

LIGHTHORNE PARISH COUNCIL

Minutes of the meeting held
in Lighthorne Village Hall
at 8pm on 12th January 2005

Present:

Cllr Rigby (Chairman) Cllr Tait Cllr Langford
Cllr Rose A Tait (Clerk)

Also present a member of the public.

1 Apologies

Cllr Lloyd, Cllr Higgs (SDC), and Cllr Giblin (SDC)

2 Minutes of the meeting of 8th December 2004

Cllr Rose proposed that the minutes be signed as correct. This was seconded by Cllr Tait and carried unanimously.

3. Declaration of Members Interests

None

4. The meeting shall be adjourned to consider questions from the floor.

A member of the public voiced his concerns regarding the Council Tax reductions for widows. The 25% reduction in Council Tax was less than the reduction in the pension received by widows. He understood that Government sets this reduction, however he would like the Parish Council to write to SDC asking why this Council Tax reduction payable by widows does not mirror the reduction in widows pensions.

Cllr Tait proposed that we write on this matter to the District Council, County Council and John Maples our local Member of Parliament. Cllr Rose seconded this motion and it was carried unanimously.

The resident also raised the issue of street lighting in the village. The resident would like more appropriate lighting as some is causing light pollution. He would also like a ban on street lights being on between the hours of 12am and 5am. Cllr Rose suggested that the Parish Council is looking for issues for the parish plan, and would appreciate this as a suggestion.

Cllr Rigby stated that the street lamp standards are now over 25years old and coming to the end of their useful life. When there is a need to replace them consideration will have to given to the new standards coming in with regard to light pollution.

The resident then left the meeting after thanking the Parish Council for the various jobs that they have done successfully around the village.

5. Planning

Reference	Title	Applicant	Represent'n	Decision
04/02131/Ful	Bank Cottage – side extension	Mr and Mrs Whitehouse	No comment	Awaited
04/02616/Ful	Home Farm – Change of use	Mr D Tompkins	Objection	Awaited
04/03308/TREE	Windward – tree felling	Mr and Mrs Such	No comment	Awaited
04/03442/TREE	Wintringham - reduce height of 3 trees	Mrs Proudman	No comment	Awaited

(*) = submitted since previous meeting under SO95

(#) = agreed at this meeting

04/02131/FUL

Awaited.

04/02616/FUL

Awaited

04/03442/TREE

Awaited

04/03308/TREE

Awaited

Other planning issues

Cllr Rose had attended a planning committee meeting with regard to planning matter 04/02616/FUL.

Cllr Rose spoke for the allotted three minutes and stated the Parish Council's views as follows:

'The Parish Council's natural instinct is to not object to the planning applications in the village. This application has caused the Parish Council a great deal of thought and debate. We have decided to object to this application.

This is a business, which is apparently growing successfully which in other circumstances we would be pleased to support its expansion, indeed no object was raised with regard to earlier development of the site.

The business is located in the Conservation area in the village closely mixed in with residential properties and this further expansion of the business is in our opinion inappropriate for its location.

The access to the site is very narrow compounded by its close proximity to the slip road from the C96 to Old School Lane. Old School Lane itself is narrow and not conducive to public parking. I know parking on the site is part of the proposal but human nature being what it is I can see customers parking in the lane rather than access the site through the narrow entrance.

We note the Planning Officers comments and proposed conditions. However, there is some history of not complying until pressed for example the sheep's head symbol.

The building work has already happened thus negating the condition on agreeing the building materials.

If the Committee are minded to approve we have two further observations first the site will have a considerably greater amount of hard standing, and we were wondering should Severn Trent not be consulted on the run off and secondly we would not want to see any further promotional signage of the business again bearing in mind the conservation area.

We would also request that the Parish Council sees responses to conditions.'

This was the Parish Councils full submission to the Planning Committee.

Another resident spoke on behalf of four residents of the village and made more detailed points.

Cllr Rose stated that he felt that the Planning Committee will approve this planning application with conditions. Conditions will be forwarded to the Parish Council.

Cllr Rigby asked whether any of the Councillors had an update over the unfinished barn on the back road towards Moreton Morrell. He informed the Parish Council that no updates had been received for a long time. Cllr Tait stated that she will look into this issue before the next meeting.

6. Highways

Cllr Rose attended a meeting at Lighthorne Heath on 13th December 2004 with regard to road safety at Lighthorne Heath.

The following representatives from Warwickshire County Council were present to discuss the issues:

- Safety Engineer Jo Edwards
- Chair (Road Safety Liaison Officer) Chris Fossey
- Traffic Project Leader: Katrina Pedlar

Cllr Booth has written to the representatives thanking them for their suggestions about improving safety on the B4100 by Lighthorne Heath. However, he did state that their suggestions did not address the additional problems felt by the local community. These additional problems cover to items and they were as follows:

- Leaving and entering Lighthorne Heath Village at times of peak traffic going into and out of the sites at Aston Martin and Land Rover.
- At times of peak traffic from the sites of Aston Martin and Land Rover being able to move from the C96 to the B4100.

Cllr Booth requested that the initial safety work be reviewed to encompass these access problems. One suggestion from local residents is the possibility of traffic lights being put in place.

Cllr Booth also asked for a single point of contact for further correspondence.

Cllr Tait reported that at the Gaydon Community Liaison Meeting on 6th December 2004 Land Rover stated that they will be measuring the traffic (probably the queue length at peak hours) during a scheduled January traffic count. Land Rover also stated that they have sent a written reminder to covered vehicle transport contractors of their obligation to turn right and take M40 for onward routes.

Cllr Rose noted that the blue container had been moved and thanked the Cllr Tait and the Clerk for organising its removal.

7. Lighthorne Sports Association

Cllr Tait reported that a volunteer had mended the manhole cover.

Clerk to write to arrange a meeting between the Sports Association Committee and the Parish Council with regard to some maintenance issues.

8. Lighthorne Village Hall

Cllr Tait reported that the working group had removed some of the foliage around the car park. The working group is due to meet again on Saturday 15th January to finish off the clearance. Volunteers are more than welcome to attend.

9. Precept

Cllr Rose discussed the precept and background financial information to enable the Parish Council to estimate a figure required for the forthcoming year. Reserves as of 31st March 2004, and estimated annual expenditure was discussed amongst other financial issues.

Cllr Rose proposed that the precept for 2005/2006 be set at £5,500. This was seconded by Cllr Rigby and carried unanimously.

10. Assets, Contacts and Finance

10.1 To receive the Working Group's Report on:

Grasscutting

Cllr Rose reported that Cllr Lloyd was trying to get in touch with a potential contractor. Cllr Rose is to contact the present contractor and the previous contractor to see if they would be interested in tendering for the contract.

10.2 To receive the financial statements from the Responsible Financial Officer:

Items approved and paid since last meeting

Payee	Cheque No.	Description	Amount £
			Nil

Items for approval at this meeting

Payee	Cheque No.	Description	Amount £
ABB Ltd	1208	Lighting	80.51
A. Tait	1209	Clerks Salary – January	100.00
A. Tait	1210	Clerks Expenses – January	2.05
Mrs J Tait	1211	Laminator	25.98
Warwickshire County Council	1212	Annual Grounds Maintenance Charge 2004-2005	668.06

Income/Refunds Received

Item	Amount £
	Nil

Outstanding Income

Item	Amount £
	Nil

10.3 To authorise the signing of orders for payment

Cllr Rose proposed that the items for payment be signed as correct. This was seconded by Cllr Langford and carried unanimously.

11. Gaydon site community liaison meeting

Next meeting 14th March 2005. Apologies were made by the Clerk that she reported incorrectly in the last minutes that the next meeting was to be held on 14th January 2005.

12. Government, other councils, council associations and local authorities.

Cllr Tait reported that herself and Cllr Rose attended a meeting with the Chief Executive of SWHA on 13th December 2004, which the Parish Council requested to discuss a number of issues. Since the meeting two letters were received from SWHA stating the following:

- 16 Mountford Rise – this will hopefully be completed and the resident moved back into the property on 14th January.
- Replacement doors on all houses are to take place in April 2005 and on all bungalows in Mountford Rise and Verney Close in March 2005.

Cllr Langford stated that the residents are very thankful that the doors will be replaced.

Cllr Tait reported that there does seem to be a delay on completion of the property at 16 Mountford Rise and she will contact SWHA for an update.

13. Correspondence

Cllr Rigby had been sent a proposal from many children in Lighthorne asking about the possibility of a skateboarding park in the village.

The Clerk stated that she could search on the internet for prices of equipment and also ask SDC whether any grants would be available. It was agreed by the Parish Council that the Clerk would look into this matter in time for the next meeting.

Cllr Rigby stated that the Clerk should write thanking the children for their suggestion and informing them that their request is being investigated.

14. Any other business

It was suggested that the Parish Council should invite residents to join then for coffee and an opportunity to discuss any issues or suggestions they might have. This would be useful when formulating the Parish Plan. The Clerk will see whether the Village Hall is available on Saturday 26th February between 10am and 12pm. If the hall is available then a notice can be placed in the village magazine and around the village.

15. Date and venue of the next meeting.

Informal meeting to be held on 7th February 2005 at Smithy Cottage at 8pm.

Parish Council meeting to be held on 9th February 2005 at Lighthorne Village Hall at 8pm.

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LIGHTHORNE PARISH COUNCIL

Minutes of the meeting held
in Lighthorne Village Hall
at 8pm on 9th February 2005

Present:

Cllr Rigby (Chairman) Cllr Tait Cllr Langford
Cllr Rose Cllr Lloyd

Also present two members of the public, Cllr Booth (WCC) and Cllr Giblin (SDC)

1 Apologies

Cllr Higgs (SDC).

Cllr Tait reported that the Clerk had been unavoidably detained at work. Cllr Tait volunteered to take the minutes. This was agreed.

2 Minutes of the meeting of 12th January 2005

Cllr Rose proposed that the minutes be signed as correct. This was seconded by Cllr Langford and carried unanimously.

3. Declaration of Members Interests

None

4. The meeting shall be adjourned to consider questions from the floor.

A member of the public raised his concerns over the conditions imposed on the development at Home Farm (04/02616/FUL). There appeared to be significant variation between the conditions presented to the Planning Committee and those appended to the approval. The conditions presented to the Committee gave some comfort to the objectors. However, it would now appear that the conditions appended to the approval have extended the time that the applicant has to submit details to six months and has left the time for approval and execution open-ended.

Cllr Giblin voiced her concern and stated that she would contact the case officer involved. A letter to the authority from the member of the public was circulated.

Cllr Rose informed the meeting that neighbours had reported that open containers of putrefying meat had been left against a neighbouring boundary together with a dead sheep carcass from a Tuesday to the following Friday. The Environmental Health Department had been contacted and visited the site on the following Monday. The site owner was informed that the container and carcass should be removed that afternoon. They were not removed until the following day. The neighbouring residents were most concerned. (photographs were circulated)

It was also pointed out that the drainage from the site had not been addressed by the Planning Authorities. Cllr Rigby wondered if a letter should be written to Highways.

Cllr Rose proposed that the Council should write to the Planning Authority voicing the Council's concerns over such changes. This was seconded by Cllr Rigby and carried unanimously.

The member of the public suggested that the letter should include a request for the Council to see any conditions that may be submitted in order that comments could be made. Councillors agreed that the issue of drainage should also be included. All Councillors voted in favour of this amendment.

Cllr Booth suggested that the planning department be reminded of the timescales involved. It was agreed that a diary with the timescales should be set up.

Another member of the public asked whether the Council had written to the Authorities regarding the widow's contribution to the Council Tax. Cllr Tait confirmed that the Clerk had written to SDC, WCC and John Maples MP. A copy of the letter would be made available. The member of the public also informed the Council that the tenant of 16 Mountford Rise was still waiting for completion of the structural work at the property. Cllr Tait informed the meeting that she had written to the Chief Executive of SWHA requesting clarification of the situation.

The member of the public asked when the grip outside Newbold Barn would be installed. Cllr Tait stated that she had asked Highways when such action would be taken. She would chase this up.

The residents then left the meeting.

5. Planning

Reference	Title	Applicant	Represent'n	Decision
04/02131/Ful	Bank Cottage – side extension	Mr and Mrs Woodhouse	No comment	Awaited
04/02616/Ful	Home Farm – Change of use	Mr D Tompkins	Objection	Approved with conditions
04/03308/TREE	Windward – tree felling	Mr and Mrs Such	No comment	Consent
04/03442/TREE	Wintringham - reduce height of 3 trees	Mrs Proudman	No comment	Consent
05/00090/LBC	Brambles Cottage – roof-space reinstatement	Mr and Mrs Dick	No Comment (#)	Awaited

(*) = submitted since previous meeting under SO95

(#) = agreed at this meeting

04/02131/FUL

Awaited.

04/02616/FUL

Approved with conditions

04/03442/TREE

Consent

04/03308/TREE

Consent

05/00090/LBC

The Council having looked at the plans 05/00090/LBC, Cllr Rigby proposed that no comment be made concerning this application. This was seconded by Cllr Langford and carried unanimously.

6. Highways

Cllr Tait informed the meeting that she contacted highways regarding the grip outside Newbold Barn and the damaged sign by Westfield Dairy Farm.

Cllr Rose asked Cllr Booth whether he had received any feed back from the traffic review at Lighthorne Heath. Cllr Booth stated that he had not.

Cllr Lloyd asked whether speed guns lent to the Parish Council by some police authorities would be available in Warwickshire. Cllr Booth stated that the Chief Constable of Warwickshire was not in favour of such an initiative.

Cllr Tait proposed that a letter be written to the Chief Constable asking for an explanation of his approach to dealing with speed in villages. This was seconded by Cllr Lloyd and carried unanimously.

Cllr Lloyd raised his concerns over the state of the verges in the village. It was agreed that Cllr Tait should contact Highways regarding this issue together with the issue of signage.

7. Lighthorne Sports Association

Cllr Rigby reported that he had attended a meeting with the Footpath Enforcement Officer at the Sports Association. This was as a result of a letter received from the officer. The letter requested the removal of the footpath and its re-instatement on the correct alignment with the registered footpath map. This would require significant work and removal of slips. The Council expressed their disquiet at this state of affairs and will continue to review the situation. It was agreed that Cllr Rigby would remain in contact with the authorities and that the item would be placed on the March Agenda.

Cllr Tait reported that the Clerk had written to the Sports Association on the 17th January requesting a meeting. She had not received a response but would write again.

8. Lighthorne Village Hall

Nothing to report

9. Assets, Contacts and Finance

9.1 To receive the Working Group's Report on:

Grasscutting

Cllr Rose reported that it had not been possible to obtain an independent contractor for grass cutting. He had contacted SDC asking them to undertake the work. It was agreed that there would be 13 cuts of the open spaces and 9 cuts of the verges. Both he and Cllr Lloyd had produced an amended map marking the open spaces.

Section 136

Cllr Rose stated that the Section 136 claim had been submitted and that Martin Peel of SDC would be processing the claim.

9.2 To receive the financial statements from the Responsible Financial Officer:

Items approved and paid since last meeting

Payee	Cheque No.	Description	Amount £
Lighthorne Heath Parish Council	1213	Share of the Precept	2,750.00
Lighthorne Heath Parish Council	1214	VAT refund	44.67

Items for approval at this meeting

Payee	Cheque No.	Description	Amount £
A. Tait	1215	Clerks Salary – February	100.00
CPRE	1216	Membership renewal	25.00

Income/Refunds Received

Item	Amount £
Precept	5,500

Outstanding Income

Item	Amount £
	Nil

Cllr Rose stated that the VAT claimed on behalf of Lighthorne Heath Parish Council had been forwarded to them. The precept of £5,500 had been received from SDC.

9.3 To authorise the signing of orders for payment

Cllr Rose proposed that the items for payment be approved and signed. This was seconded by Cllr Lloyd and carried unanimously.

10. Gaydon site community liaison meeting

Nothing to report

11. Government, other councils, council associations and local authorities.

Information had been received from the ODPM concerning neighbourhoods. This was circulated.

Leaflets from the Environmental Agency regarding the elderly and flood precautions had been received and would be circulated to those most affected.

Cllr Booth reported that only four applications had been made to Moreton Morrell School for new starters in September 2005. There was now a new central application system rather than direct to the school. It was agreed that this change would be brought to the notice of parents with young children. Parents should now contact WCC on 01926 410410 and request a school admissions pack.

12. Correspondence

None

13. Any other business

None

14. Date and venue of the next meeting.

Finance Meeting to be held on Monday 7th March at The Old School House at 8pm.

Parish Council meeting to be held on 9th March 2005 at Lighthorne Village Hall at 8pm.

Parish Council Drop-In Morning to be held on 26th February from 10am to 12pm in Lighthorne Village Hall.

LIGHTHORNE PARISH COUNCIL

Minutes of the meeting held
in Lighthorne Village Hall
at 8pm on 9th March 2005

Present:

Cllr Rigby (Chairman) Cllr Tait Cllr Langford
Cllr Rose Cllr Lloyd Alex Tait (Clerk)

Cllr Higgs (SDC), Cllr Booth (WCC) and Cllr Giblin (SDC) were also present.

1 Apologies

None

2 Minutes of the meeting of 9th February 2005

Cllr Rose proposed that the minutes be signed as correct. This was seconded by Cllr Lloyd and carried unanimously.

3. Declaration of Members Interests

None

4. The meeting shall be adjourned to consider questions from the floor.

Nothing to raise.

5. Planning

Reference	Title	Applicant	Represent'n	Decision
04/02131/Ful	Bank Cottage – side extension	Mr and Mrs Woodhouse	No comment	Awaited
04/02616/Ful	Home Farm – Change of use	Mr D Tompkins	Objection	Approved with conditions
04/03308/TREE	Windward – tree felling	Mr and Mrs Such	No comment	Consent
04/03442/TREE	Wintringham - reduce height of 3 trees	Mrs Proudman	No comment	Consent

05/00090/LBC	Brambles Cottage – roof-space reinstatement	Mr and Mrs Dick	No Comment (#)	Withdrawn
05/00304/TREE	Wishing Well House, fell 1 Horse Chestnut	Mr C Bradbury	No Comment (*)	Awaited
05/00554/LBC	Brambles Cottage – roof space reinstatement	Mr and Mrs Dick	No Comment (#)	Awaited

(*) = submitted since previous meeting under SO95

(#) = agreed at this meeting

04/02131/FUL

Awaited.

04/02616/FUL

Approved with conditions

04/03442/TREE

Consent

04/03308/TREE

Consent

05/00090/LBC

Withdrawn

05/00304/TREE

Cllr Tait proposed that no comment should be made to SDC. This was seconded by Cllr Rose and carried unanimously.

05/00554/LBC

Cllr Rigby proposed that no comment should be made to SDC. This was seconded by Cllr Tait and carried unanimously.

6. Highways

Cllr Tait stated that she had had a meeting with Gez Romano from WCC with regard to the issues highlighted at the Parish Council meeting of November 2004. Mr Romano will be looking into these issues but it was made clear that there are some financial constraints.

Cllr Tait reported that the sign would be replaced at the end of Moreton Morrell lane.

Cllr Booth spoke about the traffic review, which was held recently. At the meeting there was little enthusiasm for rumble strips to be placed on C96 to B4100. Cllr Giblin stated that it was felt that the issue for residents of Lighthorne Heath was not the speed of the traffic but access onto the B4100. Cllr Giblin stated that she had suggested traffic lights. However it was felt that this would be too expensive. A 50 mph speed limit was suggested and could be applied, apparently 40 mph could not be supported by the statistics gathered.

7. Lighthorne Sports Association

Cllr Booth and Cllr Rigby reported that they had met various representatives from WCC to discuss the footpath at the Sports Club.

The representatives were content with the footpath, which had been created although they would request a few slips be removed. If this is done they cannot see any further action requiring to be taken.

Cllr Rose wished to thank Cllr Booth for arranging the meeting.

Cllr Rigby will write formally to SDC on this matter.

Cllr Rose stated that the Parish Council has received a bill for over £6,000 due to the water leak from last year. The Parish Council filed the appropriate forms as required by Severn Trent at the time so this must clearly be an error on Severn Trent's behalf. The Clerk has already written requesting an explanation and a revised bill.

8. Lighthorne Village Hall

It was reported that the post office was in the process of being moved into another room.

9. Assets, Contacts and Finance

9.1 To receive the Working Group's Report:

Cllr Rose asked the Clerk whether she had written to SDC with regard to the section 136 reimbursement and grass-cutting. The Clerk confirmed that letters had gone out on these issues.

Cllr Rose reported that SDC contractors would be carrying out the grass-cutting in the village.

9.2 To receive the financial statements from the Responsible Financial Officer:

Items approved and paid since last meeting

Payee	Cheque No.	Description	Amount £
Lighthorne Village Hall	1217	Payment for building insurance (Grant)	377.59

Items for approval at this meeting

Payee	Cheque No.	Description	Amount £
A. Tait	1218	Clerks Salary – March	100.00
A. Tait	1219	Clerks Expenses - March	1.77
Powergen	1220	Electricity for the Sports Ground	66.64
Lighthorne Village Hall	1221	Village Hall hire	16.00

Income/Refunds Received

Item	Amount £
	Nil

Outstanding Income

Item	Amount £
	Nil

9.2 To authorise the signing of orders for payment

Cllr Rigby proposed that the Parish Council give Lighthorne Village Hall a grant for the buildings insurance. This was seconded by Cllr Lloyd and carried unanimously.

Cllr Rose proposed that the items for payment be approved and signed. This was seconded by Cllr Rigby and carried unanimously.

10. Gaydon site community liaison meeting

The next meeting will be at Aston Martin on 14th March at 6.30pm. A Councillor will be attending from the Parish Council.

11. Government, other councils, council associations and local authorities.

An application to enter the best kept villages competition was discussed. It was decided that we would not be entering this year.

The employment of a newly created of SDC Parish Liaison Officer for the Kineton Ward was discussed.

12. Correspondence

The Parish Council had received a response from Jon Bond with regard to the traffic issue through the village. The letter suggested various ways of reducing speed through the village, the Councillors felt that the suggestions were not particularly helpful. Cllr Tait suggested inviting Mr Bond along to the AGM, and all councillors agreed. Cllr Tait would invite him to the meeting.

13. Any other business

Cllr Rose discussed the drop-in morning at the village hall on 26th February. The Parish Council noted a number of issues which were raised by the residents of Lighthorne and will look into them further.

Cllr Rigby wished to formally thank all Councillors for attending.

Cllr Tait wished to formally thank Mrs Rigby for the refreshments.

Clerk had received an enquiry from a resident with regard to availability of allotments in the village. Cllr Rigby stated that there are none available.

Cllr Tait has written to SWHA with regard to the tenants move back into her property on Mountford Rise, which should have taken place at the end of February.

Cllr Lloyd stated that it would be useful to investigate the width of the verge en-route to the Sports Association. It may be possible to create a

walk-way along the road side. It was agreed that a group of Councillors would undertake this.

Cllr Lloyd gave his formally apologise for the next meeting.

Meeting ended at 8.45pm.

14. Date and venue of the next meeting.

Finance Meeting to be decided.

Parish Council meeting to be held on 13th April 2005 at Lighthorne Village Hall at 8pm.

LIGHTHORNE PARISH COUNCIL

Minutes of the meeting held
in Lighthorne Village Hall
at 8pm on 13th April 2005

Present:

Cllr Rigby (Chairman) Cllr Tait Cllr Langford
Cllr Rose Alex Tait (Clerk)

Cllr Booth (WCC) and Cllr Giblin (SDC) were also present.

1 Apologies

Cllr Lloyd and Cllr Higgs (SDC)

2 Minutes of the meeting of 9th March 2005

Cllr Tait proposed that the minutes be signed as correct. This was seconded by Cllr Langford and carried unanimously.

3. Declaration of Members Interests

None

4. The meeting shall be adjourned to consider questions from the floor.

The Chairman of the Village Hall Committee provided a progress report about works being carried out at the village hall. The disabled access has been completed and the post office should be in a position to open next week. The village hall committee has paid for the majority of the cost of moving the post office from their own funds.

The next phase of works to be carried out on the village hall is to be the refurbishment of the kitchen and then the upgrading of the toilet facilities. The village hall will be applying to various schemes to obtain funding. The Chairman asked the Parish Council if they would support this project in writing and consider a possible grant to assist the committee.

Another resident reported that there was still a lot of rubbish being left on the C96 and SDC had not cleared the same again.

The resident wished to emphasise how appalled he was with SWHA with regard to the works, which are being carried out for a resident in Mountford Rise. He felt that this matter had been continuing for two and half years and asked the Parish Council to reiterate his feelings in a letter to SWHA on this matter.

Cllr Tait proposed that the Parish Council write to the Executive Director at SWHA stating all issues to be discussed together with a meeting at the property. This was seconded by Cllr Rigby and carried unanimously.

Cllr Giblin informed the Parish Council that she is meeting with the Executive Director on Tuesday and she will mention the Parish Councils concerns.

5. Planning

Reference	Title	Applicant	Represent'n	Decision
04/02131/Ful	Bank Cottage – side extension	Mr and Mrs Woodhouse	No comment	Awaited
05/00304/TREE	Wishing Well House, fell 1 Horse Chestnut	Mr C Bradbury	No Comment	Awaited
05/00554/LBC	Brambles Cottage – roof space reinstatement	Mr and Mrs Dick	No Comment	Awaited

(*) = submitted since previous meeting under SO95

(#) = agreed at this meeting

04/02131/FUL

Awaited.

05/00304/TREE

Awaited

05/00554/LBC

Awaited

Cllr Tait reported that the Clerk had written twice to SDC requesting an explanation as to why the conditions had been changed on the Home

Farm planning application She had received no response so she will write again.

The Local Plan was discussed and the government changes to the process over the next eight to ten years.

Cllr Booth informed us of a planning issue raised by the possibility for an amusement park being built between Chesterton and Gaydon. Cllr Rigby asked the Clerk to write to SDC and request any planning applications or information with regard to this matter to be forwarded to the Council.

Cllr Giblin discussed the plan to build a new hotel at the Motor Heritage Centre.

6. Highways

Cllr Tait reported that potholes opposite Hill Farm had been repaired.

Cllr Tait had also asked Gez Romano to repair potholes near Newbold Barn.

Cllr Tait has completed a traffic speed form for Warwickshire Casualty Reduction Partnership. She also confirmed that Steven Rumble, in place of Jon Bond, had agreed to speak at the annual parish meeting.

Cllr Tait reported that the sign had been replaced on Moreton Morrell Lane.

The Clerk reported that she had written to Lighthorne Herbs with regard to the delivery lorries driving through the village and causing damage to the verges. She received a very prompt response from the company stating that they have forwarded a map to all their delivery companies to show them an appropriate route to get to Lighthorne Herbs, which does not involve driving through Lighthorne Village.

Cllr Rigby wished to thank Lighthorne Herbs for their prompt response.

7. Lighthorne Sports Association

Cllr Rigby wrote to SDC **WCC** with regard to the footpath. The response seemed to accept the present position, and he will pass the response to the Clerk.

Cllr Rose reported that the Parish Council had received a response to the Clerks letter to Severn Trent requesting an explanation for the substantial bill, which they had received due to the water leak at the sports ground last year. Cllr Rose reported that a further explanation is required as the figures and explanation, which has been forwarded to the Parish Council made little sense.

8. Lighthorne Village Hall

The representative from the village hall committee had discussed the issues at the beginning of the meeting.

9. Assets, Contacts and Finance

9.1 To receive the Working Group's Report:

Cllr Tait reported that Cllr Lloyd had continuously tried to contact the appropriate department at SDC with regard to grass cutting and had been unable to gain a response.

The Clerk had not received an explanation for changes to section 136 re-imbursments.

Cllr Giblin informed the Council that Lighthorne Heath had received a letter from SDC stating that they would only pay 53% re-imbursments to the Council and next year nothing would be paid. Cllr Rose stated that the Parish Council had not been advised of this and if they had been they may have made an alteration to the setting of the precept.

Cllr Rose stated that he felt that until our finances are settled with regard to the re-imbursment of section 136 then it would be inappropriate to discuss a grant to the village hall for the works, which they wish to carry out.

Cllr Rose is preparing the annual accounts and audit.

9.2 To receive the financial statements from the Responsible Financial Officer:

Items approved and paid since last meeting

Payee	Cheque No.	Description	Amount £

Items for approval at this meeting

Payee	Cheque No.	Description	Amount £
A. Tait	1222	Clerks Salary – April	100.00
A. Tait	1223	Clerks Expenses - April	2.52
ABB Ltd	1224	Street light Maintenance	80.51
WALC	1225	Annual subscription	110.00

Income/Refunds Received

Item	Amount £
SDC - Section 136 (waiting for explanation as to which part of the claim this covers)	1,140.00

Outstanding Income

Item	Amount £
	Nil

9.3 To authorise the signing of orders for payment

Cllr Rose proposed that the items for payment be approved and signed. This was seconded by Cllr Tait and carried unanimously.

10. Gaydon Site Community liaison meeting

Cllr Tait reported that Cllr Lloyd had attended the recent meeting and the minutes from that meeting had been circulated.

11. Government, other councils, council associations and local authorities.

Cllr Rigby stated that he would review the consultation document from the Standards Board for England in the near future.

The Clerk had received the Notice of Elections and this had been placed on the village notice board.

WALC had forwarded a guide to becoming a quality council.

12. Correspondence

None

13. Any other business

Cllr Rigby requested that the Lighthorne Life document be circulated.

14. Date and venue of the next meeting.

Finance meeting to be held on 9th May.

Parish Council meeting to be held on 11th May 2005 at Lighthorne Village Hall at 8pm.

The Annual Parish Meeting to be held in Lighthorne Village Hall on 18th May at 7.00pm

The Clerk wished to give her apologies for the next meeting.

Original signed by Cllr Rose.

LIGHTHORNE PARISH COUNCIL

Minutes of the meeting held
in Lighthorne Village Hall
at 8pm on 11th May 2005

Present:

Cllr Rigby (Chairman) Cllr Tait Cllr Langford
Cllr Rose

Also present Cllr Giblin (SDC) and Cllr Booth (WCC)

1 Apologies

Cllr Lloyd and Alex Tait (Clerk)

2 Annual items required to be considered under Standing Order 12:

a.) To elect a Chairman

With Cllr Rigby stepping down as Chair, Cllr Tait proposed that Cllr Rose should be the new Chairman. This was seconded by Cllr Langford and carried unanimously.

b.) To receive the Chairman's acceptance of office

Cllr Rose signed the Acceptance of Office and then took the Chair

At this point Cllr Rose asked for a formal vote of appreciation of the work done by Cllr Rigby. He had adopted a participation style especially during the Lighthorne and Lighthorne Heath split.

Despite frustrations and obstacles along the way –the split was achieved, in a large part due to Cllr Rigby's determination. He agreed to continue as Chair of Lighthorne Parish Council for the following year and was now standing down.

Cllr Rose proposed the vote of appreciation. Cllr Langford seconded the motion and it was carried unanimously.

c.) To elect a Vice-Chairman

Cllr Tait was prepared to continue as Vice-Chairman.

Cllr Rigby proposed that Cllr Tait continue as Vice- Chairman. This was seconded by Cllr Langford and it was carried unanimously.

d.) To receive the Vice-Chairman's declarations of acceptance of office or, if not then received, to decide when it shall be received.

Cllr Tait signed the declaration of acceptance of office.

e.) To appoint representatives to any outside bodies

Cllr Rigby was the Parish Council representative at the Sports Association.

Cllr Rose proposed that he continue to be so. Cllr Langford seconded this motion and it was carried unanimously.

f.) To appoint committees, sub-committees and/or working groups.

Cllr Rose proposed that there should be no formal working groups, but issues would be dealt with as they arose. This was seconded by Cllr Rigby and the motion was carried unanimously.

g.) To consider payment of any subscriptions falling to be paid annually

At present the Parish Council subscribes to WALC and CPRE.

Cllr Rose proposed that annual subscriptions continue. This was seconded by Cllr Rigby and carried unanimously.

h.) To inspect any deeds and trust instruments in the custody of the Council

These would be brought to the next meeting. The Clerk should add this to the next meetings agenda.

i.) To consider the need for any changes to Standing Orders or Financial Regulations

An informal meeting between Cllr Rose and Cllr Rigby would take place to discuss possible changes. There would be discussed at the next meeting.

j.) Councillors responsibilities

Cllr Rose listed the responsibilities of individual Councillors:-

Planning – Cllr Langford

Finance – Cllr Rose with Clerk to report on items

Highways / Traffic – Cllr Tait

Grass-cutting – Cllr Lloyd

Legal/Gov. Matters – Cllr Rigby

3. Minutes of the meeting of 13th April 2005

It was noted that on page 379 it should read WCC and not SDC.

Cllr Tait proposed that Cllr Rose should initial the changes and the minutes be then signed as correct. This was seconded by Cllr Langford and carried unanimously.

4. Declaration of Members Interests

None

5. The meeting shall be adjourned to consider questions from the floor.

Cllr Giblin reported on the Inspectors Report on the Local Plan. The Gaydon Liaison Meeting was working well. However, the Inspector proposed significant development between Harbury and Bishops Itchington. It would take the form of light industry not housing. The Inspector recommended the re-instatement of the railway for freight transport. Cllr Giblin emphasised the impact of resulting additional traffic. Cllr Rose agreed to study the plan.

6. Planning

Reference	Title	Applicant	Represent'n	Decision
04/02131/Ful	Bank Cottage – side extension	Mr and Mrs Whitehouse	No Comment	Awaited
05/00935/FUL	7 Church Hill Court – single storey extension	Mr Tranter	No Comment	Awaited
05/01137/TREE	1 Tansey Court – felling a sycamore and reducing height of firs	Mrs Mann	Recommendations made	Awaited
05/01308/TREE #	Frankton, Lighthorne – felling a sycamore	Mrs Crombie	No Comment	Awaited
05/01354/FUL *	Dill Cottage, Lighthorne	Mr P A Simmons	To be decided	

(*) = submitted since previous meeting under SO95

(#) = agreed at this meeting

Other planning issues

Cllr Langford reported that 05/01137/TREE that a significant sycamore tree would be felled. The Parish Council had no issue with the felling of the fir trees. However, the Councillors were of the opinion that the sycamore was a significant tree and was loathed to see it felled without good reason. It was agreed that the tree officer from SDC should visit the site.

Cllr Rose proposed that 05/01137/TREE that the comments discussed be forwarded to the planning authority.

Cllr Rigby proposed that no comment should be made for 05/00935/FUL. This was seconded by Cllr Tait and carried unanimously.

Cllr Rose reported that a letter had been received from the Planning Authority regarding the planning conditions at Home Farm. The six month period would stand. He asked the Clerk to flag up when the six month period comes to an end. This item would then be added to the agenda

7. Highways

Cllr Tait reported that the pot-holes on C96 opposite the Home Farm entrance have been repaired once again.

8. Lighthorne Sports Association

Committee meeting – Cllr Rose attended the first meeting in 15 months. New Chairman elected. Cllr Rose reported the Parish Council's concern over the treatment of the facilities – ie: paint over the sink and paving and rubbish left outside. Their concerns were taken on board and the new Chairman would take action. The Sports Association Committee wanted to discuss two issues, firstly the process of getting the playing field cut and secondly a contact point for fixtures list.

Signage – the cricket club asked for a sign indicating the presence of a cricket match. It was suggested that a sign by the gate would suffice. No permanent sign on the building was desirable.

Cllr Rose then reported on correspondence with Severn Trent regarding last years water leak. This took place in April 2004. The meter reader indicated a possible leak. When called Severn Trent called an engineer who could not discover the source of the leak. When called again, it was found with some help. Months later, a bill for over £6,000 was received. It was stated that only 50% reduction would be given from the original bill as this was a commercial building.

It was pointed out that as there was a spur from the pipe to Keepers Cottage. Thus the pipe could be regarded as a 'mains' pipe and could therefore be turned off in Old School Lane. A further bill had been received as the leak occurred over two accounting periods and allowance could only be made in one period. Discussion with Severn Trent continued.

9. Lighthorne Village Hall

Cllr Rigby had written to the Chair of Lighthorne Village Hall Committee indicating the Parish Councils support. However, it was indicated that at present we were not in a position to offer financial support. The Parish Council does intend to support as soon as it is able.

It was reported that the move of the Post Office was satisfactory.

Cllr Tait had received requests for notice board by the letter box at the Village Hall. This was thought an excellent idea and Cllr Tait would progress this suggestion.

10. Finance & Assets

a. Insurance

The insurance has been renewed. One item of £35.00 for loss of revenue was removed as it was no longer required.

b. Audit

Accounts are required to be submitted in July 2005. Cllr Rose would table formal documents at the next meeting. He also added that the Parish Council had had a 'careful year' with no additional expenditure. At present, it would seem that the accounts would be balanced.

c. Any other items the working group wishes to bring to members' attention

Cllr Rose reported that the councils claim under Section 136A for grass cutting had been paid. However, the amount reflected the previous split in the precept when both parishes were together. This was not correct as Lighthorne incurred most of the costs. He had discussed this error with the Finance Team at SDC, but was informed that it was not possible to transfer the proportion allocated to Lighthorne Heath to Lighthorne. This amounted to £800, which was most unfortunate.

This situation would probably occur this financial year 2005/2006, but the Parish Council would be aware of it.

Cllr Rose stated that grass cutting was a major issue. No private contractors had quoted for the work and so SDC were asked to cut the grass in the village. At present the situation was most unsatisfactory. Cllr Lloyd was finding it very difficult to contact the officer in charge. The Parish Council had arranged to get some remedial work done during the weekend of 14th May.

It was agreed that a private contractor would be the best option. Cllr Rose stated that after 2005/2006 no repayments would be made under Section 136A. Therefore in 2006/2007 the precept would have to rise to approximately £9,500 to include the cost of grass cutting.

Cllr Giblin stated that all Parish Council's were unhappy with the situation. Cllr Booth informed the Parish Council of the historical background to the Section 136 allowance.

d. To Receive a financial statement from the Responsible Financial Officer

Items approved and paid since last meeting

Payee	Cheque No.	Description	Amount £
			Nil

Items for approval at this meeting

Payee	Cheque No.	Description	Amount £
A Tait	1226	Clerks salary – April	100.00
Allianz Cornhill	1227	Insurance	1,447.58

Income/Refunds Received

Item	Amount £
	Nil

Outstanding Income

Item	Amount £
	Nil

e. To Authorise the signing of Orders for Payment

Cllr Rose proposed that the items for payment be approved and signed. This was seconded by Cllr Rigby and carried unanimously

11. Gaydon site community liaison meeting

Nothing to report

12. Government, other councils, council associations and local authorities.

None

13. Correspondence

Two letters received concerning allotments from residents

14. Any other business

Cllr Rose asked Cllr Tait to report on 16 Mountford Rise. Cllr Tait reported that the tenant had moved back into the property and that she

was satisfied with the work done. Cllr Tait was thanked for her efforts in this matter.

Cllr Tait together with Cllr Rose had held a meeting with two residents on 10th May regarding the availability of allotments in the village. It was agreed that this would be investigated and Cllr Giblin reported that she thought there were some discussed allotments at Harbury. The Parish Council would confirm this.

15. Date and venue of the next meeting.

Parish Council meeting to be held on 8th June 2005 at Lighthorne Village Hall at 8pm.

Cllr Giblin gave her apologies for not being able to attend the Annual Parish Meeting on 18th May 2005.

LIGHTHORNE PARISH COUNCIL

Minutes of the meeting held
in Lighthorne Village Hall
at 8pm on 8th June 2005

Present:

Cllr Rose (Chairman) Cllr Tait Cllr Langford
Cllr Rigby Alex Tait (Clerk)

Cllr Higgs (SDC), Cllr Booth (WCC) and Cllr Giblin (SDC) were also present and three members of the public

1 Apologies

Cllr Lloyd

2 Minutes of the meeting of 11th May 2005

Cllr Langford proposed that the minutes be signed as correct. This was seconded by Cllr Tait and carried unanimously.

3. Declaration of Members Interests

None

4. The meeting shall be adjourned to consider questions from the floor.

A resident referred to a letter he had written to the Parish Council in connection to some tree issues. He wished to know if a tree is overhanging the public highway would it be the residents responsibility or highways to cut back the tree. The Parish Council felt that it would be the responsibility of the resident who owned the land.

The resident also wished to know if a dead tree on your land would require planning permission to cut the same down. Parish Council again felt that planning permission would be required.

The resident requested that the grass-cutting contractor cease cutting the sycamore tree outside the village hall. The Parish Council will inform the

contractor. The resident also pointed out that just beyond Hill Farm on the C96 the hedgerow is growing into the road. Cllr Tait said that on behalf of the Parish Council she would contact Highways.

The resident wished to formally thank Cllr Rigby for all his good works whilst he was Chairman of the Parish Council. The resident then left the meeting.

Cllr Giblin stated that she had attended a meeting with Ms Lang and Ms Temple of SWHA to discuss various housing issues, one of which being the problems incurred by the tenant of 16 Mountford Rise. They accepted that the situation was not acceptable and they informed her that they are trying to bring about changes in maintenance, reporting and the actioning processes.

Cllr Booth stated that SWHA had sent to him a copy of Tenant News, which highlights similar issues to those occurring in Mountford Rise. This newsletter clearly shows that SWHA are aware of the problems and are taking notice, but we would have to see whether the changes are successful.

Cllr Higgs informed the Parish Council that he had discussed the situation with regard the section 136 disbursements for grass-cutting with various villages and the general feeling, like Lighthorne Parish Council, was that they were not happy with the changes. He has asked for the situation to be reviewed.

5. Planning

Reference	Title	Applicant	Represent'n	Decision
04/02131/Ful	Bank Cottage – side extension	Mr and Mrs Woodhouse	No comment	Awaited
05/00935/FUL	7 Church Hill Copurt – single storey extension	Mr Tranter	No Comment	Refused
05/01137/TREE	1 Tansey Court – felling a sycamore and reducing height of firs	Mrs Mann	Recommendations made	Awaited
05/01308/TREE	Frankton, Lighthorne – felling a sycamore	Mrs Crombie	No Comment	Awaited
05/01354/FUL	Dill Cottage, Lighthorne – proposed conservatory	Mr P A Simmons	No Comment	Awaited
05/01506/FUL 05/01507/LBC	Demolition of lean-to outbuilding. Alterations on and extension to outbuilding for B & B use – Church Hill Farm	Mr and Mrs Sabin	Objection - Parking	Awaited

(*) = submitted since previous meeting under SO95

(#) = agreed at this meeting

The other residents present were concerned about the proposed development 05/01506/FUL at Church Hill Farm. They were concerned that the traffic and parking situation appeared congested at the moment, and there seems to be no provision in the plans for the additional parking. Cllr Langford confirmed that on the plans there was no provision made to give a solution to this potential problem.

Cllr Rigby stated that he would like to view the site to check that the height of the new building would not affect the surrounding properties and landscape.

Cllr Rose informed the residents that although the Parish Council will make their comments to SDC it was very important that as a close neighbour they write to SDC informing them of their concerns independently. The residents stated that they would do so.

The Councillors felt that they should go to the site for a closer inspection. They were very concerned about the lack of parking.

05/01354/Ful

Cllr Rose stated that the Parish Council could make an objection on the grounds of the lack of parking facilities, narrowing access and lack of specific provisions for these issues as the business develops.

05/01308/TREE

Cllr Rose stated that no comment had been made during the last meeting and forwarded to SDC.

Cllr Tait proposed that the above comments on matter be agreed. This was seconded by Cllr Rose and carried unanimously.

05/01354/FUL

Cllr Rose stated that no comment should be made.

Cllr Tait proposed that the above comments on matters 05/01354/FUL and 05/01354/TREE be made. This was seconded by Cllr Rose and carried unanimously.

The Clerk informed the Parish Council that the sixth month condition period for the planning permission at Home Farm, planning number

04/02616/FUL, commenced the day the permission was granted on 14th January 2005 and will end on 13th July 2005.

Cllr Tait reported that she had spoken to SDC with regard to two developments along Dark Lane a stable block and a barn. SDC have asked for a grid reference. Cllr Rigby stated that he would provide the same. Cllr Tait has also asked that they stop sending planning documentation in connection to Lighthorne to Lighthorne Heath.

6. Highways

Cllr Tait had received a letter from a resident regarding overhanging trees on the C96. Cllr Tait will contact Highways to deal with this.

Cllr Tait has contacted WCC regarding the introduction of a weight limit restriction on lorries through the village.

Cllr Tait has spoken to Steve Rumble in connection to the traffic survey carried out recently in the village. He stated that the recent traffic count had shown that 15% of vehicles were travelling at more than 39% m.p.h. Therefore, qualifying for speed enforcement action. This hopefully would take place in the next few weeks.

Cllr Booth reported that the D road up to Bishop Gorse was supposed to be repaired in the near future but has now been placed in WCC's five year plan. Cllr Booth stated that he has informed them that this is not acceptable and he has asked for enhanced temporary maintenance of the road for the time being.

Cllr Booth reported that he had had a meeting with the road safety group.

Cllr Langford stated that there were overhanging trees over the road out of the village pass the Antelope Inn and the Village Hall. She cut them back last year but they need a more severe pruning this year. The resident also stated that overhanging trees should be cut from around road signs if they are overhanging them. Cllr Tait will contact Gez Romano at Highways.

Cllr Booth then left the meeting.

7. Lighthorne Sports Association

Cllr Rose reported that he had received a response from Severn Trent after many attempts and they have received an affective settlement.

Cllr Rose reported that Severn Trent have agreed that the invoice for the water bill will not be in the region of over £6,000 but would be reduced to £144.82.

The Parish Council stated that this was an excellent achievement by the Chairman.

Cllr Rigby proposed a formal vote of thanks for Cllr Rose's hard work. This action was seconded by Cllr Langford and carried unanimously.

Cllr Rose reported that a working group had carried out a lot of planting and chipping up at the Sports Ground. There needs to be some spraying carried out on the site to reduce the weeds and thistles which are now growing. He asked whether he had the Parish Councils backing to look into contractors to carry out this work. The Parish Council agreed that he could look into the potential cost of the works.

8. Lighthorne Village Hall

It was reported that the Chairman and a committee member attended a meeting last night with regard to obtaining a grant for the works to be carried out on the Village Hall. Cllr Higgs stated that this was a confidential meeting but that they should be informed whether they have been successful within five working days.

Cllr Rigby stated that as the Parish Council was not in a position earlier to give a grant to the Lighthorne Village Hall due to the Severn Trent Water bill, as now this has been resolved could the Parish Council give a grant for the works to be carried out. Cllr Rose felt that the Parish Council's finances were now in a position that we could do so.

Cllr Rigby proposed that a grant for £500 be made towards the works for the Village Hall. This was seconded by Cllr Tait and carried unanimously.

The cheque was added to the cheques to be authorised at this meeting.

Cllr Giblin, Cllr Higgs and two residents then left the meeting.

9. Assets, Contacts and Finance

9.a To approve Accounts for 2004/2005

Cllr Rose explained the Accounts to the Parish Council going through the Receipts and Payments for 2004/2005 and Bank Reconciliation at 31st March 2005. The Annual Return Form was also discussed and questions were completed on the form.

Cllr Rose proposed that the Accounts for the year ending 31st March 2005 be accepted. Cllr Rigby seconded the motion and it was carried unanimously.

Cllr Rose asked the Clerk to forward the Accounts with a covering letter to the Auditors. Cllr Rigby will forward the Notice to the Clerk required to be included.

9.b To examine the Deeds

The Title Deeds to the Sports Club, Village Hall and Play Area and the Goode Land were examined and all documents were present.

The Clerk raised her concerns that the deeds were unregistered and not kept in a secure storage facility so that if they got damp or a fire occurred no other records would be available. She suggested first registration of these documents with HM Land Registry.

A discussion took place of the merits of this action. The Clerk was requested to go ahead and register the three areas of land. Cllr Rose stated a budget of £250.00 would be available to enable first registration to continue.

9.c To receive the financial statements from the Responsible Financial Officer:

Items approved and paid since last meeting

Payee	Cheque No.	Description	Amount £
Powergen	1228	Sports Association Electricity	47.41

Items for approval at this meeting

Payee	Cheque No.	Description	Amount £
A. Tait	1229	Clerks Salary	100.00

ABB Ltd	1230	Lighting Maintenance	88.57
Cheque Cancelled	1231		
Severn Trent	1232	Invoice at Sports Association	144.82
P Jones	1233	Grasscutting	170.00
Lighthorne Village Hall	1234	Grant for works to be carried out	500.00

Income/Refunds Received

Item	Amount £
	Nil

Outstanding Income

Item	Amount £
	Nil

9.d To authorise the signing of orders for payment

Cllr Rose the proposed cheques be authorised for payment. This was seconded by Cllr Rigby and carried unanimously.

9.e Other financial issues

Cllr Rose reported that if the Parish Council received a formal notification that an item required changing or maintenance was required for the playground and no action was taken then the insurance could become invalid.

10. Gaydon site community liaison meeting

The next meeting will be at Aston Martin on 13th June 2005 at 6.30pm.

11. Government, other councils, council associations and local authorities.

Cllr Rose reported that SDC have changed to the Local Planning Committee to two areas as opposed to three. The areas were split between east and west. Lighthorne is placed in the East area.

There was a letter from SDC stating that if a Parish Council makes an objection to a planning matter and it goes towards committee they would expect a representative from the Parish Council to turn up.

WCC have forwarded information with regard to a Community Development Fund and grants, which are available. Cllr Tait informed the Parish Council that after the success of the 1940's weekend they are

hoping to publish a book of memories from residents in the surrounding area and they may apply to this fund to enable this to take place. Cllr Tait had asked Cllr Giblin to spread the word at Lighthorne Heath to see whether people have any memories which they wish to add.

Cllr Rigby had drafted a response to questions with regard to The Code of Conduct. The response was discussed and everyone agreed that this should be sent as the view of the Parish Council. The Councillors thanked Cllr Rigby for his hard work with this response.

12. Correspondence

Nothing to discuss

13. Any other business

Cllr Rose stated that all Councillors need to update their statements of interests.

14. Date and venue of the next meeting.

Finance Meeting to be held on Monday 11th July 2005.

Parish Council meeting to be held on Wednesday 13th July 2005 at Lighthorne Village Hall at 8pm.

Meeting ended at 10.15pm

LIGHTHORNE PARISH COUNCIL

Minutes of the meeting held
in Lighthorne Village Hall
at 8pm on 13th July 2005

Present:

Cllr Rose (Chairman) Cllr Tait Cllr Langford
Cllr Rigby Cllr Lloyd Alex Tait (Clerk)

Cllr Giblin (SDC)

1 Apologies

Cllr Higgs SDC

2 Minutes of the meeting of 8th June 2005

Cllr Tait proposed that the minutes be signed as correct. This was seconded by Cllr Langford and carried unanimously.

3. Declaration of Members Interests

Cllr Lloyd declared an interest in a grass-cutting issue, which would be discussed later in the meeting.

4. The meeting shall be adjourned to consider questions from the floor.

No questions from the floor.

5. Planning

Reference	Title	Applicant	Represent'n	Decision
04/02131/Ful	Bank Cottage – side extension	Mr and Mrs Woodhouse	No comment	Awaited
05/00935/FUL	7 Church Hill Court – single storey extension	Mr Tranter	No Comment	Refused
05/01137/TREE	1 Tansey Court – felling a sycamore and reducing height of firs	Mrs Mann	Recommendations made	Consent
05/01308/TREE	Frankton, Lighthorne – felling a sycamore	Mrs Crombie	No Comment	Consent
05/01354/FUL	Dill Cottage, Lighthorne – proposed conservatory	Mr P A Simmons	No Comment	Awaited

05/01506/FUL 05/01507/LBC	Demolition of lean-to outbuilding. Alterations on and extension to outbuilding for B & B use – Church Hill Farm	Mr and Mrs Sabin	Objection - Parking	Awaited
05/01428/FUL *	Hotel Development – Gaydon Heritage Centre	Heritage Centre – Gaydon	No Comment	Awaited
05/01787/FUL *	Home Farm – development of office space	Mr D Tompkins	No Comment	Awaited

(*) = submitted since previous meeting under SO95

(#) = agreed at this meeting

There have been two new planning applications since the last Parish Council meeting.

05/01428/FUL

This is an outline planning permission for a three storey hotel at The Heritage Centre running along the side of the B4100. Cllr Giblin informed the Parish Council that the hotel would be used mainly for conference centre guests, and there will be around one hundred and eighty bedrooms.

Councillors felt that although the hotel may be visible from the B4100, this development will most probably bring a lot of employment to the area.

The hotel is planned to be opened in 2007.

05/01787/FUL

This is an application for development of further office space at Home Farm. The Councillors reviewed the plans and the application.

Cllr Langford proposed that no comment should be made on 05/01428/FUL and 05/01787/FUL. This was seconded by Cllr Lloyd and carried unanimously.

Cllr Rose wished to inform the Council that he had spoken to the residents who had concerns at the last meeting regarding 05/01506/FUL. The residents have spoken to the owner and they are now content over the parking issue.

6. Highways

Cllr Tait reported that she had received a telephone call from The Casualty Speed Reduction Unit. It has been recognised that the village does have a speed problem and it has been agreed that mobile speed enforcement vehicle would be used in the near future. An area has been designated siting the vehicle and this has been agreed with the police. Cllr Tait will contact the closest resident concerned as a matter of courtesy .

An issue was raised with regard to the signage in the village and Cllr Rose suggested a working party meet at a later date to discuss the signs. This was agreed by all Councillors.

Cllr Tait informed the Council that a drain was blocked on Old School Lane and this was cleared at the beginning of July.

7. Lighthorne Sports Association

Cllr Rose informed the Council that a contractor had been commissioned to remove the thistles and spray the weeds at the Lighthorne Sports Ground.

8. Lighthorne Village Hall

The Committee have received a grant from the SDC for works to be carried out in the hall.

They have also made a further application to another organisation.

9. Assets, Contacts and Finance

9.a To approve Accounts for 2004/2005

Cllr Rose informed the Council that only one query had been received from the auditors regarding the audit. We were asked why our reserves were more than twice the annual precept. Cllr Rose suggested a reply that stated that the reserves were there to protect the assets and provide a contingency for major revenue expenditure, such as grass cutting. Next year the precept will increase to cover the full cost of grass cutting due to the change to policy by SDC. This will lower the ratio of reserves to precept. This response was agreed.

9.b To receive the financial statements from the Responsible Financial Officer:

Items approved and paid since last meeting

Payee	Cheque No.	Description	Amount £
			Nil

Items for approval at this meeting

Payee	Cheque No.	Description	Amount £
HM Land Registry	1235	Registration of Title Deeds	40.00
HM Land Registry	1236	Registration of Title Deeds	70.00
HM Land Registry	1237	Registration of Title Deeds	70.00
A Tait	1238	Clerks Salary – July	100.00
PCC	1239	Grant for Church Yard Maintenance	150.00
Lighthorne Village Hall	1240	Use of Village Hall as Post Office	595.00
A Tait	1241	Computer Cartridge	8.50

Income/Refunds Received

Item	Amount £
	Nil

Outstanding Income

Item	Amount £
	Nil

9.c To authorise the signing of orders for payment

Cllr Tait proposed cheques be authorised for payment. This was seconded by Cllr Lloyd and carried unanimously.

9.d Grass-cutting

Cllr Lloyd left the meeting as this was the issue for which he declared an interest at the start of the meeting.

The meeting discussed the recent problems with SDC carrying out the grass-cutting around the village. Cllr Gliblin stated that Lighthorne Heath have experienced the same problems as Lighthorne. Mrs Lloyd had cut several areas around the village and Cllr Rose informed the Council that he would arrange to make a payment to her for the same.

Cllr Rose stated that he would be asking people to tender for the grass-cutting contract.

Cllr Tait asked Cllr Rose whether it was possible to terminate the contract with SDC as the Council was unhappy with the standard of grass-cutting whether it be the lack of actual cuts or just not being carried out to the high standard that the Council expected. Cllr Rose stated that he would look into this issue.

Cllr Rose informed the Council that the notice asking for tenders for the grass-cutting contract would be placed in the village news letter and on the village notice board.

9.d Allotments

Cllr Tait informed that Council that a number of parishioners have suggested an area at the Sports Association for allotments, to the rear of the Sports Club. She had visited the site and thought that it would be possible to make six reasonable sized allotments. Cllr Tait felt that this would be an extra use of the Lighthorne Sports Ground and there was already parking at the site for allotment holders.

Cllr Rose felt that this is an issue which the Councillors need to explore. He did highlight the fact that the Council would have to look at the title deeds to the site and see whether there were any restrictive covenants which would not allow allotments to be placed on the land. The Clerk stated that she would look over the title deeds.

Cllr Rose wished to thank the Clerk for her work in registering the Council's land with HM Land Registry. The Clerk informed the Council that she felt that it would be around five weeks to complete registration.

Cllr Rigby entered the meeting and made his apologies for his late arrival.

10. Gaydon site community liaison meeting

No one had attended the meeting from the Council and no apologies had been sent. The Council felt that they should always try and send representative or if no one was available always send an apology.

Cllr Giblin informed the meeting that the next meeting is to be held on 12th September at 6.30pm, either Cllr Tait and Cllr Lloyd would attend.

11. Government, other councils, council associations and local authorities.

Cllr Rose stated that he would like to attend the New Planning Framework meeting on 14th September. He believed that the fee is twenty pounds per person to attend. Cllr Langford informed the Council that she also wished to attend this meeting.

Cllr Rose proposed that the fees be paid for both Councillors to attend the meeting. This was seconded by Cllr Tait and carried unanimously.

The Clerk was asked to write and arrange the same and forward the cheque to the appropriate organisation.

Cllr Rose would also attend the Southam Area Meeting.

The Parish Council had received a letter regarding play area inspections. The Council ask that the Clerk inform SDC that they do wish the play area to be inspected.

SDC Draft Planning Guidance on Housing was discussed, it was felt that this document did not really affect the village in any way.

A Warwickshire Road Safety Letter was reviewed. Cllr Rose felt that the Council should communicate to the parishioners the issues that have been discussed in recent months regarding traffic. Cllr Tait would place some information on the village notice board and in the post office.

Cllr Rigby informed the Council that he had produced the Annual Review 2005 in which he does touch on the traffic issues. A copy was handed to all Councillors and he wished to have the Councillors' comments or additions within a week.

A survey was received from SDC asking how effective communication had been from the Council . Cllr Rose will complete this document and return the same to SDC in due course.

Cllr Rigby informed the Council that he had attended the Southam Area Meeting with Tim Ricketts as the speaker from NALC. He discussed the passing of the Clean Neighbourhood and Environment Act. He highlighted the fact that this Act provides Parish Councils with more powers, if they wish to use them, with regard to three main issues:

1. Litter Control
2. Dog Fowling
3. Graffiti and Fly Posting

Wardens can be employed by the Council or between a number of Councils with training given to implement on the spot fines.

Cllr Rigby informed the Council that he had written a document / case study with regard to the split of the Parish Council between Lighthorne and Lighthorne Heath. He felt that hopefully this would be a helpful aid for other parishes involved in a split. Cllr Rose stated that he had read the document and felt that it was excellent. Cllr Rigby wished to send this document to WALC when finished.

12. Correspondence

Nothing to discuss

13. Any other business

None

14. Date and venue of the next meeting.

Finance Meeting to be decided.

Parish Council meeting to be held on Wednesday 10th August 2005 at Lighthorne Village Hall at 8pm.

Meeting ended at 9.30pm

LIGHTHORNE PARISH COUNCIL

Minutes of the meeting held
in Lighthorne Village Hall
at 8pm on 10th August 2005

Present:

Cllr Rose (Chairman) Cllr Tait Cllr Langford
Cllr Rigby Alex Tait (Clerk)

Cllr Giblin (SDC), Cllr Booth (WCC) and Cllr Higgs (SDC)

1 Apologies

Cllr Lloyd

2 Minutes of the meeting of 13th July 2005

Cllr Langford proposed that the minutes be signed as correct. This was seconded by Cllr Tait and carried unanimously.

3. Declaration of Members Interests

None

4. The meeting shall be adjourned to consider questions from the floor.

No questions from the floor.

5. Planning

Reference	Title	Applicant	Represent'n	Decision
04/02131/Ful	Bank Cottage – side extension	Mr and Mrs Woodhouse	No comment	Awaited
05/01354/FUL	Dill Cottage, Lighthorne – proposed conservatory	Mr P A Simmons	No Comment	Consent
05/01506/FUL 05/01507/LBC	Demolition of lean-to outbuilding. Alterations on and extension to outbuilding for B & B use – Church Hill Farm	Mr and Mrs Sabin	Objection - Parking	Consent
05/01428/FUL	Hotel Development – Gaydon Heritage Centre	Heritage Centre – Gaydon	No Comment	Awaited

05/01787/FUL	Home Farm – development of office space	Mr D Tompkins	No Comment	Awaited
05/01706/FUL #	60*30m outdoor riding arena with timber fence + 39ft dia 5 horse exerciser (private use only) – land op. Fosse Way, Bungalow, Moreton Morrell.	Mr and Mrs Bushby	Recommendations made	Awaited
05/01778/LBC #	Internal alterations – 1 Church Cottages	Mr I Sutherland	No Comment	Awaited

(*) = submitted since previous meeting under SO95

(#) = agreed at this meeting

There have been two new planning applications since the last Parish Council meeting.

05/01706/FUL

The Councillors reviewed the plans for the exercise arena and they proposed that comments should be made.

005/01778/LBC

The Councillors reviewed the plans and the general feeling was that the works were in keeping with the property.

Cllr Rigby proposed that with regard to 05/01706/FUL representations should be made with concerns for the rights of way on the land where the proposed development is to take place, as this is not clear from the plans, and to gain confirmation that this arena will only be used for private use. This was seconded by Cllr Tait and carried unanimously.

Cllr Rose proposed that no comment be made with regard to 05/01778/LBC. This was seconded by Cllr Rigby and carried unanimously.

Cllr Rose enquired whether the Clerk had received a response from the planning department at SDC with the conditions for the Home Farm Development under reference number 04/02616/FUL. The Clerk stated that she had written twice on 15th July and has yet not had a response, she will write a chaser letter to them.

6. Highways

Cllr Tait contacted Gez Romano of WCC who has agreed that the speed limit part of the main village sign is in fact held to be in error. Once WCC have made a decision on how to rectify this matter they will contact Cllr Tait.

Cllr Tait stated that she will contact SDC with regard to street signs and suggested styles. Cllr Higgs informed Cllr Tait to contact Mr Marshall at SDC who would be helpful in this regard.

Cllr Booth suggested that the Parish Council have a look at Southam street signs for an alternative as they are very discrete.

Cllr Tait reported that Severn Trent are still trying to put a stop to the leak on Mountford Rise, but not very efficiently.

7. Lighthorne Sports Association

Cllr Rose stated that Cllr Rigby and himself would arrange a meeting with the Chairman to amend the present Agreement as the present one is out of date.

Clerk informed the Parish Council that she is still waiting on requisitions from the Land Registry with regard to registering the Councils land.

8. Lighthorne Village Hall

Nothing to report

9. Assets, Contacts and Finance

9.a To receive the financial statements from the Responsible Financial Officer:

Items approved and paid since last meeting

Payee	Cheque No.	Description	Amount £
Cleanaway	1242	Maintenance of Grass at the Sports Ground	329.25
Warwickshire Training Partnership	1243	Planning Course Fees for Cllr Rose and Cllr Langford	40.00
Lighthorne Village	1244	Hire of Hall for Meetings	72.00
Mrs S Lloyd	1245	Grass Cutting	69.50

Items for approval at this meeting

Payee	Cheque No.	Description	Amount £
A Tait	1246	Clerks Salary	100.00
A Tait	1247	Clerks Expenses	5.44

Income/Refunds Received

Item	Amount £
	Nil

Outstanding Income

Item	Amount £
	Nil

9.b To authorise the signing of orders for payment

Cllr Rose proposed the cheques which have been signed between meetings under SO54(b) be agreed. This was seconded by Cllr Langford and carried unanimously.

Cllr Rose proposed that the cheques proposed for payment at this meeting be approved. This was seconded by Cllr Langford and carried unanimously.

Cllr Rose informed the Council that the Audit raised one specific enquiry, which the Clerk is dealing with at present. Cllr Rose stated that they have been informed that the accounts for the past financial year cannot be signed off until Lighthorne Heath's accounts have been submitted. Cllr Rose is due to meet Lighthorne Heath's Treasurer to discuss the same in the near future.

9.c Grass-cutting

Cllr Rose has prepared a tender notice for the grass cutting around the village and this has been placed on the Notice Board. Three people have been specifically invited to tender and the Parish Council welcomes any other tenders.

Tenders are required to be received by the Parish Council no later than 1st September. A decision will be made at the next Parish Council meeting in September.

Cllr Rose stated that the successful party will be asked to carry out a final cut of the grass around the village at the end of October ready for winter.

Cllr Tait informed the Parish Council that Cllr Lloyd is contacting the present contractors with regard to damage, which has occurred to the railings around the Broadwell.

10. Gaydon site community liaison meeting

Cllr Tait is to attend the next meeting in September.

11. Government, other councils, council associations and local authorities.

The WCC Countryside Access and Rights of Way Improvement Plan consultation document was discussed along with the new right to roam.

Cllr Rose reported that new maps are due to be created showing up to date locations of the bridle paths and rights of way around Warwickshire. He also stated that 5% of the paths in Warwickshire would be surveyed every year to check for maintenance, all results would be recorded with new, very accurate equipment. Special consideration was being looked into for those people in the area who have disabilities who wished to enjoy the countryside.

WCC have asked for the Parish Councils comments for the proposals. Cllr Rigby stated that he had not had time to review this document. Cllr Rose suggested that Cllr Rigby study this document and they will both comment on behalf of the Parish Council at a later date. All Councillors at the meeting agreed with this suggestion.

Cllr Rose reported that Cllr Lloyd will be providing an up-dated Emergency Plan for the next meeting.

Cllr Rose reported that a conclusive map had been received of all the open common land in the area.

12. Correspondence

Nothing to report

13. Any other business

Cllr Giblin stated that a lot of discussions have taken place with regard to s.136. There is a meeting in Napton next month to discuss this issue. Cllr Rose confirmed that he would be attending this meeting.

A discussion took place regarding a potential possibility in the future of Parish Council's funding their own elections. Unfortunately at the present time there is very little information with regard to this issue.

Cllr Booth informed the Council that he has met with the new Chief Executive of WCC who officially commences his position on 1st September. Cllr Booth felt that he had many new ideas, which he wishes to implement and seemed very positive.

Cllr Tait informed the Parish Council that after the 1940's weekend Lighthorne Ladies wish to compile a book of villagers memories of that period and there seemed to be a lot of support for the idea.

Cllr Tait is to apply for funding from WCC to help towards the production costs as she feels that this would be a very worthwhile project for the village and community. Cllr Tait wished to know whether Cllr Booth and the Parish Council would give their support for the project. Cllr Booth stated that he would give his backing to the project.

Cllr Higgs stated that Cllr Tait should also apply for funding from the District Council. Cllr Tait will look into this possibility of alternative funding.

Cllr Tait stated that any funds received could go towards a photocopier for the production of the booklet and the photocopier could then be placed in the Village Hall to be used by the community during Post Office hours. The Chairman of the Village Hall Committee has agreed in principle to this suggestion.

Cllr Rose proposed that the Parish Council write a letter of support for this community project. This was seconded by Cllr Langford and carried unanimously.

Cllr Rose requested that the Clerk prepare a letter of support from the Parish Council and he will sign and forward to WCC.

14. Date and venue of the next meeting.

Finance Meeting on 12th September at Smithy Cottage, Lighthorne at 7.30pm.

Parish Council meeting to be held on Wednesday 14th September 2005 at Lighthorne Village Hall at 8pm.

Meeting ended at 8.50pm

LIGHTHORNE PARISH COUNCIL

Minutes of the meeting held
in Lighthorne Village Hall
at 8pm on 21st September 2005

Present:

Cllr Rose (Chairman) Cllr Tait Cllr Langford
Cllr Rigby Alex Tait (Clerk) Cllr Lloyd

Cllr Higgs (SDC) and two local residents.

1 Apologies

Cllr Booth and Cllr Giblin, however the both arrived at the meeting as Lighthorne Village Hall was being discussed.

2 Minutes of the meeting of 10th August 2005

Cllr Langford proposed that the minutes be signed as correct. This was seconded by Cllr Tait and carried unanimously.

3. Declaration of Members Interests

Cllr Lloyd declared an interest in the grass cutting contract

Cllr Rigby declared an interest in planning matter 05/02256/TREE

4. The meeting shall be adjourned to consider questions from the floor.

The resident was concerned with what is happening at Home Farm, he believes that there may be some development which is not complying with the agreed planning application. He has spoken to Mr Stevenson at SDC and voiced his concerns. Cllr Higgs will contact him and ask what action could be taken. Clerk to write as well to see what can be done.

Cllr Higgs and the resident left the meeting

5. Planning

Reference	Title	Applicant	Represent'n	Decision
04/02131/Ful	Bank Cottage – side extension	Mr and Mrs Whitehouse	No Comment	Awaited
05/01506/FUL	Demolition of lean-to to outbuilding. Alterations and extension to outbuilding for B & B use Church Hill Farm	Mr and Mrs Sabin	Objection - Parking	Consent
05/01706/FUL	60*30m outdoor riding arena with timber fence + 39ft dia 5-horse exerciser (private use only) – land op. Fosse Way Bunglaow, Moreton Lane, Moreton Morrell.	Mr and Mrs Bushby	Recommendations	Consent
05/01428/Ful *	Hotel development – Gaydon Heritage Centre	Heritage Centre – Gaydon	No Comment	Refused
05/02256/TREE	Willowbrook, Lighthorne. Leylandi reduce height by 20%, spruce fell and leylandi fell	Mrs Hunter	No Comment	Awaited
05/02382/FUL	1 Church Cottages. Erect a wrought iron gate at side access to the house	Mr Sutherland	No Comment	Awaited
05/02490/FUL	7 Church Hill Court. Construction of single storey rear extension and dormer window to rear elevation	Mr Tranter	Recommendations	Awaited
05/02385/LBC	1 Church Cottages. Erect wrought iron gate at side access to the house	Mr Sutherland	Recommendations	Awaited

(*) = submitted since previous meeting under SO95

(#) = agreed at this meeting

The Parish Council has received a notice of an appeal against the refusal of a previous planning permission at 1 Church Cottages. The Parish Council has been invited to make further comments by SDC. The Councillors did not feel that any further comments were required as their view point is the same as their original comments.

05/02382/Ful

Approved with conditions.

Cllr Rigby proposed that with regard to 05/02382/Ful, 05/02490/FUL and 05/02385/LBC the comments made on these issues between meetings be agreed. This was seconded by Cllr Langford and carried unanimously.

Cllr Rose and Cllr Langford had attended the recent planning training meeting. The issues which were discussed were as follows:

1. Changes to the overall planning system
2. Parish Plans & Planning System

Cllr Rose discussed the issues in detail and he will circulate the handouts provided.

Cllr Rose suggested a possible approach to making a Parish Plan by arranging informal meetings with residents. Cllr Rose will look into this matter in readiness for the next meeting.

6. Highways

There is an on going discussion with regard to costs on the potential replacement of some street signs in the village. Mr Marshall to come back to Cllr Tait with some advice on the same.

Cllr Tait contacted Severn Trent with regard to the water leak running down the hill past The Antelope. Cllr Tait has not received a response as yet but she will keep chasing.

Cllr Lloyd suggested placing some gates at the entrance to the village to slow traffic down. He mentioned that this method has been used in Bishops Tachbrook. This will be looked into and reviewed at the next meeting.

7. Lighthorne Sports Association

Cllr Rose reported that the Parish Council have entered the recently planted land into the WRCC Village Ventures Competition 2004/2005. The judges are due to attend the playing field on Tuesday 4th October.

Cllr Rose reported that the weeds at the Sports Association have been sprayed again recently.

Cllr Rose reported that he had spoken to the Chairman of the Sports Association on various issues:

1. Concern over the people using the Sports Association and the state that the same is left in after their use.

2. Terms and conditions and maybe potential rental at the site.

These issues are to be discussed in more detail. The Parish Council have requested a copy of the Accounts from the Sports Association and a new draft contract will be discussed.

SDC have forwarded a map to the Clerk to highlight the area on the map where the allotments are to be potentially placed. This has been sent straight back to SDC.

8. Lighthorne Village Hall

It was reported that the Village Hall has received a grant for future works at the Hall.

Cllr Rigby stated that he had concerns over a possible leak at the base of the Village Hall car park. Cllr Tait to look into this matter further.

Cllr Booth and Cllr Giblin arrived at the meeting.

Cllr Booth stated that the village hall committee could apply to WRCC for further grants for disabled access.

Cllr Tait reported that table tennis weekly sessions are due to start at the village hall next week.

9. Assets, Contacts and Finance

9.a To receive the financial statements from the Responsible Financial Officer:

Items approved and paid since last meeting

Payee	Cheque No.	Description	Amount £
Powergen	1248	Electricity Sports Association	46.19
ABB Ltd	1249	Lighting Maintenance	88.57

Items for approval at this meeting

Payee	Cheque No.	Description	Amount £
A Tait	1250	Clerks Salary	100.00
Peter Jones	1251	Grass cutting / weeding at Sports Association	180.00

Income/Refunds Received

Item	Amount £
	Nil

Outstanding Income

Item	Amount £
	Nil

9.b To authorise the signing of orders for payment

Cllr Rose proposed the cheques which have been signed between meetings under SO54(b) be agreed. This was seconded by Cllr Rigby and carried unanimously.

Cllr Rose proposed that the cheques proposed for payment at this meeting be approved. This was seconded by Cllr Rigby and carried unanimously.

9.c Grass-cutting

Cllr Rose discussed section 136 meeting convened by WALC. Cllr Higgs had stated at the start of the meeting that he had not heard the outcome of that meeting as yet, but will inform the Council if he hears anything in the near future. It was proposed by many Parish Councils that the section 136 be re-instated or Stratford town start paying for their grass cutting along with every other Council. This has now been forwarded to the Scrutiny Committee.

Mr Peel has requested that all Parish Council's should inform him of all the land which the Parish Council's require to be cut in their Parish for a central data base.

Cllr Lloyd is waiting for the contractors to come back to him with regard to whether they will take responsibility for the damage around the Broadwell.

New tender to be discussed at the end of the meeting under any other business.

10. Gaydon site community liaison meeting

Cllr Giblin informed the Council that although the hotel planning application was refused they would be re-submitting the same.

Cllr Tait reported that the theme park along the B4100 near Chesterton was unlikely to proceed for the time being.

Next meeting 5th December 2005 at Aston Martin at 6.30pm.

11. Government, other councils, council associations and local authorities.

Standards Board Review of the Codes of Conduct. The Councillors felt that there was nothing that was unexpected in this report.

Cllr Booth informed the Parish Council that the police in Warwickshire are due to be re-organised. They could amalgamate with the West Midlands or Leicester & Northampton. The fire services control centre is to be moved to Wolverhampton. Warwickshire fire stations will most probably amalgamate in the future. Cllr Booth also informed the Council that the three NHS Primary Health Trusts are going to be amalgamated into one in the future.

12. Correspondence

Nothing to report

13. Any other business

Cllr Lloyd has produced an emergency plan and he is now amending the same.

Cllr Lloyd then left the meeting

Cllr Rose reported that they had received three tenders for the grass cutting contract. Three quotations were discussed.

Cllr Rose proposed that the lowest quotation from Thomas Fox be accepted. This was seconded by Cllr Rigby and carried unanimously.

The Clerk reported that the land at the Sports Ground, the Village Hall and the Goode Land have all been registered at the Land Registry. The official office copies were shown to the Councillors.

14. Date and venue of the next meeting.

Finance Meeting to be decided

Parish Council meeting to be held on Wednesday 12th October at Lighthorne Village Hall at 8pm.

LIGHTHORNE PARISH COUNCIL

Minutes of the meeting held in Lighthorne Village Hall at 8.pm on 12th October 2005

Present:

Cllr Rose (Chairman) Cllr Tait Cllr Langford
Cllr Rigby Cllr Lloyd

Cllr Giblin (SDC) and a resident

1. Apologies

Cllr Higgs(SDC), Cllr Booth(WCC) and the Clerk. In the absence of the Clerk, Cllr Tait agreed to take the minutes.

2. Minutes of the meeting of 21st September 2005

Cllr Lloyd stated that he was present for the meeting and only left when item 13 was discussed.

Cllr Rigby proposed that the minutes should be amended and then be signed as correct. This was seconded by Cllr Langford and carried unanimously.

3. Declaration of Members' Interests

Cllr Rigby declared an interest in planning matter 05/02256/TREE.

4. The meeting shall be adjourned to consider questions from the floor.

The resident made several points that he had hoped to address to Cllr Higgs and Cllr Booth. He would contact them outside the meeting. He thanked Cllr Giblin for her work with SWHA. The resident then left the meeting.

5. Planning

Reference	Title	Applicant	Represent'n	Decision
05/02256/TREE	Willowbrook, reduce height and fell leyandii	Mrs Hunter	No comment	Awaited
05/02490/FUL	7 Church Hill Court, single story rear extension and dormer window to rear elevation	Mr Tranter	Comments	Awaited
*05/02602/LBC	1 Church Cottages, removal of fire and surround from inglenook and re- instate open fire	Mr Sutherland	No comment	Awaited

(*)= submitted since previous meeting

04/02131/FUL

Approved with conditions.

Cllr Langford proposed that with regard to 05/02602/LBC, a representation of 'no comment' made between meetings be agreed. This was seconded by Cllr Rigby and carried unanimously.

Cllr Tait reported that the Clerk had received correspondence from Cllr Higgs regarding Home Farm. He had requested that the Enforcement Officer visit the site. This visit had been due the previous week and when his report had been received, Cllr Higgs would pass on this information. The Council thanked Cllr Higgs for his efforts in this matter.

6. Highways

Cllr Tait reported that she had contacted Severn Trent regarding the water leak outside the Village Hall. She had also contacted WCC to determine whether the leak was due to a blocked drain. She had been informed by a resident of Mountford Rise that Severn Trent had agreed to replace the pipe but would seek a contribution for the repair from SWHA.

Cllr Tait also reported that she had visited the occupant of 16 Mountford Rise who was satisfied with most of the repair work done by SWHA. However, due to leaking pipes her garden and that of her neighbour was still very wet.

WCC (Gez Romano) had informed Cllr Tait that the kerb outside Smithy Cottage would be raised in November.

Cllr Rose asked Cllr Lloyd if he would investigate gates into the village and seek further information regarding the gates into Bishops Tachbrook. Cllr Lloyd agreed to report back at the next meeting.

Cllr Booth had informed members about the Delegated Budget for Minor Works 2006/07. This budget could finance minor improvement schemes. Following a discussion, it was agreed that the Clerk contact Cllr Booth with a request for funding the creation/re-instatement of the footpath to the gate by the tennis courts at the Sports Ground along the C96.

This was proposed by Cllr Rigby and seconded by Cllr Langford and carried unanimously.

7. Lighthorne Sports Association

Cllr Rose reported that due to holidays, there had been a delay in organising a meeting with the association. He would now set up a meeting as soon as possible.

He also reported that he and Cllr Tait had met the judges at the Sports Ground. The awards event would take place in the near future. A contractor had sprayed the weeds and the area was looking attractive with the slips and trees growing well. Both he and Cllr Tait would attend the ceremony.

Cllr Tait stated that the case officer at SDC had replied to the Clerk's letter regarding the creation of allotments. He felt that a change of use application would be required. He also suggested that Sport England be contacted as it was a statutory consultee.

Cllr Rose proposed that the Clerk be asked to contact Sport England. This was seconded by Cllr Rigby and carried unanimously.

8. Lighthorne Village Hall

Nothing to report.

9. Assets, Contracts and Finance

9a To receive the financial statements from the Responsible Financial Officer:

Items approved and paid since last meeting

Payee	Cheque No.	Description	Amount £
			Nil

Item for approval at this meeting.

Payee	Cheque No.	Description	Amount £
A Tait	1252	Clerk's Salary	100.00
Cleanaway	1253	Sports Ground Maintenance	439.00
A Tait	1254	Clerk's Expenses	6.48

Income/Refunds Received

Item	Amount £
Precept	£5,500
Donation	£27.00

Outstanding Income

Item	Amount £
	Nil

9b. To authorise the signing of orders for payment.

Cllr Rose proposed that the cheques for payment at this meeting be approved. This was seconded by Cllr Lloyd and carried unanimously.

Cllr Rose informed the meeting that a donation of £27 had been received together with the precept of £5,500. The donor was formally thanked by the Council.

9c. Grass Cutting

Cllr Rose reported that Thomas Fox had been appointed to carry out the final cut. Members stated that they had received positive comments regarding the appearance of the village.

Cllr Giblin stated that the Executive at SDC had confirmed that Section 136 payments would no longer be available.

Cllr Rose asked that the Clerk should write to Mr Peel at SDC confirming that further cuts would no longer be required as a new contractor had been appointed. He also stated that it might be possible to enter the Best Kept Village Competition next year.

At this point, Cllr Rose presented a paper regarding a Parish Plan which he circulated to members. This had been written in conjunction with CA 122 - Parish Plans – Guidance for parish and town councils, from the Countryside Agency. He asked members to read the document in anticipation of a discussion at the next finance meeting.

Cllr Giblin confirmed that much hard work was involved in producing the Lighthorne Heath Parish Plan. However, she was glad it had been undertaken and it had proved very useful.

10. Gaydon Site Community Liaison Meeting

Nothing to report

11. Government, other councils, council associations and local authorities.

Nothing to report.

12. Correspondence.

Minutes of the Southern Area Committee meeting to discuss section 136 payments had been received together with the Countryside Access and Rights of Way document from WCC. These together with the Progress Report on the WCC Transport Plan were circulated.

13. To consider any matters that the Chairman decides are urgent

The Chairman asked Cllr Lloyd to forward the completed Emergency Document to the Clerk so that it could be returned to SDC.

Cllr Langford reported that the garages in Verney Close were in a poor state of repair. She had contacted SWHA. It was agreed that a letter be written to the Chief Executive of SWHA together with photographs. Cllr Langford agreed to draft a letter for the Clerk to forward.

Cllr Rose asked that Parish Plan and Allotments be added to the next agenda.

Cllr Giblin stated that it was likely that Warwickshire Police would join West Midlands and Staffordshire. She also reported that following the recent Performance Assessment that found SDC as weak, significant changes had been made.

14. Date and venue of next meeting

The Finance meeting would be held at Smithy Cottage on Monday 7th November at 7.30pm

The Parish Council meeting to be held on Wednesday 9th November at Lighthorne Village Hall at 8.00pm.

LIGHTHORNE PARISH COUNCIL

Minutes of the meeting held in Lighthorne Village Hall at 8.pm on 9th November 2005

Present:

Cllr Rose (Chairman) Cllr Tait
Cllr Rigby Cllr Lloyd Alex Tait (Clerk)

Cllr Giblin (SDC) and Cllr Booth (WCC) and a resident

1. Apologies

Cllr Higgs (SDC) and Cllr Langford

2. Minutes of the meeting of 12th October 2005

Cllr Lloyd proposed that the minutes should be signed as correct. This was seconded by Cllr Tait and carried unanimously.

3. Declaration of Members' Interests

Cllr Lloyd declared an interest in the planning matter 05/03126/FUL at Keepers Cottage

4. The meeting shall be adjourned to consider questions from the floor.

The resident made several points that he wished to address to the Parish Council and other District Councillors, and then left the meeting.

5. Planning

Reference	Title	Applicant	Represent'n	Decision
05/02490/FUL	7 Church Hill Court, single story rear extension and dormer window to rear elevation	Mr Tranter	Comments	Refused
05/02602/LBC	1 Church Cottages, removal of fire and surround from inglenook and re-instate open fire	Mr Sutherland	No comment	Approved

05/02930/FUL	Harwoods House, to allow variation of condition 2 to LBC consent of 03/01623/LBC to allow for phased development	Ms Moore	No Comment – Consultation Document	
05/02790/VARY	Harwoods House variations in conditions 2,3,6,7,8,9,10,12,13 attached to permission 03/01621/FUL to allow for phased development	Ms Moore	No Comment – Consultation Document	
05/0298FUL	Harwoods House creation of temporary car park for use with Coach House and Hovel with change of use approved under 3/01621/FUL and 03/01623/LBC	Ms Moore	No Comment – Consultation Document	
05/03126/FUL	Keepers Cottage Construction of carports and garden store with accommodation over	Mrs Seccombe	Objection	Awaited
05/03148/FUL	Home Farm, Change of Use of existing storage to toilet and changing room and to build internal store room for packaging	Mr Tompkins	No Objection – conditions requested	Awaited
05/03224/FUL	Lighthorne Village Hall – proposed alterations to toilets, kitchen and entrance	Lighthorne Village Hall Management Committee	No Representations	Awaited

(*)= submitted since previous meeting

05/02930/FUL, 05/02790/VARY and 05/0298/FUL

These planning applications were forwarded to the Parish Council for their information. The Councillors felt that they had no comment to make.

05/01326/FUL

An objection was proposed due to the following:

- With reference to the Local Plan – is the application to be regarded as additional housing?

- If the application is granted the Parish Council would request more appropriate materials should be used, ie: stone
- If it is to be regarded as ancillary accommodation the Parish Council would question the distance from the main house.

The Parish Council feels that the matter should go before the Planning Committee of SDC.

05/03148/FUL

Cllr Rose informed the Council of a discussion with a local resident with regarding to a conversation, which had taken place with Mr Stephenson at the planning department at SDC. Mr Stephenson had stressed that this application had to be looked at on its own merits and not in connection to past applications on this site. Neighbours would not be making any objections on the planning application as it stands.

Cllr Rose felt that they had no objection but required that the use should be limited to purely Home Farm Business. Cllr Giblin will request further details from Mr Stephenson in this matter.

Cllr Rigby proposed that all the proposals be agreed. This was seconded by Cllr Lloyd and carried unanimously.

6. Highways

Cllr Tait reported that she had spoken to Chris Sumner at SDC with regard to road signs and he was extremely helpful. He also stated that SDC will fund the road signs for the village. He has suggested the Councillors visit Napton to look at their road signs for comparison. He forwarded a brochure of various signs available from the company that SDC use for signage for the Councils perusal.

Cllr Rose felt that the Councillors should look at the signs in Napton and the brochure and discuss the matter in due course.

Cllr Tait reported that the drains had been cleared by WCC on Bishops Hill.

Severn Trent had stated that SWHA are to begin works to replace pipe work on Mountford Rise. They have been given a fourteen day period to commence this work and this is coming to an end. Cllr Tait felt that the

Parish Council should write to SWHA if nothing had commenced at the end of the fourteen day period, this was agreed by all Councillors.

Cllr Rose informed that Council that he had written to Gez Romano with regard to the raising the kerb to overcome drainage problems at Smithy Cottage. He has requested an update as to when the works are due to be carried out.

Cllr Lloyd informed the Council that he had been to look at the gates at Bishops Itchington, put in place to slow the traffic through the village. He was informed that road markings have to be placed on the road if these gates are installed.

They are due to carry out a survey in due course to see whether these gates have helped to reduce speed of drivers. Cllr Lloyd was informed that the gates cost £12,500, and a percentage of this figure was paid for by way of a grant. Cllr Lloyd stated that it had to be taken into consideration that the road is a B road and therefore more likely to gain a grant in comparison to Lighthornes which is a C road.

Cllr Rose suggested that maybe the Parish Council should wait to see what the result of their survey finds, to see whether these gates have brought about a speed reduction throughout the village.

Cllr Rigby asked Cllr Tait when we would be receiving the new road sign. Cllr Tait stated that she had not heard from SDC and would chase this matter.

Cllr Booth reported that the costs for a footpath up to the Sports Ground has come back at £45,000, which the Council felt was extremely expensive. Alternatives were rejected.

7. Lighthorne Village Hall

Lighthorne Village Hall Committee had received their latest grant from WRCC for the works that are required on the hall.

The Village Hall Committee are still awaiting the results of one final grant application and then they will hopefully be able to proceed with the required works.

8. Lighthorne Sports Association

Cllr Rose reported that the planting scheme at the Sports Association had been entered into the Warwickshire Village Ventures Competition. There were four categories Local History, Communications, Environment and Social. The scheme achieved the winner of the environmental category, overall runner up in the whole competition and the winner of CPRE and Calor Gas Conservation Award.

The prize was £175 and £30 of bulbs. Cllr Rose stated that they now have 700 bulbs, which will be planted around the village monument this weekend and any volunteers are welcome to come and help plant.

Cllr Rose stated that a meeting with Peter Stevenson had not yet taken place but will hopefully be arranged shortly.

9. Assets, Contracts and Finance

9a. To receive the financial statements from the Responsible Financial Officer:

Items approved and paid since last meeting

Payee	Cheque No.	Description	Amount £
			Nil

Items for approval at this meeting

Payee	Cheque No.	Description	Amount £
A Tait	1255	Clerk's Salary	100.00
Thomas Fox Landscaping	1256	Grass Cutting	239.70
D Humphriss	1257	Bus Shelter Maintenance	60.00

Income/Refunds Received

Item	Amount £
	Nil

Outstanding Income

Item	Amount £
	Nil

9b. To authorise the signing of orders for payment

Cllr Rose that the cheques should be paid. This was seconded by Cllr Lloyd and carried unanimously.

Cllr Rose asked the Clerk whether we had received confirmation that the auditors have signed our accounts off for last year. The Clerk stated that she had not received any correspondence from them but will chase.

A review of the play area had been carried out by SDC. A few points had been made and only several of moderate importance. Cllr Rose asked Cllr Lloyd to review the information in the report from SDC and inspect the play area and contact Wickstead, who have carried out maintenance work for the Parish Council in the past, to find out costs for the repairs, especially with regard to the bearing on the roundabout.

Cllr Rose informed the Parish Council that in the near future the Parish Council would have to put forward a suggested precept value to SDC for 2005/2006. He felt that there needs to be an increase for the following year due to cut backs such as grasscutting. He felt that potentially the precept may be required to be raised to £9,000, although this will be discussed in more detail at a later date. He wished to bring this point to the attention of the Councillors.

9c. Grass Cutting

Cllr Tait had been contacted by the SDC who had carried out the grass cutting work around the village asking for an explanation as to why the contract was not to be continued. Cllr Tait gave her honest opinion from the Parish Council as to the reasons for decision ie: poor quality of service and frequency.

10. Parish Plan

Cllr Rose informed the Council that he had circulated a document to Councillors to start the debate.

Cllr Rose informed the meeting that a slide show organised by The History Society would take place at the end of January next year. After the meeting Cllr Rose felt that it would be a prime opportunity to ask a cross section of the village their views on how they see the village in 2010.

12. Allotments

Clerk reported on the suggested allotments at the Sports Association.

Another suggested site has been put forwarded which apparently has previously been used for allotments. The Councillors will find out who owns this land for the December meeting.

13. Gaydon Site Community Liaison Meeting

The next meeting is to be held at Aston Martin on 5th December 2005.

Cllr Tait had received a call from a representative at Heritage Motor Museum. They are keen to increase the number of local visitors to the Museum and they have organised two tours of the Museum, one on 27th November on a Sunday afternoon for local young families and the other for Lighthorne Ladies and their partners on 29th November. Transport will also be provided. The tours will be free and they will forward a poster to the Clerk to place on the village notice board so that if anyone is interested they can contact them directly.

14. Government, other councils, council associations and local authorities.

Modifications to the Local Plan – Cllr Rose stated that there was nothing in this documentation that directly affects the village; it mainly dealt with issues for Stratford. He did not feel there was any need to respond to this document.

WCC – Local Transport Plan – no comment to be made.

WCC – Statement of Community Involvement of Extraction of Minerals and Waste Management – Cllr Rose stated that the documentation emphasised the fact that Parish Councils would be notified and kept involved in all matters.

Cllr Booth informed the Council that there was an ongoing discussion with regard to the amalgamation of the Primary Care Trusts.

The amalgamation of the Police Forces has been reduced to two options now, firstly the amalgamation of Warwickshire and the West Midlands or secondly a total regional police force. The amalgamation of Warwickshire and the West Midlands is looking the most favourable.

The Fire Brigade is to have its regional control centre based in Wolverhampton in a few years.

WCC departments are to be reduced in the future from nine to six departments. Cllr Booth stated that this would cause redundancies to take place. Cllr Booth then left the meeting.

15. Correspondence

Cllr Rose informed that Council that they have been informed that the electricity supplier for the village has now changed to Central Networks. Central Networks are giving the Parish Council a chance of gaining a set of Christmas lights. They have asked the Council to state in fifty words why they should receive the lights. Cllr Rose has done so and this will be forwarded to Central Networks.

The Parish Council had received a letter from Warwickshire Police Reform regarding possible amalgamation. They are holding various meetings around the area if people wish to attend.

16. To consider any matters that the Chairman decides are urgent

Nothing to discuss.

17. Date and venue of next meeting

The Finance meeting would be held at Smithy Cottage on Monday 12th December at 7.30pm.

The Parish Council meeting to be held on Wednesday 14th December at Lighthorne Village Hall at 8.00pm.

LIGHTHORNE PARISH COUNCIL

Minutes of the meeting held in Lighthorne Village Hall at 8.pm on 14th December 2005

Present:

Cllr Rose (Chairman)
Cllr Rigby

Cllr Tait
Cllr Lloyd

Cllr Langford
Alex Tait (Clerk)

Cllr Giblin (SDC) and Cllr Booth (WCC) and a resident

1. Apologies

Cllr Higgs(SDC)

2. Minutes of the meeting of 9th December 2005

Cllr Rigby proposed that the minutes should be signed as correct. This was seconded by Cllr Lloyd and carried unanimously.

3. Declaration of Members' Interests

Cllr Lloyd declared an interest in the planning matters at Inglenook Cottage and would leave the room when this matter is being discussed.

Cllr Rigby declared an interest in the planning matter at Willowbrook

4. The meeting shall be adjourned to consider questions from the floor.

The resident thanked the Council particularly Cllr Rigby for the Lighthorne Life Newsletter. He stated that he was consulting with Cllr Giblin with regard to the issues still on going at 16 Mountford Rise.

The resident then left the meeting wishing the Council a Merry Christmas

5. Planning

Reference	Title	Applicant	Represent'n	Decision
05/02930/FUL	Harwoods House, to allow variation of condition 2 to LBC consent of 03/01623/LBC to allow for phased development	Ms Moore	No Comment – Consultation Document	Awaited
05/02790/VARY	Harwoods House variations in conditions 2,3,6,7,8,9,10,12,13 attached to permission 03/01621/FUL to allow for phased development	Ms Moore	No Comment – Consultation Document	Awaited
05/0298FUL	Harwoods House creation of temporary car park for use with Coach House and Hovel with change of use approved under 3/01621/FUL and 03/01623/LBC	Ms Moore	No Comment – Consultation Document	Awaited
05/03126/FUL	Keepers Cottage Construction of carports and garden store with accommodation over	Mrs Seccombe	Objection	Withdrawn
05/03148/FUL	Home Farm, Change of Use of existing storage to toilet and changing room and to build internal store room for packaging	Mr Tompkins	No Objection – conditions requested	Approved
05/03224/FUL	Lighthorne Village Hall – proposed alterations to toilets, kitchen and entrance	Lighthorne Village Hall Management Committee	No Representations	Approved
05/03457/FUL	Inglenook Cottage	Mr Lloyd – two storey extension	No Comment	Awaited
05/03459/LBC	Inglenook Cottage	Mr Lloyd – two storey extension	No Comment	Awaited
05/03577/FUL	Willowbrook	Mr Hunter – pitched roof installation	No Comment	Awaited
05/00935/FUL	7 Church Hill Court	Mr Tranter		Appeal allowed

(*)= submitted since previous meeting

Cllr Tait proposed that no comment be made with regard to the planning applications 05/03457/FUL and 05/03459/LBC at Inglenook Cottage. Cllr Rigby seconded and the motion was carried unanimously. Cllr Lloyd had declared an interest and was not present in the room for the discussion of this planning matter.

Cllr Langford proposed that no comment be made with regard to the planning application 05/03577 at Willowbrook. Cllr Lloyd seconded this proposal and it was carried unanimously. Cllr Rigby had declared an interest in this matter and did not participate in the vote.

6. Highways

Cllr Tait has contact Warwickshire County Council with regard to the following matters:

- The grip at Newbold Barn
- Drains on Bishops Hill
- Pot Holes at Newbold Barn and entrance to Mountford Rise and village hall

Cllr Tait is waiting on a response with regard to the above. Cllr Booth would look into the grip at Newbold Barn.

Cllr Tait reported that she had left a message on the inspectors voicemail at Severn Trent with regard to the replacement pipe work on Mountford Rise. Cllr Giblin and the Clerk to contact SWHA (enclosing a copy of this letter to Severn Trent) to find out when the work is commence.

Cllr Rose stated that the Councillors have not visited Napton to see their road signs and therefore should discuss this point at the next meeting, this was agreed by the Councillors. Cllr Lloyd said that there seems to be a lot of mixed feeling on new road signs in the village from residents. Some feel that there have never been any signs in the village so why are they required now?

Cllr Tait reported that new road signs have been installed at the entrance to the village and also the speed camera sign.

Lighthorne Herbs informed the Council that they apologise for a delivery lorry coming through the village recently. They have informed the Parish

Council that they have provided a more detailed map to their delivery firms. They are looking into potentially placing more signage on the Fosse Way to indicate clearly where Lighthorne Herbs is so that the freight would not accidentally come through the village.

Cllr Booth stated that there is a freight map being produced and may be Lighthorne Herbs could be mentioned.

Cllr Booth stated that if there is still an issue with regard to the correct street names in Lighthorne then the Parish Council could write to the Street Naming Officer at SDC

The Council reported that recent correspondence had been forwarded to SDC regarding with regard to the electoral roll. A letter would be written to SDC stating the correspondence was without the support or knowledge of the Council.

7. Lighthorne Village Hall

Cllr Rose reported that Lighthorne Village Committee had received their final grant from Awards for All. They have all the finance required and they are now organising estimates for the works to be carried out, hopefully commencing in February.

8. Lighthorne Sports Association

A letter has been forwarded to the Chairman of the Sports Association informing them of different funding options as they had requested.

Cllr Rose reported that Cllr Tait and himself had attended a meeting with the Sports Association which had turned out to be a constructive meeting. Various issues were discussed and a review was suggested for March 2006 to determine whether all issues agreed on both sides had been carried out.

Cllr Rigby stated that it had been agreed that the Powergen Invoice for the Sports Ground should be transferred from being sent to Sports Association to the Parish Council directly.

9. Assets, Contracts and Finance

9a To receive the financial statements from the Responsible Financial Officer:

I Items approved and paid since last meeting

Payee	Cheque No.	Description	Amount £
Mr Humphriss	1258	Maintenance of the Bus Shelter	90.00
Powergen	1259	Electricity – Sports Association	8.54

Items for approval at this meeting

Payee	Cheque No.	Description	Amount £
A. Tait	1260	Clerks Salary	100.00
A. Tait	1261	Clerks Expenses	2.44
ABB Ltd	1262	Lighting Maintenance	88.57
Village Hall Committee	1263	Village Hall Rental for Meetings 13 th July to 14 th December	81.00
Clement Keys	1264	Invoice for Audit	£141.00

Income/Refunds Received

Item	Amount £
	Nil

Outstanding Income

Item	Amount £
	Nil

9b. To authorise the signing of orders for payment.

Cllr Rose reported that two cheques had been paid in between meetings. A further cheque had been paid to Mr Humphriss as the one from the last meeting had been for an incorrect amount.

A Powergen cheque had been paid for the electricity for the Sports Ground.

Cllr Rose that these two cheques should be paid under Standing Order 54b. This was seconded by Cllr Rigby and carried unanimously.

Cllr Rose also proposed the remaining cheques should be paid at this meeting. This was seconded by Cllr Rigby and carried unanimously.

Cllr Lloyd stated that he had been looking into the organisation who installed the play areas but unfortunately he believes that the company 'Game Time' is now no longer in existence. Cllr Lloyd will contact SDC

for further information and hopefully will be able to find someone who is able to give the Parish Council an estimate for the works required.

Cllr Rose reported that there had been no confirmation of the clearance of the audit. The Clerk had received today a letter from Clement Keys requesting payment of the invoice for the audit in September. The Clerk has not received this invoice and usually this follows receipt of the clearance notification. Clerk to forward the payment for the settlement of this invoice to them and request again confirmation of the clearance of the audit.

9c. To Agree Precept for 2006/2007

Cllr Rose discussed the proposed financial statement and extra expenses for the following year 2006/2007 for the Parish Council.

Cllr Rose proposed a total precept for the year 2006/2007 of £9,000. This was seconded by Cllr Rigby and carried unanimously.

10. Gaydon Site Community Liaison Meeting

Cllr Tait reported that the hotel application by the Heritage Centre is to be resubmitted. No further information has been given on the Shakespeare Living Museum.

Aston Martin reported that they had received six complaints from resident in Lighthorne since September regarding track noise. The discussions with regard to the same are ongoing.

Another resident contacted Aston Martin regarding the noise on a Sunday which was due to security checking of the sprinkler system and cars being tested at full throttle on the track. This complaint has been dealt with satisfactorily.

Cllr Booth reported that the new application for the modular building is going ahead and could house 1,500 people.

Cllr Booth reported that there have been a few complaints with regard to the strong smell of paint from the site. This matter is apparently being dealt with.

Cllr Tait reported that following a request from the Heritage Centre Lighthorne Ladies had visited the site.

The next meeting is 20th March 2006 at 6.30 at the Heritage Motor Centre.

11. Parish Plan

To be discussed at the meeting which has been organised for January.

12. Allotments

Cllr Tait reported that she had been passed a name and telephone number for the supposed owner of the land which possibly could be used for allotments in the village. Cllr Tait to contact and discuss.

13. Government, other councils, council associations and local authorities.

No comment had been received with regard to Cllr Rigby's comments with regard to the Neighbourhood Act.

14. Correspondence.

Nothing to report

15. To consider any matters that the Chairman decides are urgent

Cllr Rose wished to formally thank Cllr Rigby for all his hard work on the Lighthorne Life Newsletter, which has been very well received.

Cllr Rose also reported that unfortunately we did not win the competition to win the Christmas lights from Central Networks.

Cllr Booth stated that no agreement had been made with regard to the amalgamation of the Warwickshire Police with other forces. The matter is now being passed on to the Secretary of State.

Cllr Booth informed the Parish Council that the council tax is to be capped at 5% for the next year. Also anyone with second homes will now have their discount reduced from 50% to 10% in line with other Councils. WCC will use this money to provide affordable housing in the area.

Cllr Booth also informed the Council that the departments at WCC had now been reduced from nine to six.

There is still no decision on the Fire Brigade reorganisation.

16. Date and venue of next meeting

The Finance meeting to be decided

The Parish Council meeting to be held on Wednesday 11th January at Lighthorne Village Hall at 8.00pm.