clerk had had a 'phone call from Ford (Landrover's parent company) to say that a team of workmen were available for community work. Further clarification revealed that this is a Ford US initiative to allow all employees 2 days per year for community activities. The offer will probably be taken up in Lighthorne Heath Village Hall and elsewhere. The Clerk was asked to notify the school of the offer. *Action: Clerk.*

#### 11 Government, Other Councils, Council Associations and Local Authorities

##### 11.1 Communications:

Cllr Rigby is still preparing a response to DEFRA's consultation document on Quality Parish status. In the meantime, a copy of NALC's National Training Strategy has been received and the certification process appears to be reasonable. Members asked for soft-copies of both documents to be e-mailed to them. *Action: Cllr Rigby.*

The DTLR have forwarded a copy of the Statutory Instrument “The Parish Councils (Model Code of Conduct) Order 2001”. The entire code is mandatory, although the adopted code may contain additional provisions. A copy was passed to each member along with a “Time frame for adoption” issued by the Standards Board for England. The Declaration of Office order has not yet been made. Formal adoption will be considered in due course.

Warwickshire Police had asked for input on additional local priorities. It was agreed that non-999 calls could be improved and an e-mail facility would be welcomed. **Action: Clerk.**

Details of the SDC Chairman’s Ball had been received.

SDC had requested input to their corporate strategy. The document was passed to the Assets, Contracts and Finance Working Group for response. **Action: Cllr Rose.**

11.2 Meetings Attended: None.

11.3 There were no recommendations to approve.

11.4 Other matters: Nothing was raised.

## 12 Parish Split

Roger Huxley (SDC) had telephoned the Clerk to say that the Secretary of State has replied to his letter and said that it would be in order to consider a line that did not mere with physical artefacts on the ground and it had been suggested that he should contact the Ordnance Survey. He asked that this Council should resubmit a map with its proposed line for the split as he did not consider the one he had to be clear enough. He had said that he had received the input from Mr Sheppard and that he had concerns about Mr Sheppard’s last proposal (which relates to the line of boundary for the parish split).

After some discussion it was felt that it would be appropriate to ask SDC for a detailed map of the area from their GIS (Geographical Information System) that could then be marked up.

On the question of Mr Sheppard’s input, it was noted that he had suggested some minor “tinkering at the edges” of the parish boundary to correct anomalies of a few yards, mostly in respect of realignment of the Fosseyway. Members had no problems with these. However, he had also suggested an extension at the southern end and, more controversially, an extension from the B4100 to the M40. There was concern that any controversy might delay consideration of the parish split, which was members’ primary concern. The chairman agreed to contact Mr Huxley to make members’ views known. **Action: Cllr Rigby.**

## 13 Correspondence

Severn Trent had requested some information about an area which was, in fact, outside the parish. Cllrs Brewin and Booth did their best to supply an answer. **Action: Clerk.**

## 14 Other Matters

Nothing was raised.

## 15 Date of Next Meeting

Lighthorne Village Hall at 8pm on Wednesday 9 January 2002.

The meeting closed at 10:15pm.